

**AGENDA – MEETING
GREENE COUNTY BOARD OF COUNTY COMMISSIONERS
7:00 PM – THE WELLNESS CENTER MONDAY, MARCH 15, 2021**

A. CALL TO ORDER

Invocation/Pledge to the Flag

B. APPROVAL OF AGENDA

C. CONSENT AGENDA

1. March 1, 2021 Regular Meeting Minutes
2. Refunds
3. Late Applications for Present Use Assessment
4. Monthly Collections Report
5. Budget Amendment; Transportation
6. Budget Amendment; DSS (3)
7. Budget Amendment; Health
8. Monthly Financial Report

D. PUBLIC COMMENTS

E. PRESENTATIONS

1. Sharon Harrison; Senior Center Update
2. Michael Rhodes; JCPC Budget Request and Presentation
3. Rich Moore; SCADA
4. Rich Moore; Wastewater Agreement Amendment

F. COUNTY MANAGERS REPORT

1. Request for Zoning Public Hearing; April 19, 2021
2. Contract to Audit
3. Review Board Appointment Policy

G. COUNTY ATTORNEY COMMENTS

H. COMMISSIONER'S REPORT AND RECOMMENDATION

I. CLOSED SESSION – Personnel

J. ADJOURN

C

Commissioners
Bennie Heath - Chairman
James T. Shackleford-Vice Chair
Jerry Jones
Susan Blizzard
Derek Burress



County Manager
Kyle J. DeHaven

Finance Officer
Beverly T. Stroud

County Attorney
Gay Stanley

From: Kyle J. DeHaven, County Manager

Re: Consent Agenda

Date: March 15, 2021

The Consent Agenda for the March 15, 2021 Regular meeting consists of the following items:

- 1.) March 1, 2021, Regular Meeting Minutes
- 2.) Refunds
- 3.) Late Applicant for Present Use Assessment
- 4.) Monthly Collections report
- 5.) BA; Transportation
- 6.) BA; DSS
- 7.) BA; Health
- 8.) Monthly Financial report

Action Recommended:

Motion to accept the Consent Agenda

Board Action is Needed

229 Kingold Blvd., Suite D • Snow Hill, NC 28580 • (252) 747-3446 • FAX (252) 747-3884
www.greencountync.gov

The mission of Greene County Government is to serve and improve the lives of all citizens by providing high-quality, cost-effective services in an open, professional and ethical environment

NORTH CAROLINA
COUNTY OF GREENE

The Greene County Board of Commissioners met in regular session on Monday, March 1, 2021 at 10:00 a.m. in the Wellness Center. Present for the meeting: Chairman Bennie Heath, Vice Chairman James T. Shackelford Jr, Commissioners Jerry Jones, Susan Blizzard, and Derek Burress, County Manager Kyle DeHaven, County Attorney Gay Stanley and Deputy Clerk Kathy Mooring.

A. Call to Order

Chairman Bennie Heath called the meeting to order, and asked Commissioner Blizzard to give the Invocation and lead the Pledge to the Flag.

B. Approval of Agenda

Chairman Heath asked to add E4 Harold Thomas to Presentations and then asked for a motion to approve the agenda with the addition as noted.

On motion by Commissioner Jones and seconded by Commissioner Shackelford, the Board voted unanimously to approve the Agenda with the addition of E4.

C. Consent Agenda

Chairman Heath asked for a motion to approve C1 only.

On motion by Commissioner Jones and seconded by Commissioner Blizzard the voted unanimously to approve C1 only from the Consent Agenda.

Chairman Heath then asked for a motion to approve C2 and noted that Commissioner Blizzard would not be voting on C2 due to a conflict of interest.

On motion by Commissioner Jones and seconded by Commissioner Shackelford the Board voted unanimously to approve the C2.

