

**AGENDA – MEETING  
GREENE COUNTY BOARD OF COUNTY COMMISSIONERS  
10:00 AM – THE WELLNESS CENTER MONDAY, MAY 3, 2021**

**A. CALL TO ORDER**

Invocation/Pledge to the Flag

**B. APPROVAL OF AGENDA**

**C. CONSENT AGENDA**

1. April 19, 2021 Regular Meeting Minutes
2. Release/Refunds
3. Budget Amendment; Transportation
4. Budget Amendment; Health

**D. PUBLIC COMMENTS**

**E. PRESENTATIONS**

1. Sharon Harrison; Senior Games & Silver Arts Results
2. Brock Kearney; Proposed Emergency Management Ordinance Amendment
3. Jeremy Anderson; EMS System Paramedic Transition Plan Discussion

**F. COUNTY MANAGERS REPORT**

1. Proclamation; Older Americans Month
2. Budget Amendment; Extension
3. Pull Down of Lottery Funds

**INFORMATIONAL:**

1. Board of Health Vacancies (5)
2. DSS Board Seat

**G. COUNTY ATTORNEY COMMENTS**

**H. COMMISSIONER'S REPORT AND RECOMMENDATION**

**I. ADJOURN**

Commissioners  
Bennie Heath - Chairman  
James T. Shackleford-Vice Chair  
Jerry Jones  
Susan Blizzard  
Derek Burruss



County Manager  
Kyle J. DeHaven

Finance Officer  
Beverly T. Stroud

County Attorney  
Gay Stanley

From: Kyle J. DeHaven, County Manager

Re: Consent Agenda

Date: May 3, 2021

The Consent Agenda for the May 3, 2021 Regular meeting consists of the following items:

- 1.) April 19, 2021, Regular Meeting Minutes
- 2.) Refunds
- 3.) BA; Transportation
- 4.) BA; Health

**Action Recommended:**

**Motion to accept the Consent Agenda**

**Board Action is Needed**

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NORTH CAROLINA  
COUNTY OF GREENE

The Greene County Board of Commissioners met in regular session on Monday, April 19, 2021 at 7:00 p.m. in the Wellness Center. Present for the meeting: Chairman Bennie Heath, Vice Chairman James T. Shackleford Jr, Commissioners Jerry Jones, Susan Blizzard, and Derek Burress, County Manager Kyle DeHaven, County Attorney Gay Stanley and Deputy Clerk Kathy Mooring.

**A. Call to Order**

Chairman Bennie Heath called the meeting to order, and gave the Invocation and led the Pledge to the Flag.

**B. Approval of Agenda**

Chairman Heath asked if there were any changes to the presented agenda. Seeing as there was none he asked for a motion to approve the agenda as presented.

On motion by Commissioner Jones and seconded by Commissioner Shackleford, the Board voted unanimously to approve the Agenda.

**C. Consent Agenda**

Chairman Heath asked for any changes to the Consent Agenda. Commissioner Burress asked to pull Item C. Chairman Heath then asked for a motion to approve Items 2, 3, & 4 of the Consent Agenda.

On motion by Commissioner Jones and seconded by Commissioner Shackleford the Board voted unanimously to approve Items 2, 3 & 4 of the Consent Agenda.

Chairman Heath then asked for a Motion to approve Item 1 of the Consent Agenda. Commissioner Burress stated he disagrees with the Subject of the Closed Session.

On motion by Commissioner Jones and seconded by Commissioner Shackleford the Board voted 3 - 2 (Commissioners Blizzard and Burress against) to approve Item 1 of the Consent Agenda.

- April 5, 2021 Regular Meeting Minutes
- Release/Refunds
- Monthly Collection Report

On motion by Commissioner Jones and seconded by Commissioner Shackleford the Board voted unanimously to approve the Resolution and Budget Amendment and Change Orders for the Goldenleaf Backup Generator Project.

The following informational documents were provided to Board:

1. Board of Elections Appointment (5)
2. DSS Board Appointment

### **G. County Attorney Report**

Nothing at this time.

### **H. Commissioner's Report and Recommendations**

Commissioner Burress congratulated Mrs. Shenile Ford on her retirement. He also recognized the County Dispatchers for the "National Telecommunications Week" this past week April 11<sup>th</sup> through the 17<sup>th</sup>. He thanked them for the dedication and hard work. He also noted that the "Good Old Boys" brought dozens of antique tractors and farm machinery to Greene County this past weekend and set up a display at Rouse's Restaurant. He also congratulated several Health Occupational students at Greene Central for their performance at the NC HOSA State competition: Alex Lane, Mia Allen, Jessica Contreras, Carson Howell and Jade Dixon. Ms. Allen placed first in the Personal Care category and will advance to the International HOSA Competition in June. He is also noted that Greene Central also has its very first State Officer in Jessica Contreras, she was elected 2021/22 NC HOSA State Secretary. Greene Central also has two Gold Star HOSA Advisors this year in Ms. Lisa Wilson and Ms. Lisa Johnson. Jay Bennett signed a letter of intent to play baseball at Lenior Community College. He also noted some upcoming events: Walstonburg American Legion Post 332 normally hosts an annual "Proud to be American Day" on the 3<sup>rd</sup> Saturday in April, but due to many challenges taking place, they will host a "D-Day" celebration on June 6<sup>th</sup> beginning at 11:30 a.m. Veterans will be honored with a parade and they will be selling BBQ and have a 50/50 raffle. Snow Hill American Legion Post 94 is also having an event on Saturday April 24<sup>th</sup> at 5:00 p.m. They will be hosting an all-you-can-eat pancake and sausage dinner. Tickets are \$8.00. Shine Fire and EMS are selling tickets for their Reverse Drawing on May 1<sup>st</sup>. The cost is \$50.00 a ticket and includes a plate of BBQ Chicken catered by Ole Time Smokehouse. The event will be live-streamed on Facebook to allow for social distancing. He also noted that the County has several job openings and board vacancies available. He would like to encourage our citizens to apply for these positions. These positions are posted on the County Website ([www.greencountync.gov](http://www.greencountync.gov)) and on their Facebook page as well. He also announced that when using the county convenience sites to please put the trash into the containers, not on top of the container or in front of the containers. If the containers are full please speak to the attendant for direction.



Commissioner Blizzard asked about the asphalt problem at the Farmers Market. Mr. DeHaven noted he is working to get a quote to have it fixed and to also have the Extension parking lot done at the same time. She also asked about the Paramedic status in the county, she stated a plan needs to be put in place so when our people finish their Paramedic training we will be ready. She also stated Mr. Becton has been here many times about the HMGP issue and she wants this remedied. She wants Mr. Barnett to meet with these people at the County Offices individually. She also requested proper documentation from Mr. Barnett and she would like email confirmation when tasks are completed. Chairman Heath gave a COVID update in the County and reminded all that anyone 18 years of age and older qualifies for the vaccine. Call the Greene County Public Health Department at 252-747-8181, 8182 or 8183 to schedule an appointment.