- February 15, 2021 Regular Meeting Minutes
- Releases/Refunds

Refunds: NCVTS Tax & Tag

Maria Sara Hernandez	\$27.12	Willard Ray Stevens	\$63.06	Roy Thomas Miller	\$13.41
Mary Jones Hemby	\$24.15	Calvin David Watson	\$19.80	Winifred Harper Watson	\$23.72
Brenda Moore Haymond	\$4.29	Estate of Jimmy Benton Blizzard	\$11.53	Estate of Jimmy Benton Blizzard	\$2.79

Refunds: Ad Valorem Tax

George Foyles	\$84.00	Michelle Condors Pate	\$42.00		
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D. PUBLIC COMMENTS

1. Zac Bailes, 210 Mewborn Church Rd, Snow Hill. Mr. Bailes asked the Board to look into a Business Incentive Program for small businesses that would include restaurants.
2. John M. Becton, 5408 Speights Bridge Rd. Mr. Becton declined to speak when it was his turn.

E. PRESENTATION

1. Jennifer Smith; North Carolina Coastal Pines Girl Scout Organization. Ms. Smith and local girl scouts presented a proclamation declaring the second week of March as Girl Scout Week.

On motion by Commissioner Jones and seconded by Commissioner Blizzard the Board voted unanimously to approve the Proclamation declaring the second week of March as Girl Scout Week.

2. David Jones; AMI System Update. Mr. Jones stated that overall the system is good. We have had a few problems over the years with malfunctions but he has worked out a system with the supplier for replacement radios when a radio fails. The system notifies the water department when reports are run daily of possible leaks and the department staff contacts the customers of a possible leak. Commissioner Blizzard inquired if the systems failure to provide 99% reliability as promised is a breach on contract. Commissioner Burress stated that he had a leak and the staff contacted him and he can attest to the system working well for that. Commissioner Burress asked if the problems we have had over the last 6 – 7 years is a breach of contract. He advised Mr. Jones to get together with the county attorney to see if it is a breach of contract.
3. Heather O'Connor; Director of Area Agency on Aging. Ms. O'Connor is the new director for the Area Agency on Aging and went over the services they provide to Greene County.

4. Harold Thomas; Economic Development. Mr. Thomas presented a Resolution for Project Hive a company applying for a grant with the Department of Commerce. Commissioner Blizzard asked what this company does and Mr. Thomas stated he could not discuss it at this time, but would stay and discuss in closed session if they wanted him to. He did state that the Resolution is needed for the company to apply for a grant.

On motion by Commissioner Jones and seconded by Commissioner Shackelford the Board voted unanimously to approve the Resolution.

F. COUNTY MANAGER REPORT

1. Mr. DeHaven presented a proposal from Intelligent Portfolio. Mr. DeHaven stated this software offers many benefits that can add value to the output provided by the finance department. Features that can be utilized include project based budgeting and customized cash management and reporting functions. Mr. DeHaven noted this software has an annual cost of \$5,000. Commissioner Jones asked if there are other companies that do similar things. Mr. DeHaven stated there are and he and the finance officer found this to be the best for the money and the amount of data they provide. Commissioner Blizzard asked for a couple of other quotes from similar companies. Commissioner Jones made a motion to table this until the next meeting. Commissioner Shackelford seconded the motion to table this to the next meeting.

The Board voted unanimously to table this until the next meeting March 15th, 2021.

2. Mr. DeHaven next presented a Position Classification Amendment. Mr. DeHaven stated an amendment to the position classification plan is needed. He stated the current administrative support position for the building inspections department is part-time. With this department joining planning and zoning, the support level will increase to that of what a full-time person is needed.

On motion by Commissioner Jones and seconded by Commissioner Shackelford the Board voted unanimously to approve the amendment to the position classification plan.

3. Mr. DeHaven next presented a budget amendment for the water department for the CDBG-I project. The amount needed is \$22,300. He stated this will allow for the cleanest accounting in an attempt to close out this program budget.

On motion by Commissioner Shackelford and seconded by Commissioner Jones the Board voted unanimously to approved the budget amendment.

G. County Attorney Report

None

H. Commissioner's Report and Recommendations

Commissioner Blizzard encourages all citizens to get signed up for the vaccine if they qualify. Chairman Heath noted that the county numbers are dropping and that he is very thankful for that. Commissioner Burress thanked the Greene County Public Library and Mr. George Mewborn for hosting a presentation on the Tuscarora people in Greene County and for setting up a Zoom link so that others at home could participate. Commissioner Burress then announced that Grants Gas and Grocery was purchased this past week and the name has changed to "A Hole in the Wall Country Store and Grill" and is owed by April and Russ Vinson. Commissioner Burress then announced that a Greene Central student has signed with Fayetteville Technical Community College and will play softball. Commissioner Burress congratulated the Greene Central FFA for participating in several federation level competitions this past week and brought home several awards: 1st place for Parliamentary Procedures as a team, 1st, 2nd and 3rd highest individuals in tool identification and 3rd in the job interview category. He went on to say that Commissioner Jones is very proud of the students also and he wanted to thank Commissioner Jones for the foundation that he built and established during his tenure as the former advisor to the FFA Program. Commissioner Burress feels it is only right that the county work with Mr. Bailes of the Farmer and the Dail to get his business approved for any grant that they may qualify for. Commissioner Shackelford stated that professionals have been hired to do a job for the county and he feels we need to have faith and confidence in our people that have been hired to do a job and not question their every move.

I. CLOSED SESSION – Personnel

Motion by Commissioner Jones and seconded by Commissioner Blizzard, the Board voted unanimously to go into Closed Session.

Motion by Commissioner Jones and seconded by Commissioner Shackelford, the Board voted unanimously to come out of Closed Session.

J. ADJOURN

On motion by Commissioner Blizzard and second by Commissioner Jones to adjourn the meeting, the Board voted unanimously to adjourn.

Bennie Heath, Chairman

Attest:

Kyle J. DeHaven, Clerk to the Board

Becky R. Sutton
Tax Administrator



229 Kingold Blvd.
P.O. Box 482
Snow Hill, NC 28580

(252) 747-3615
FAX (252) 747-5067

C3

March 8, 2021

To: Mr. Kyle DeHaven, Greene County Manager
Greene County Board of Commissioners

From: Becky R. Sutton
Greene County Tax Administrator

Tax Office Issues:

Consideration of Late Applications for Present Use Value

The assessor has no authority to approve a late application for the present use value deferment. However, GS 105-282.1(a1) states "upon a showing of good cause by the applicant for failure to make a timely application, an application for exemption or exclusion filed after the date of the listing period may be approved by the Board of Commissioners". If approved, the application is for the current year and is not retroactive. Due to information on the application being confidential, a copy of the application is not attached.

Attached are letters from taxpayers requesting your consideration of their late application. The applicant and parcel meet the eligibility requirements. Consideration of these late applications would be appreciated and is recommended since the Board has previously considered other late applications.


Present Use Application (Agriculture):

Chester & Dorothy Harrison – parcel 0823680
Jack Allen Farms LLC – parcels 0600020; 0600021; 0600022; 0600026
Carolina Agribusiness LLC – parcel 0500756

TO: Greene County Board of Commissioners
FROM: Carolina Agribusiness, LLC
DATE: 2-18, 2021
RE: Request for acceptance of late present use value application on tax parcel
0500756

Please accept this request for acceptance of my late application for present use value and release of deferred taxes. My reason for filing untimely is

Thought I file Report - got miss. Placed,
or failed to get delivered.


Carolina Agribusiness, LLC

2-18-2021
Date

RECEIVED
FEB 25 2021
GREENE COUNTY
TAX DEPARTMENT

RECEIVED

MAR - 5 2021

GREENE COUNTY
TAX DEPARTMENT

TO: Greene County Board of Commissioners

FROM: Chester F. Harrison and Dorothy T. Harrison

DATE: March 4, 2021

RE: Request for acceptance of late present use value application on tax parcel
0823680

Please accept this request for acceptance of my late application for present use value. My reason for filing untimely is