Commissioner Jones encourages citizens to apply for Board seats that are open. He also noted that Commissioner Shackleford picked up hand sanitizer in bulk from Grifton and will distribute to organizations that are in need.

## **I. ADJOURN**

On motion by Commissioner Jones and second by Commissioner Shackleford to adjourn the meeting, the Board voted unanimously to adjourn.

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Bennie Heath, Chairman

Attest:

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Kyle J. DeHaven, Clerk to the Board

Refunds	NCVTS		"TAX & TAG"														
DATE:	5/3/2021																
Taxpayer	Tax-year	Date paid to	Tag	Assessed	Assessed	Fire District	Sticker	Refund	Refund	Refund	Refund	Refund	Total	Reason			
Peggy Cannon Blount, 12	rate year	DMV		value	value to be		Fee	amount G01	amount Fire	amount	Sticker fee	Interest	Refund				
Burnside Village, Hookerton, NC 28538	2020	10/26/2020	EFS4458	\$3,900.00		T01		\$ 17.88	\$ 10.58				\$ 28.46	Vehicle totaled 3/31/2021; tag surr. 4/13/2021. Refund 7 mths. SCW			
Danny Ray Hamm, 1912 Peanut Rd, Snow Hill, NC 28580	2019	5/13/2020	6J1265	\$3,300.00		F08		\$ 4.32	\$ 0.67				\$ 4.99	Vehicle sold 4/19/2021; tag surr. 4/20/2021. Refund 2 mths. SCW			
Ceradime Davis Hamm, 1093 Moore Rouse Rd, Snow Hill, NC 28580	2020	3/24/2021	72857	\$4,050.00		F03		\$ 27.90	\$ 3.15				\$ 31.05	Antique auto exclusion approved on tag 72857. Refund amount over \$500. SCW			
Henry Clay Pipkin, 407 S 6th St, Hookerton, NC 28538	2020	12/23/2020	TNR3207	\$21,870.00		T01		\$ 128.92	\$ 76.27				\$ 205.19	Tag surr. 3/15/2021; vehicle retired 4/19/2021. Refund 9 mths. SCW			

4/27/21

LINE ITEM TRANSFER					
<u>FROM</u>			<u>TO</u>		
<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>	<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>
Total		\$ -	Total		\$ -

BUDGET AMENDMENT					
REVENUES			EXPENDITURES		
Account Name	Acct #	Amount	Account Name	Acct #	Amount
FARES SENIOR CENTER	65132-434802	\$ (14,006.00)	CARES ACT EXPENSE	66531-581126	\$ (14,006.00)
CARES ACT REVENUE	41132-434502	\$ 14,006.00	CARES ACT EXPENSE	41531-581126	\$ 14,006.00
Total		\$ -	Total		\$ -

Approved by:

Misty Chase

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## BUDGET REVISIONS

<u>Revenues</u>				<u>Expenditures</u>			
<u>Account #</u>				<u>Account #</u>			
11-172-4385-04	Food & Lodging State	+	5,233.00	11-562-5275-00	F&L Contracted Srvc	+	5,233.00
11-172-4388-03	ELC Enhancing Detection Activities	+	168,743.00	11-579-5101-00	ELC EDA Salaries	+	43,275.00
				11-579-5130-00	ELC EDA Medicare	+	628.00
				11-579-5131-00	ELC EDA FICA	+	2,684.00
				11-579-5132-00	ELC EDA Insurance	+	4,500.00
				11-579-5133-00	ELC EDA Retirement	+	2,760.00
				11-579-5275-00	ELC EDA Contracted Srvc	+	114,896.00
TOTAL				TOTAL			
		+	173,976.00			+	173,976.00

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Susan Blizzard  
Derek Burress



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Finance Officer  
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WHEREAS, the Greene County Board of Commissioners hereby establishes and sets aside a special time for the purpose of receiving such comments and suggestions in addition to public hearings

NOW, THEREFORE; BE IT RESOLVED that all comments and suggestions addressed to the Greene County Board of Commissioners during the Public Comment Period shall be subject to the following Public Comment Policy:

**1. Policy Purpose**

a. To establish a policy for citizens to appear before the Greene County Board of Commissioners at their regular meetings during the month.

**2. Coverage**

a. This policy, upon adoption by the Greene County Board of Commissioners, shall remain in effect until such time that it is altered, modified, or rescinded by the Greene County Board of Commissioners.

**3. Policy**

a. Anyone desiring to address the Board of Commissioners must sign up with the Deputy County Clerk 15 minutes prior to the scheduled meeting time of the Greene County Board of Commissioners meeting. The request should be in writing and on a form provided by the Deputy County Clerk. The form shall, as a minimum, provide the requestors name and address. .

b. The Public Comment portion of the agenda will be placed at the beginning of the agenda but after all Public Hearings.

c. Each speaker must be recognized by the Chairman as having the exclusive right to be heard.

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d. Comments are limited to three minutes per speaker. A speaker cannot give their allotted time/minutes to another speaker to increase that persons allotted time.

e. Speakers must address the entire Greene County Board of Commissioners, not an individual member. Discussions between speakers and the audience will not be allowed.

f. Speakers will be civil in their language and presentation.

g. There shall be a maximum of three (3) participants on the same subject. It is recommended that if there are several people who wish to speak on the same subject that they choose one speaker to speak for all.

h. The time allotted for Public Comment will be 15 minutes. The Board of Commissioners can choose to extend the Public Comment Period, by a majority vote, an additional 15 minutes for a total of 30 minutes for public comments.

i. Individuals who sign up but cannot speak due to time constraints will be carried to the next regular meeting of the Greene County Board of Commissioners and placed first on the Public Comment Agenda.

j. For clarification, any Greene County Board of Commissioners may ask the speaker questions. The time used by a Greene County Board of Commissioners to ask a question, or the response to his/her question, will not be counted against the citizens three minute time allotment.

k. Public comment is not intended to require the Greene County Board of Commissioners to answer any impromptu questions. Action on items brought up during the Public Comment Period will be at the discretion of the Greene County Board of Commissioners.

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l. The public can address the Greene County Board of Commissioners on any issue other than public hearings items and those items that would be covered in closed session, which would include, but not be limited to attorney/client privilege, personnel, land acquisition and contract negotiations.

m. Anyone desiring to address the Greene County Board of Commissioners on a specific concern requiring more effective and informed action by the Greene County Board of Commissioners should contact the County Manager at least one week prior to the meeting for the topic to be reviewed for consideration to be placed on the agenda. Whenever possible, staff will address the concern directly, but if staff cannot address the issue, it will be placed on the agenda as early as practicable. The person making the request should provide sufficient information pertaining to their concerns to allow the Greene County Board of Commissioners to review the citizen concerns and/or request.

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"Greene County is an equal opportunity provider, employer and lender."  
To file a complaint of discrimination write USDA, Director, Office of Civil Rights, 1400 Independence Ave., SW, Washington, DC 20250-9410 or call (800) 795-3272 or (202) 720-6382 (TDD)

Commissioners  
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Derek Burress



County Manager  
Kyle J. DeHaven

Finance Officer  
Beverly T. Stroud

County Attorney  
Gay Stanley

From: Kyle J. DeHaven, County Manager

Re: Sharon Harrison; Senior Games & Silver Arts Results

Date: May 3, 2021

Ms. Sharon Harrison, Sr. Center Director, will present results of the recently completed Sr. Games and Silver Arts Competitions. She will be available for questions and comments at this time.

**Action Recommended:**

**Informational**

**No Board Action Needed**

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# REQUEST TO BE ON THE AGENDA FOR THE GREENE COUNTY BOARD OF COMMISSIONERS

BOARD MEETING YOU WISH TO PRESENT: May 3rd, 20<sup>21</sup>

TOPIC(S) TO BE PRESENTED: Results of Neuse River Senior Games &

Silver Arts Competition

PRESENTER'S NAME:

Sharon Harrison

PRESENTER'S MAILING ADDRESS: PO Box 36

Snow Hill NC 28580

PHONE #: 252-747-5436

FAX #: 252-747-8402

PRESENTER'S EMAIL ADDRESS: sharon.harrison@greencountync.gov

The Greene County Board of Commissioners will meet on the 1<sup>st</sup> Monday of the month at 10:00 a.m. and the third Monday of the month at 7:00 p.m. On Mondays where a meeting and holiday coincide, the meeting will fall on the following Tuesday at the same time and place.

In accordance with §34.01 Rules of Procedure (F) of the Greene County, NC Code of Ordinances – “A request to have an item placed on the agenda must be received no later than 5:00 p.m. on the Tuesday preceding the meeting.” If the presenter would like to provide additional attachments/handouts to the board prior to the meeting, the material(s) must be received by the Greene County Manager's Office no later than 12:00 pm of the Wednesday prior to the meeting. The request will be placed on the agenda as a presentation, which is defined as administrative and committee reports, unfinished business, and/or new business.

A Public Comment Period will be held at each meeting in accordance with §34.01 Rules of Procedure (G) of the Greene County, NC Code of Ordinances and the Greene County Public Comment Policy. The policies and ordinances can be found at [www.greencountync.gov](http://www.greencountync.gov).

To submit the Request To Be On The Agenda For The Greene County Board Of Commissioners form:

- Call (252) 747-3446 or (252) 747-2866
- Email [kathy.mooring@greencountync.gov](mailto:kathy.mooring@greencountync.gov)
- Mail or deliver to Greene County Office Complex, County Manager's Office, 229 Kingold Blvd, Snow Hill, NC 28580.



Commissioners  
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County Manager  
Kyle J. DeHaven  
  
Finance Officer  
Beverly T. Stroud  
  
County Attorney  
Gay Stanley

From: Kyle J. DeHaven, County Manager

Re: Brock Kearney; Proposed Emergency Management Ordinance Amendment

Date: May 3, 2021

Mr. Brock Kearney, Director of Emergency Services, will present the proposed amendment to the Emergency Management Ordinance. He will be available for any questions and comments at this time.

**Action Recommended:**

**Motion to approve the Proposed Emergency management Ordinance Amendment**

**Board Action is Needed**

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## **Chapter 30: Emergency Management**

### **ARTICLE I-GENERAL**

#### **Section 30.1-Short Title**

This chapter shall be known and may be cited and referred to as the "Emergency Management Ordinance" for Greene County.

#### **Section 30.2-Purpose**

- a. It is the intent and purposes of this chapter to establish an emergency management agency to ensure the complete and efficient utilization of all resources of Greene County in the event of an emergency or disaster.
- b. The emergency management agency shall be the coordinating entity for all activity in connection with emergency management within the county; it will be the agency through which the Board of Commissioners will exercise the authority and discharge the responsibilities vested in them during states of disaster or emergency.
- c. The emergency management agency shall be the central coordinating agency for activities and programs relating to emergency and disaster prevention, protection, mitigation, response and recovery.

#### **Section 30.3-Definitions**

- a. **Emergency.** An occurrence or imminent threat of widespread or severe damage, injury, or loss of life or property resulting from any natural or man-made accidental, military, paramilitary, weather-related, health-related or riot-related cause.
- b. **Emergency Management Personnel.** The employees, equipment and facilities of all county and municipal departments, boards, councils, institutions, acting in furtherance of the purposes of this chapter. It shall also include all volunteer personnel, equipment and facilities contributed by or obtained from volunteer persons or agencies who have offered services to, and been formally accepted by, and are therefore working in the capacity of emergency management volunteers.
- c. For the purposes of this chapter all other words used herein shall have their usual definition, unless those words and terms have been specifically defined by a relevant statute, such as N.C.G.S. §166A-19.3 or other statute in Article 1A of Chapter 166A of the North Carolina General Statutes, or where the context clearly indicates or requires a different meaning.

#### **Section 30.4-Preservation of Authority**

- a. This chapter does not relieve any county department or agency of the responsibilities or authority given to it by state law or by local chapter, nor will it adversely affect the work of any volunteer agency organized for relief in disaster situations.
- b. This chapter does not abridge or modify the authority of emergency medical services personnel, law enforcement, firefighters, or other relevant public officers and agencies

from exercising their authority to protect the public health and safety, as that authority is established by state and local law.

- c. This chapter shall not abridge or modify the authority of the governor or their delegates to implement emergency measures during declared states of disaster or emergency.

### **Section 30.5-Violations**

- a. Violations of any provision of this Chapter or declaration enacted or declared under this chapter shall be punished in accordance with N.C.G.S. §14-288.20A(1).
- b. Any person interfering with, or obstructing, hindering, or delaying any public officer in performing their duties under the provisions of this chapter, or any declaration, regulation or plan issued thereunder shall be punished in accordance with N.C.G.S. §14-223.