*Miscommunication with closing attorney -
Covid 19 lock down - slow down of surveying
due to very wet land - thought it was
already ~~sub~~ taken care of with Jan 4th
forestry management plan -*

Chester F. Harrison
Chester F. Harrison

March 4, 2021
Date

Dorothy T. Harrison
Dorothy T. Harrison

March 4, 2021
Date

RECEIVED

TO: Greene County Board of Commissioners

FROM: Jack Allen Farms LLC


DATE: 03/01/2021

RE: Request for acceptance of late present use value application on parcels & release of deferred taxes billed 0600020; 0600021; 0600022; 0600026

MAR - 1 2021

GREENE COUNTY
TAX DEPARTMENT

Please accept my request for acceptance of my late application for present use value on the above referenced parcel(s):
I did not realize a new application was necessary since I previously owned individually and was just moving parcels to LLC



Jack Alllen

3-1-2021
Date

Date

C4

Becky R. Sutton
Tax Administrator



GREENE COUNTY
A Place To Grow. The Way To Live.

229 Kingold Blvd.
P.O. Box 482
Snow Hill, NC 28580

(252) 747-3615
FAX (252) 747-5067

Date: March 3, 2021

To: Greene County Board of Commissioners

From: Becky R. Sutton - Tax Administrator

Subject: GS 105-350 (7) **Monthly** **All levy**
Report of amount collected on each year's taxes and amount remaining
uncollected - Collections posted as of February 28, 2021

Year	Current Month	FY 2020-2021 Collections YTD	Amount Remaining Uncollected	% Collected
	Adj. Payments+interest	Adj. Payments+interest		
2010	\$ 50.00	\$ 3,246.58	\$ 12,391.57	99.86%
2011		\$ 1,126.00	\$ 12,009.01	99.86%
2012	\$ 104.72	\$ 1,436.30	\$ 12,510.31	99.86%
2013	\$ 33.58	\$ 1,993.36	\$ 20,334.03	99.78%
2014	\$ 222.06	\$ 3,044.92	\$ 7,220.23	99.92%
2015	\$ 232.82	\$ 3,674.82	\$ 8,424.72	99.90%
2016	\$ 417.26	\$ 5,849.58	\$ 15,601.49	99.83%
2017	\$ 345.17	\$ 7,952.91	\$ 17,508.88	99.81%
2018	\$ 1,047.01	\$ 15,017.16	\$ 27,905.70	99.70%
2019	\$ 2,501.43	\$ 56,151.77	\$ 57,033.78	99.39%
2020	\$ 250,153.82	\$ 8,946,371.05	\$ 459,098.74	95.11%
Total	\$ 255,107.87	\$ 9,045,864.45	\$ 650,038.46	

MTD Levy added for 2020				
\$ 114.62				
Beginning Receivable	ytd add'l levy	payments (principal only)	ytd interest(+)	
\$ 8,220.00	\$ 9,411,551.16	\$ 8,956,013.74	\$ 22,961.99	
YTD:	releases	adjustments	refunds	write offs
	\$ 39,820.93	\$ 2,557.57	\$ (34,567.20)	\$ 1,962.52

GREENE COUNTY
 LINE ITEM TRANSFER/BUDGET AMENDMENT
 3/15/21
 TRANSPORTATION

LINE ITEM TRANSFER					
<u>FROM</u>			<u>TO</u>		
<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>	<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>
		Total			Total
		\$ -			\$ -
BUDGET AMENDMENT					
<u>REVENUES</u>			<u>EXPENDITURES</u>		
<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>	<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>
DOT Admin Grant	65132-434509	\$ 45,175.00	SALARIES	65531-510100	\$ 6,500.00
			EMPLOYEE INSURANCE	65531-513300	\$ 1,500.00
			MAINT/REPAIR-COMP/RADIOS	65531-520355	\$ 2,500.00
			COMPUTER PROGRAM SERVICE	65531-520381	\$ 7,397.00
			POSTAGE	65531-520100	\$ 50.00
			CONTINGENCY	65531-581115	\$ 27,228.00
		Total			Total
		\$ 45,175.00			\$ 45,175.00
Explanation: CARES Act funds Transportation					