### **Section 30.5-30.15-Reserved**

## **ARTICLE II-GREENE COUNTY EMERGENCY MANAGEMENT**

### **Section 30.16-Organization and Appointments**

- a. The organization shall consist of the following:
  - 1. An agency of emergency management within the Office of Emergency Services, under the direction of the Board of Commissioners, through the County Manager and subordinate county staff, as authorized by N.C.G.S. §166A-19.15(2).
  - 2. The director of Emergency Services will be designated as the Greene County Emergency Manager. The Emergency Manager will be a person well versed and trained in emergency management processes and procedures involving the activities of various agencies that serve to protect the public health, safety and welfare in the event of an emergency.
  - 3. The Emergency Manager shall designate and appoint an Emergency Management Coordinator to assume the duties of the Emergency Manager in the event of their absence or disability. Other assistants and employees that are deemed necessary by the Board of Commissioners for the proper functioning of the agency shall be appointed.
  - 4. The Emergency Management Personnel as defined in Section 30-3(b). Duties assigned to County or City departments shall be the same as, or similar to, the normal duties of the department, where possible; and

### **Section 30.17-Duties and Responsibilities of the Emergency Manager**

- a. The Emergency Manager shall be responsible for the organization, administration and operation of the emergency management agency, subject to the direction and control by the Office of Emergency Services. The Emergency Manager shall coordinate the activities, services and programs for emergency management and disaster response and recovery within Greene County and shall maintain liaison with the state and federal



authorities and the authorities of local municipalities so as to insure the most effective operation and implementation of the emergency management plans.

- b. The Emergency Manager's duties shall include, but not be limited to, the following:
  - 1. Manage a comprehensive emergency management program for Greene County pursuant to Chapter 166A, including, but not limited to elements addressing prevention, protection, mitigation, response, and recovery from emergencies.
  - 2. Compel and coordinate the activity of all other public and private agencies engaged in any emergency management activities within Greene County.
  - 3. Through public informational programs, educating the populace as to actions necessary and required for the protection of their persons and property in case of enemy attack, terrorism, or disaster, either impending or present.
  - 4. Manage exercises to ensure the efficient operation of the emergency management personnel and to familiarize residents, businesses, educational institutions, and partner agencies with emergency management regulations, procedures and operations.
  - 5. Monitor and advise the manager of any and all threats, emergencies or disasters that pose a risk to the lives and safety of the residents of Greene County, proposing solutions for their decision on how best to protect people and property from imminent danger, or from further damage.
  - 6. Procure supplies and equipment, institute training programs, public preparedness information and education programs, manage and coordinate disaster drills and exercises in accordance with county-wide emergency plans.
  - 7. Manage the Greene County Emergency Operations Center as the central coordinating entity during emergencies or disasters.

### **Section 30.18-Emergency Management Plan**

- a. A countywide, all-hazard, emergency operations plan shall be adopted and maintained by resolution of the Board of Commissioners. In the preparation of this plan, the services, equipment, facilities and personnel of all existing departments and agencies shall be utilized to the fullest extent. When the plan is approved, each department or agency shall perform those functions assigned to it by the plan and shall maintain a current state of readiness at all times. The emergency operations plan shall have the full effect of local law whenever an emergency or disaster occurs.
- b. Supporting plans shall be maintained by the emergency management agency to ensure coordinated activities in the prevention, protection, mitigation, responses, and recovery from emergencies phases of emergency management. In the preparation of these plans, the services, equipment, facilities and personnel of all existing departments and agencies shall be utilized to the fullest extent. When the plans are published, each department or agency shall perform those functions assigned to it by the plans.
- c. Each department or agency designated in emergency plans shall be responsible for carrying out all designated duties and functions designated by the plan. Duties will include organization and training of assigned employees and volunteers. Each department shall formulate procedures to implement the plan for the organization.

- d. When a skill required for response or recovery from a declared emergency function is not available within local government, the Emergency Manager shall be authorized to seek assistance beyond local government resources.

### **Section 30.19-Planning related to special facilities**

- a. Special facilities are those institutions or organizations whose populations are dependent upon the institution for transportation or care.
- b. Special facilities are required to have a plan in place to be self-sufficient in an emergency that would require evacuation of their facility due to a natural or technological disaster.
- c. These institutions include, but are not limited to, assisted living facilities, hospitals, schools (public and private), day care centers, or other organizations.
- d. The institutions shall submit copies of their disaster plan to the emergency management agency for review on a regular basis as defined by the emergency management agency.

### **Section 30.20 Continuity of operations plans**

- a. To facilitate emergency preparedness planning for Greene County, all departments of Greene County local government shall prepare continuity of operations plans pursuant to directions and guidelines from the emergency management agency. These continuity plans must establish a comprehensive and effective program that maintains the continuity of essential departmental functions during any emergency or other situation that disrupts normal operations. Greene County shall ensure that such contingency plans are consistent with other emergency and disaster plans within Greene County.
- b. These continuities of operations plans shall be reviewed internally on an annual basis, and then submitted to the emergency management agency by the last day of September each year in an emergency management approved format and shall address, at a minimum, the following areas:
  - 1. Assignment of personnel as the continuity of operations program manager;
  - 2. Direction and control including authorities and responsibilities of key personnel, the succession of key departmental leadership, and delegations of authority;
  - 3. Identification of essential and non-essential departmental functions and staffing capabilities required to continue providing essential functions;
  - 4. Activation, mobilization, relocation, alert, notification and implementation plans for activating the continuity of operations plan;
  - 5. Alternate facility operations;
  - 6. Communications (primary and back-up) systems that will be used to keep employees, on-duty and off-duty, informed of departmental response activities, to coordinate employees in order to carry out departmental missions, to keep in contact with customers and suppliers, and to coordinate with the Greene County EOC;
  - 7. Protection of facilities, equipment, supplies, and vital records;
  - 8. Recovery and restoration of services including employee support, critical asset repair/replacement, and the continuity of operations;



9. Administration and logistics.
- c. Under the direction, and per the standards, of the emergency management agency, each department shall test their continuity of operations plan bi-annually

### **Section 30.21-30.29-Reserved**

## **ARTICLE III-STATE OF EMERGENCY**

### **Section 30.30-Delegation of authority to declare a state of emergency**

- a. In the event of an existing or imminent emergency endangering the lives, safety, health and welfare of the people within Greene County, or any part thereof, or threatening damages to or destruction of property, the Chairperson of the Board of Commissioners is hereby authorized and empowered under N.C.G.S. §166A-19.31 to issue a public declaration of the existence of such a state of emergency and, in order to more effectively protect the lives and property of people within the county, to place in effect any or all of the restrictions and prohibitions hereinafter authorized. The Chairperson shall fully utilize all available emergency service and management agencies and shall consult with appropriate subject matter experts in making the decision to issue a declaration and in determining the appropriate restrictions and prohibitions to impose.
- b. In case of absence or disability of the Chairperson, the Vice-Chairperson of the Board of Commissioners, or such other person as may be designated by the Board of Commissioners, shall have and exercise all of the powers herein given the Chairperson.

### **Section 30.31-Declaration imposing prohibitions and restrictions**

- a. The Chairperson of the Board of Commissioners of the county by proclamation may impose the prohibitions and restrictions specified in Section 30.32 through 30.37 in the manner described in those sections. The Chairperson may impose as many of those specified prohibitions and restrictions as he finds necessary, because of the declared emergency, to maintain an acceptable level of public order and services and to protect lives, safety, and property. The Chairperson shall recite the findings underlying their decision in the declaration.
- b. The declaration shall be in writing. For purposes of this Article, and when circumstances do not permit the issuance of a traditional document, an electronic document such as email, or a pdf bearing an electronic signature shall constitute a writing. The Chairperson shall take reasonable steps to give notice of the terms of the declaration to those affected by it and shall post a copy of it in the county courthouse, with the Clerk to the Board, and on the County's website. The Chairperson shall send reports of the substance of the declaration to the mass communications media which serve the affected area. The Chairperson shall retain a text of the proclamation and furnish upon request certified copies of it.
- c. The Chairperson is hereby authorized and empowered to limit by the declaration the application of all or any part of such restrictions to any area specifically designated or described within the county and to specific hours of the day or night and to exempt from



all or any part of such restrictions, classes of people whose exemption the Chairperson finds necessary for the preservation of the public order, public health, safety, or welfare needs of people within the county while they are acting within the scope of their official duties, or are acting under the direction of emergency response/recovery force personnel. Those exempt from restrictions may include, but not be limited to, firefighters, law enforcement personnel, EMS personnel, doctors, nurses, military personnel, public utility employees, public transportation employees, and newspaper, radio and television employees. The declaration shall state the exempted classes and the restrictions from which each is exempted.

### **Section 30.32-Evacuation**

- a. The Chairperson may direct and compel the voluntary or mandatory evacuation of all or part of the population of the county; to prescribe routes, modes of transportation and destination in connection with evacuation; and to control ingress and egress of a disaster area, the movement of persons within the area and the occupancy of premises therein. Details of the evacuation may be set forth or amended in a subsequent declaration which shall be well publicized.

### **Section 30.33-Curfew**

- a. The declaration may impose a curfew prohibiting in certain areas and during certain periods the appearance in public of anyone who is not a member of an exempted class. The proclamation shall specify the geographical area or areas and the period during each 24-hour day to which the curfew applies.
- b. Unless otherwise specified in the proclamation, the curfew shall apply during the specified period each day until the chairperson by declaration removes the curfew.

### **Section 30.34-Restriction on access to areas**

- a. The declaration may prohibit obtaining access or attempting to obtain access to any designated area in violation of any order, clearly posted notice or barricade indicating that access is denied or restricted.
- b. Areas to which access is denied or restricted shall be designated by the sheriff and his subordinates or other law enforcement officer when directed in the declaration to do so by the Chairperson. When acting under this authority, the sheriff and his subordinates may restrict or deny access to any area, street, highway or location within the county if that restriction or denial of access or use is reasonably necessary to promote efforts being made to overcome the emergency or to prevent further aggravation of the emergency.
- c. During a declared emergency, and within the emergency area, the Sheriff of Greene County is delegated authority to close streets, roads, highways, bridges, vehicular areas, or others areas ordinarily used for vehicular travel, except to the movement of emergency responders and other persons necessary for recovery from the emergency. When the Sheriff so acts, they are to provide prompt notification to the Emergency Operations Center.

### **Section 30.35-Restrictions on possession, consumption or transfer of alcoholic beverages**

- a. The declaration may prohibit the possession or consumption of any alcoholic beverage, including beer, wine and spirituous liquor, other than on one's own premises and may prohibit the transfer, transportation, sale or purchase of any alcoholic beverage within the area of the county described in the declaration. The prohibition, if imposed, may apply to transfer of alcoholic beverages by employees of alcoholic beverage control stores as well as by anyone else within the geographic area described.

### **Section 30.36-Restrictions on possession, transportation and transfer of dangerous weapons and substances**

The declaration may prohibit or restrict the possession, transportation, sale, purchase, storage, and use of gasoline and any dangerous weapon or substance, except for lawfully possessed firearms and ammunition.

- a. "Dangerous weapon or substance" means:
  1. Any item described as a "Dangerous weapon or substance" as defined in N.C.G.S. §14-288.1.
  2. Any other instrument or substance that is capable of being used to inflict serious bodily injury or destruction of property when the circumstances indicate that there is some probability that such instrument or substance will be so used.
  3. Any part or ingredient in any instrument or substance included above when the circumstances indicate a probability that such a part or ingredient will be so used.
- b. "Firearm" has the same meaning as the term is defined in N.C.G.S. §14-409.39(2).

### **Section 30.37-Other restrictions**

- a. The following activities or conditions may be prohibited or restricted:
  1. Movement of people in public places;
  2. The operation of offices, business establishments and other places to or from which people may travel or at which they may congregate; and
  3. Other activities or conditions the control of which may be reasonably necessary to maintain order and protect lives or property

### **Section 30.38-Removal of prohibitions and restrictions**

The Chairperson shall by declaration terminate the entire declaration of emergency or remove any of the prohibitions and restrictions when the emergency no longer requires them or when directed to do so by the Board of Commissioners.

### **Section 30.39-Superseding and amending declarations**

The Chairperson may, in their discretion, invoke the prohibitions and restrictions authorized by this article in separate declarations and may amend any declaration by means of an amendment to, or superseding declaration.

### **Section 30.40-Territorial Applicability**

This article shall not apply within the corporate limits of any municipality unless either the municipality or Mayor consents to, or requests, the declaration of emergency's application.

### **Section 30.41-Severability**

Should any provisions of this chapter be declared invalid for any reason, by any court of competent jurisdiction, such declaration of invalidity shall not affect the validity of the provisions or of this Chapter as a whole.

Draft



Commissioners  
Bennie Heath - Chairman  
James T. Shackleford-Vice Chair  
Jerry Jones  
Susan Blizzard  
Derek Burress



County Manager  
Kyle J. DeHaven  
  
Finance Officer  
Beverly T. Stroud  
  
County Attorney  
Gay Stanley

From: Kyle J. DeHaven, County Manager

Re: Jeremy Anderson; EMS System Paramedic transition Plan Discussion

Date: May 3, 2021

Mr. Jeremy Anderson, EMS Manager, will present the EMS System Paramedic Transition Plan they are following as Greene County prepares for paramedic level support in the County. He will be available for questions and comments at this time.

**Action Recommended:**

**Informational**

**No Board Action is Needed**

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## **EMS System Paramedic Transition Plan**

**August 2020**



**Goal** – To upgrade Greene County’s EMS System by providing service at the paramedic level in a consistent and sustainable fashion through proper education, funding, and management by 2022.