Requested by:

Approved by:

Misty Chase

C6

GREENE COUNTY
LINE ITEM TRANSFER/BUDGET AMENDMENT

3/15/21

DSS

LINE ITEM TRANSFER					
FROM			TO		
Account Name	Acct #	Amount	Account Name	Acct #	Amount
Total		\$ -	Total		\$ -

BUDGET AMENDMENT					
REVENUES			EXPENDITURES		
Account Name	Acct #	Amount	Account Name	Acct #	Amount
			STATE FOSTER CARE HOME	11527-562500	\$ 49,000.00
			TANF IV-E FOSTER CARE	11527-562900	\$ 59,000.00
			TRAVEL	11521-519100	\$ (30,000.00)
			ADOPTION PROMOTION	11523-563800	\$ (10,000.00)
			CHILD DAY CARE	11527-562300	\$ (9,000.00)
			MEDICAID TRANSPORTATION	11527-541400	\$ (19,000.00)
			MEDICAL ASSISTANCE	11527-560400	\$ (20,000.00)
			MAINTENANCE/REPAIR-BUILDINGS	11521-528100	\$ (20,000.00)
Total		\$ -	Total		\$ -

Explanation: Move funds to cover State Foster Care and IV-E Foster Care

Requested by:

Approved by:

Suzanne Gray

GREENE COUNTY

LINE ITEM TRANSFER/BUDGET AMENDMENT

3/15/21

DSS

LINE ITEM TRANSFER					
<u>FROM</u>			<u>TO</u>		
<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>	<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>
Total		\$ -	Total		\$ -

BUDGET AMENDMENT					
<u>REVENUES</u>			<u>EXPENDITURES</u>		
<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>	<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>
PANDEMIC LIEAP REVENUE	11171-437136	\$ 79,250.00	PANDEMIC LIEAP EXPENSE	11527-562502	\$ 79,250.00
Total		\$ 79,250.00	Total		\$ 79,250.00

Explanation: Pandemic LIEAP Funds for energy assistance

Requested by:

Suzanne Gray

Approved by:

GREENE COUNTY

LINE ITEM TRANSFER/BUDGET AMENDMENT

3/15/21

DSS

LINE ITEM TRANSFER					
<u>FROM</u>			<u>TO</u>		
<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>	<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>
Total		\$ -	Total		\$ -

BUDGET AMENDMENT					
<u>REVENUES</u>			<u>EXPENDITURES</u>		
<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>	<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>
TRAVEL	11521-519100	\$ 15,000.00	COUNTY ONLY FOSTER CARE	11528-563500	\$ 15,000.00
Total		\$ 15,000.00	Total		\$ 15,000.00

Explanation: Transfer money to cover foster home care

Requested by:

Approved by:



C7

Date: March 10, 2021
Dept. Name: Health Department

Dept. # 11

BUDGET REVISIONS

<u>Revenues</u>		<u>Expenditures</u>	
<u>Account #</u>		<u>Account #</u>	
11-172-4380-07	COVID-19 Vaccination Fund + 97,556.00	11-537-5101-00	Vaccination Fund Salaries + 75,000.00
		11-537-5130-00	Vaccination Fund Medicare + 1,088.00
		11-537-5131-00	Vaccination Fund FICA + 4,650.00
		11-537-5132-00	Vaccination Fund Retirement + 7,680.00
		11-537-5171-00	Vaccination Fund O/E + 138.00
		11-537-5275-00	COVID Vaccination Fund Contracted Srvc + 9,000.00
11-172-4383-22	BCCCP State + 650.00	11-566-5275-00	BCCCP Cotracted Srvc + 650.00
TOTAL	+ 98,206.00	TOTAL	+ 98,206.00

COVID-19 Vaccination Fund \$97,556: The Greene County Department of Public Health was granted additional state funding to support the goals in the planning and implementation of on-site, satellite, temporary or off-site COVID-19 vaccination clinics. **BCCCP \$650:** The Greene County Department of Public Health was granted additional state funding to screen 2 women for breast or cervical cancer or complete referrals for diagnostic digital mammogram services.