### **EMS in North Carolina**

The State of North Carolina by General Statute (NCGS 143-517) defines each county shall “ensure emergency medical services are provided to its citizens.” Additionally, NC Administrative Code (Section 13P.0201 – EMS System Requirements) outlines how a county EMS system must be set up. There are several other provisions in the Emergency Services Act of 1973 that apply to EMS services, including the establishment of the NC Office of EMS, which serves as the governing body under the direction of a state medical director and the NC Medical Care Board. Each county by law can only have one system, and thus a medical director that allows providers to operate under his/her medical license. The medical director must be a physician licensed to practice in North Carolina.

EMS providers are not licensed, they are credentialed. There are four levels of credentialing in NC. They are listed below with the minimum educational requirements.

**Emergency Medical Responder (EMR)** - Requires 60 hours of class time and 36 hours of clinical training.

**Emergency Medical Technician (EMT)** – Requires 166 hours of class time and 24 hours of clinical training.

**Advanced Emergency Medical Technician (AEMT)** – In addition to EMT requirements, requires 160 hours of class time and 48 hours of clinical training.

**Paramedic (PARAMEDIC)** – Requires 460 hours of class time, 200 hours of lab and skills practice, and 240 hours of field internship (1000 total hours).

In addition to the educational requirements, all providers must complete a technical skills exam, a state written exam, and board with the medical director of the system they wish to operate in. Once they begin to function, the provider’s credential is good for four years, during which time they are required to maintain the following minimum continuing education requirements to continue their certification:

**EMR – 32 hours**

**EMT – 40 hours**

**AEMT – 100 hours**

**PARAMEDIC- 120 hours**

EMS Systems vary in size and scope throughout the state. Currently, 98 of 100 counties provide service at the Paramedic level. The state is divided into three regions, and each region has staff that works with each individual system to monitor compliance and system status. They also annually inspect all ambulances for minimum compliance and additionally conduct spot “ramp inspections” at hospitals to make sure a consistent level of care is provided throughout the state.

## Current State of the Greene County EMS System

Greene County EMS system is a 911 Emergency Response Agency. Greene County EMS is a county funded agency that is dispatched to all calls in the county operating at the AEMT level. If additional care is needed at the paramedic level, a unit from out of the county has to be requested. These out of county resources will either respond to the scene or rendezvous with our ambulances enroute to the hospital. This can create a delay in paramedic care by 20 minutes or more. Greene County EMS has 18 full time shift employees who work 24-hour rotating shifts, staffing 3 ambulance that operate out of 2 strategically located stations. Each shift employee is scheduled to work 2920 hours each year. Each shift has a shift supervisor who works directly with the EMS Manager to manage daily operations. There are also 14 part-time employees who supplement the department. Additionally, an EMS Manager is responsible for managing the department, working a 40-hour a week schedule. *(Currently this position is filled by an interim part-time EMS Manager working an average of 18 hours per week.)* Greene County EMS is funded by the county through annual budget appropriations and creates revenue through EMS patient billing done through a third-party vendor.

The county also contracts with 3 volunteer agencies funded with an annual stipend of \$7500.00. The agencies also are allowed to bill patients and collect revenue, with 75% of the collected funds returning to the volunteer agency, and 25% returning to the county general fund. These agencies are required to follow the same protocols for medical care as the paid county staff, participating in quarterly QA meetings with the medical director. They must also file reports their own reports in the county's record management system (ESO) and report to the billing vendor for reimbursement. They respond to a defined district where they are dispatched to calls at the same time as the paid county unit. If they respond, the county unit cancels and returns to service if the same level of care is provided. If the volunteer agency responds at a lesser service level (currently EMT), the county unit continues to the call and provides care. All of the volunteer agencies operate from volunteer fire stations and are operational units working under the ultimate direction of the fire chief of that agency. The fire department provides all liability and insurance provisions for the EMS unit operating out of their station. The three volunteer agencies are:

Fort Run EMS – operates at the EMT level

Hookerton EMS- operates at the AEMT level

Maury EMS – Operates at the AEMT level

To date in FY2020-2021, the following are average call dispatches and responses per month for each volunteer agency operating in the Greene County EMS System:

Agency	Average Dispatches per Month	Average Responses per Month	Average Monthly Response Percentage
Fort Run EMS	28	1	4%
Hookerton EMS	40	2	5%
Maury EMS	70	5	7%

Greene County EMS average 324 responses per month. On average there are 9 days each month that there is at least some time when no EMS coverage is available (all county paid trucks are on calls at the same time).

There are currently two non-emergency ambulance transport providers in Greene County. To date, these are two private, for-profit companies who have a franchise to operate in our system. Elite Medical Transport has an office in the county and assist the system by providing emergency transport at times of high call volume. Med-X is another company that provides private transport but does not have an office in the county.



## **Paramedic Transition**

The citizens and visitors in Green County will benefit greatly from improving EMS service. It will make an immediate difference in patient care by providing a premium prehospital service to the only county in our region without an emergency room or urgent care center. This improvement in service will make our EMS system more reliable and reduce the burden we have historically passed off to our adjacent counties by using their paramedic service. It also will be a significant selling point for growth and economic development, as public safety continues to be the priority of families and businesses looking to relocate to an area. This increased service to paramedic service will require an investment by county taxpayers, leaders, and staff. There will be four main focus areas to accomplish this goal: planning, education, funding, implementation.

### **Planning**

For any project to be successful, the strategic goals must have short- and long-term benchmarks. To create a strategic plan, it is first necessary to take a look at the current system components and completed a needs analysis. Beginning in August 2020, Greene County Emergency Service leaders discussed the status of EMS in Greene County with several stakeholders including county leadership, employees, hospital staff, medical doctors, and NC OEMS officials to determine what the best route would be to achieve service at the Paramedic Level.

### **Strengths**

1. Dedicated group of employees willing to further their education and operate at the paramedic level
2. Small county with support for paramedic service from the county management and citizens
3. Established EMS System with full time staff

### **Weaknesses**

1. Lack of available resources to meet service current demands
2. Volunteer agencies responding to less than 10% of dispatched calls
3. Long transport times due to no hospital inside the county
4. Lack of updated policies and procedures/chain of command for current operations
5. Current medical director not working in an emergency medical setting

### **Opportunities**

1. Education and pay increase for current employees
2. Attraction of experienced paramedics from other systems for part- and full-time employment
3. Improved relationships with other EMS systems and hospital providers
4. Chance to “rebrand” our department and system and

### **Threats**

1. Communication with stakeholders on unrealistic expectations of new service
2. Current annual department funding
3. Non-competitive pay rates/ pay compression for paramedic providers
4. High levels of supervision by experienced paramedics for new providers

Once the analysis was complete, weekly discussions will be held by EMS leadership with the county manager to determine a timeline and discuss funding needs to complete the transition. As a result of these meetings, a capital improvement plan will be created, as well as an educational plan to train our current employees to reach paramedic level certification. A new medical director search will begin, as the current medical director wishes to resign before moving to paramedic level service. Another goal will be to increase the part time roster, to provide needed coverage so current employees can attend paramedic class. New GC EMS policies and procedures will be created and implemented to change the culture of the department. A rebranding process will be done in an effort to improve departmental morale and visibility, while creating a more professional organizational appearance.