Requested by: Joy Block BS Approved by: _____

GREENE COUNTY FINANCIAL SUMMARY
FEBRUARY 28, 2021



GENERAL FUND				
REVENUES	BUDGET	FEBRUARY	YTD	YTD%
AD VALOREM TAXES	(9,069,342)	(343,713)	(8,585,409)	94.66%
TAXES/LICENSES-OTHER	(4,274,705)	(399,980)	(2,425,411)	56.74%
SALES & SERVICES	(1,864,400)	(104,690)	(906,291)	48.61%
MISCELLANEOUS GENERAL REVENUE	(547,500)	(6,192)	(63,044)	11.51%
PROGRAM SPECIFIC REVENUE	(747,842)	(45,894)	(318,264)	42.56%
DEPT OF SOCIAL SERVICES REVENUE	(2,477,593)	(270,560)	(1,214,548)	49.02%
PUBLIC HEALTH REVENUE	(1,252,514)	(47,521)	(683,658)	54.58%
TRANSFERS IN	(4,800)	0	0	0.00%
FUND BALANCE APPROPRIATED	(1,942,847)	0	0	0.00%
TOTAL REVENUES	(22,181,543)	(1,218,549)	(14,196,625)	64.00%
EXPENSES	BUDGET	JANUARY	YTD	YTD%
GOVERNING BODY	130,592	2,490	100,058	76.62%
GENERAL GOVERNMENT	398,824	1,715	363,426	91.12%
ADMINISTRATION	731,208	72,286	506,370	69.25%
TAX	736,237	47,387	398,306	54.10%
COURT	25,210	1,263	12,618	50.05%
ELECTIONS	252,542	15,743	167,483	66.32%
REGISTER OF DEEDS	234,367	12,662	142,035	60.60%
BUILDING INSPECTIONS	183,278	13,576	128,130	69.91%
ANIMAL CONTROL	196,798	9,275	109,103	55.44%
SHERIFF	2,060,155	167,165	624,657	30.32%
JAIL	1,805,918	96,441	1,246,356	69.02%
EMERGENCY MANAGEMENT	270,876	12,321	172,721	63.76%
EMERGENCY MEDICAL SERVICES	1,633,769	118,544	1,192,768	73.01%
PUBLIC BUILDINGS	724,254	63,529	564,789	77.98%
FORESTRY	71,196	9,615	34,502	48.46%
ECONOMIC DEVELOPMENT	95,550	60	60,021	62.82%
JUVENILE RESTITUTION	54,283	3,987	30,773	56.69%
COOPERATIVE EXTENSION	256,066	18,884	151,295	59.08%
SOIL CONSERVATION	134,188	10,988	89,731	66.87%
SHIP	8,867	283	2,520	28.42%
VETERANS	28,814	2,185	17,693	61.40%
DJDP YOUTH PROGRAM	45,445	4,290	30,566	67.26%
SCHOOL	3,353,663	282,613	2,128,887	63.48%
COMMUNITY COLLEGE	240,000	20,000	160,000	66.67%
LIBRARY	139,500	11,625	93,000	66.67%
MENTAL HEALTH	66,018	5,502	44,012	66.67%
RECREATION	403,076	26,142	273,418	67.83%
FARMERS MARKET	7,275	595	4,196	57.67%
DEPT OF SOCIAL SERVICES	3,327,823	301,066	2,113,576	63.51%
PUBLIC HEALTH	2,256,186	137,850	1,148,673	50.91%
SENIOR SERVICES	311,448	20,738	176,250	56.59%
TRANSFERS OUT	1,998,117	358	3,374	0.17%
TOTAL EXPENSES	22,181,543	1,491,179	12,291,305	55.41%
REVENUES UNDER (OVER) EXPENSES	0	272,630	(1,905,319)	