## **Education**

Education of our current staff will be the primary driver to the success of moving our system to the paramedic level. It is imperative that we utilize our community college partners to tailor programs to meet the needs of our adult learners. It should be noted that not all learners will thrive in the same environment, and we should reach out to several community colleges who offer various types of delivery models and clinical sites to meet individual needs. It is a tremendous undertaking and commitment to attend 1000 hours of class/clinical hours in conjunction with working a full-time job with 72-hour shift work weeks. Catering to the needs of our employees by providing pay for school time and making sure our employee students are taken care of will pay huge dividends as we navigate the transition to paramedic service.

The COVID-19 Pandemic will undoubtedly have an effect on the speed in which the educational process can take place. With face to face learning non-existent, we will have to utilize online learning and reduced clinical sites, further complicating the student needs. The employees will also be affected by quarantines from the nature of their emergency work.

## **Funding**

The transition to paramedic will not happen without a financial cost. As for recurring costs, there will be the burden of increased salary and overtime as current employees attend class and clinical rotations. A new pay grade for paramedic will have to be established, as well as current employees need to be compensated at a higher rate to avoid pay compression (Ex. A 10-year county employee who becomes a paramedic and a new county employee who comes in as a paramedic would make the same hourly pay. This creates a problem and drives down employee morale and satisfaction.) The nature of the work and current lack of resources will require adding positions for shift supervisors who will staff a QRV and manage the shift. This position will also add an extra paramedic to cover at times of high call volume.

There will be startup costs as well. A capital improvement plan will be created to outline needs for the FY2021-22 budget to acquire the required equipment for the transition. Some items included will be defibrillators, drug security, and an additional QRV.

## Implementation

Such a significant increase in medical service provision will require a measured approach. If this transition is rushed without the proper education and funding, it will fail. The additional burden of COVID-19 will hinder process as well.

Below is a list of benchmarks with anticipated dates of completion:

1. Develop a new policies and procedures manual for Greene County EMS (August 2020) **completed**
2. Meeting with current staff and volunteer providers on vision of the EMS System and implementation of new policies and procedures (September 2020) **completed**
3. Increase the part time roster with EMT's and AEMT's (Begin September 2020 – ongoing) **completed**
4. Meet with candidates and hire a new medical director (November 2020) **completed**
5. Review volunteer providers and check for system compliance (November 2020) **completed**
6. Develop a pay plan and contract for current employees taking the paramedic class (December 2020) **completed**
7. All current providers who are interested registered for an approved NCOEMS initial paramedic provider course (January 2021) **completed**
8. Develop an EMS capital improvement plan for FY 2021-22 (February 2021) **completed**
9. EMS Budget proposal for FY 2021-22 (March 2021) **completed**
10. Establish a pay rate for new paramedics (April 2021) **completed**
11. Advertise for part time paramedic openings (July 2021)
12. Capital purchases for paramedic equipment (July 2021)
13. Inservice training for new equipment purchases (October 2021)
14. Hiring and boarding experienced, part time paramedics to staff QRV 24 hours a day (November 2021)
15. Paramedic QRV in service with part time employees 24/7 (January 2022)
16. Current employees completed with Paramedic Training (March 2022)
17. All staffed EMS units with paramedic and one other provider level (April 2022)
18. Hiring Process for Full Time Shift Supervisors (November 2022)
19. Hiring Process for Ems Manager (April 2023)

## Conclusion

This is a dynamic plan to move Greene County to paramedic service. There will be adjustments that have to be made as we implement the plan, however the overall goal will remain the same- Greene County will have paramedic service by 2022.

## Attachments:

Greene County EMS Policies and Procedures

Greene County EMS Capital Improvement Plan



GC EMS Shift Staffing Matrix

GC EMS Proposed Pay Scale

Greene County Ambulance Ordinance

Emergency Medical Services in North Carolina

Notable Events

Commissioners  
Bennie Heath - Chairman  
James T. Shackleford-Vice Chair  
Jerry Jones  
Susan Blizzard  
Derek Burress



County Manager  
Kyle J. DeHaven  
  
Finance Officer  
Beverly T. Stroud  
  
County Attorney  
Gay Stanley

From: Kyle J. DeHaven, County Manager

Re: Greene County Older Americans Month Proclamation

Date: May 3, 2021

A proclamation declaring May, 2021 Older Americans Month is attached. I can read this proclamation if you so choose.

**Action Recommended:**

**Motion to Approve the Older American Month Proclamation**

**Board Action is Needed**

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Commissioners  
Bennie Heath - Chairman  
James T. Shackleford-Vice Chair  
Jerry Jones  
Susan Blizzard  
Derek Burress



County Manager  
Kyle J. DeHaven

Finance Officer  
Beverly T. Stroud

County Attorney  
Gay Stanley

## **Greene County Older Americans Month Proclamation**

**Whereas**, Older Americans are significant members of our society, investing their wisdom and experience to help enrich and better the lives of younger generations; and

**Whereas**, Greene County has acted as a catalyst for mobilizing the creativity, energy, vitality, and commitment of older residents; and

**Whereas**, Greene County empowers older citizens to contribute to their own health and well-being and the health and well-being of their fellow citizens of all ages; and

**Whereas**, the Greene County affirms the dignity, self-worth, and independence of older persons by facilitating their decisions and actions; tapping their experiences, skills, and knowledge; and enabling their continued contributions to the community;

**Now**, there, the Greene County Board of County Commissioners do hereby proclaim May 2021 as OLDER AMERICAN'S MONTH.

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"Greene County is an equal opportunity provider, employer and lender."  
To file a complaint of discrimination write USDA, Director, Office of Civil Rights, 1400 Independence Ave., SW, Washington, DC 20250-9410 or call (800) 795-3272 or (202) 720-6382 (TDD)



Commissioners  
Bennie Heath - Chairman  
James T. Shackelford-Vice Chair  
Jerry Jones  
Susan Blizzard  
Derek Burruss



County Manager  
Kyle J. DeHaven

Finance Officer  
Beverly T. Stroud

County Attorney  
Gay Stanley

**And** call upon all citizens to recognize the special contributions of older Americans, and the special efforts of Greene County Department of Social Services, Greene County Department of Public Health, Greene County Public Transportation, Greene County Senior Services, Greene County Cooperative Extension, & the Greene County Wellness Center to enhance the well-being of the older citizens of our community.

Date: 05-03-21

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Bennie Heath, Chairman

Greene County Board of Commissioners

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Commissioners  
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Jerry Jones  
Susan Blizzard  
Derek Burress



County Manager  
Kyle J. DeHaven

Finance Officer  
Beverly T. Stroud

County Attorney  
Gay Stanley

From: Kyle J. DeHaven, County Manager

Re: Budget Amendment; Extension

Date: May 3, 2021

A Budget Amendment for the Extension Department is attached. This is for the replacement of their HVAC unit. A leak had been detected in the previous units evaporator coil. A quote to replace the evaporator coil in a 12 year old unit came in at \$2,000. A quote was also received for a new unit. This quote came in at \$5,650. The decision to replace the unit was made. The BA is requested so we can charge the capital asset in the right department.

**Action Recommended:**

**Motion to approve the Budget Amendment**

**Board Action Needed**

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Commissioners  
Bennie Heath - Chairman  
James T. Shackelford-Vice Chair  
Jerry Jones  
Susan Blizzard  
Derek Burress



County Manager  
Kyle J. DeHaven  
  
Finance Officer  
Beverly T. Stroud  
  
County Attorney  
Gay Stanley

From: Kyle J. DeHaven, County Manager

Re: Lottery Fund Pull Down request

Date: May 3, 2021

I am requesting approval to pull down our lottery funds for the year, totaling \$249,268.23. These funds will pay part of the debt service on our USDA loans for the Greene County Intermediate School. The drawdown has been approved by the Board of Elections on 4-26-2021.

**Action Recommended:**

**Motion to approve the drawdown of the lottery funds**

**Board Action Needed**

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**APPLICATION  
PUBLIC SCHOOL BUILDING CAPITAL FUND  
NORTH CAROLINA EDUCATION LOTTERY**

Approved: \_\_\_\_\_

Date: \_\_\_\_\_

County: Greene County

Contact Person: Kyle Dehaven

LEA: Greene County Schools (400)

Title: County Manager

Address: 301 Kingold Blvd., Snow Hill, NC 285

Phone: 2527473446

Project Title: Greene County Intermediate School-Debt Service

Location: 614 Middle School Road, Snow Hill, NC 28580

Type of Facility: Public School Building

North Carolina General Statutes, Chapter 18C, provides that a portion of the proceeds of the North Carolina State Lottery Fund be transferred to the Public School Building Capital Fund in accordance with G.S. 115C-546.2. Further, G.S. 115C-546.2 (d) has been amended to include the following:

(3) No county shall have to provide matching funds...

(4) A county may use monies in this Fund to pay for school construction projects in local school administrative units and to retire indebtedness incurred for school construction projects.

(5) A county may not use monies in this Fund to pay for school technology needs.

As used in this section, "Public School Buildings" shall include only facilities for individual schools that are used for instructional and related purposes, and does not include central administration, maintenance, or other facilities. ***Applications must be submitted within one year following the date of final payment to the Contractor or Vendor.***

Short description of Construction Project: Debt Service Payment on USDA Greene County Intermediate School Loan

**Estimated Costs:**

Purchase of Land	_____	\$	_____
Planning and Design Services	_____		_____
New Construction	_____		_____
Additions / Renovations	_____		_____
Repair	_____		_____
Debt Payment / Bond Payment	_____		249,168.23
TOTAL	_____	\$	249,168.23

Estimated Project Beginning Date: \_\_\_\_\_ Est. Project Completion Date: \_\_\_\_\_

We, the undersigned, agree to submit a statement of state monies expended for this project within 60 days following completion of the project.

The County Commissioners and the Board of Education do hereby jointly request approval of the above project, and request release of \$ 249,168.23 from the Public School Building Capital Fund (Lottery Distribution). We certify that the project herein described is within the parameters of G.S. 115C-546.

(Signature — Chair, County Commissioners)

(Date)

*Patricia Lee Adam*

*4-26-21*

(Signature — Chair, Board of Education)

(Date)



To: Kyle DeHaven, County Manager  
Greene County Board of Commissioners  
Norman Lewis, Board of Health Chairman

From: Joy Brock, Health Director  
Greene County Department of Public Health

Date: May 3, 2021

Re: Board of Health vacant positions

The purpose of this memo is to inform you that as of June 30, 2021, the Greene County Board of Health will have 5 board vacancies. The individuals currently serving in those positions are all eligible for one more 3-year term.

Our plan of action:

- Post on the Greene County Website
- Post on the Health Department Website
- Post on the Health Department Facebook page
- Post on the Greene County Facebook page
- Inform the Board of Commissioners – April 19<sup>th</sup> meeting and May 3<sup>rd</sup> meeting
- Accept applications through May 10<sup>th</sup> at 5 p.m.
- Discuss applications at the Board of Health meeting on May 11<sup>th</sup> at 7 p.m.
- Make a recommendation to the Board of Commissioners at their May 17<sup>th</sup> meeting

Advertisement:

The Greene County Board of Health is currently seeking five individuals to serve on the board. We are recruiting for the following vacancy: Optometrist, Veterinarian, Physician, Public Member and Registered Nurse. You must be a Greene County resident and attend 75% of the meetings. Board of Health members are appointed to three-year terms and may serve a maximum of three consecutive three-year terms. The Greene County Board of Health meets the 2<sup>nd</sup> Tuesday of every other month (January, March, May, July, September, and November) at 7 p.m. If you're interested in applying, please visit [Board Openings – Greene County, North Carolina \(greencountync.gov\)](https://www.greencountync.gov/board-openings) for a Board Appointment Application. Applications will be accepted through Monday, May 10, 2021 at 5 p.m.

**Greene County Department of Public Health**

227 Kingold Blvd., Suite B ♦ Snow Hill, NC 28580 ♦ (252) 747-8183 ♦ Fax (252) 747-4040



**Board of Social Services**  
Kaye Seymour, Chair  
Dr. Mural Lanier, Vice Chair  
Yazmin Acosta  
Derek Burress  
Lorraine Washington



**Interim Director**  
Suzanne Gray, MSW

## **Greene County Department of Social Services**

**To:** Greene County Board of Commissioners

**From:** Suzanne Gray, MSW  
Interim Director

A handwritten signature in black ink, reading "Suzanne Gray".

**Date:** May 3, 2021

**Re:** Social Services Board Seat

The Greene County Social Services Board has a seat that will expire June 30, 2021. This seat is appointed by the DSS Board. The vacancy will be posted on the county's website and in the newspaper.

Thank You.