UTILITY FUND				
REVENUES	BUDGET	FEBRUARY	YTD	YTD%
CHARGES FOR SERVICES-WATER	(2,385,800)	(191,565)	(1,577,576)	66.12%
CHARGES FOR SERVICES-SEWER	(651,000)	(53,325)	(434,353)	66.72%
ALTERNATIVE WATER FEES	(720,516)	(60,791)	(486,664)	67.54%
LATE FEES/SERVICE CHARGES	(138,000)	(8,360)	(83,593)	60.57%
INTEREST	(26,000)	(32)	(143)	0.55%
MISCELLANEOUS REVENUE	(18,000)	(640)	(5,732)	31.84%
FUND BALANCE APPROPRIATED	(214,284)	0	0	0.00%
TOTAL REVENUES	(4,153,600)	(314,713)	(2,588,061)	62.31%
EXPENSES	BUDGET	FEBRUARY	YTD	YTD%
SALARIES/FRINGES	667,128	49,600	459,552	68.89%
OPERATING	3,154,972	263,879	1,048,144	33.22%
CAPITAL	131,500	0	129,791	98.70%
TRANSFERS OUT	200,000	0	0	0.00%
TOTAL EXPENSES	4,153,600	313,479	1,637,487	39.42%
REVENUES UNDER (OVER) EXPENSES	0	(1,234)	(950,574)	

LANDFILL FUND				
REVENUES	BUDGET	FEBRUARY	YTD	YTD%
SOLID WASTE FEES	(580,678)	(22,714)	(534,973)	92.13%
SOLID WASTE/SCRAP TIRE/WHITE GOODS TAX	(46,000)	(12,667)	(27,665)	60.14%
MISCELLANEOUS REVENUE	(14,200)	(9)	(11,116)	78.28%
CHARGES FOR SERVICES	(95,000)	(10,921)	(75,743)	79.73%
TRANSFERS IN	(200,000)	0	0	0.00%
FUND BALANCE APPROPRIATED	(4,297)	0	0	0.00%
TOTAL REVENUES	(940,175)	(46,311)	(649,497)	69.08%
EXPENSES	BUDGET	FEBRUARY	YTD	YTD%
LANDFILL OPERATING	308,113	35,229	182,324	59.17%
COLLECTIONS OPERATING	411,500	38,107	286,820	69.70%
LANDFILL CLOSURE	47,362	0	0	0.00%
SCRAP TIRE	25,000	3,144	12,469	49.88%
WHITE GOODS	3,200	382	382	11.94%
CAPITAL	145,000	0	145,000	100.00%
TOTAL EXPENSES	940,175	76,862	626,995	66.69%
REVENUES UNDER (OVER) EXPENSES	0	30,551	(22,502)	

TRANSPORTATION FUND				
REVENUES	BUDGET	FEBRUARY	YTD	YTD%
CHARGES FOR SERVICES	(135,159)	(16,313)	(59,370)	43.93%
GRANTS	(350,683)	(77,139)	(296,077)	84.43%
MISCELLANEOUS REVENUE	(5,870)	(4,474)	(20,482)	348.93%
FUND BALANCE APPROPRIATED	(125,000)	0	0	0.00%
TOTAL REVENUES	(616,712)	(97,926)	(375,929)	60.96%
EXPENSES	BUDGET	FEBRUARY	YTD	YTD%
SALARIES/FRINGES	308,869	22,899	189,161	61.24%
OPERATING	182,843	4,348	73,106	39.98%
CAPITAL	0	0	0	0.00%
TRANSFERS OUT	125,000	0	0	0.00%
TOTAL EXPENSES	616,712	27,247	262,267	42.53%
REVENUES UNDER (OVER) EXPENSES	0	(70,679)	(113,662)	

FUND BALANCES		
	June 30, 2019	June 30, 2020
NONSPENDABLE: PREPAIDS	75,203	443,603
STABILIZATION BY STATE STATUTE	2,345,875	1,712,891
REGISTER OF DEEDS	71,341	34,880
HEALTH DEPARTMENT	1,168,338	1,459,968
SHERIFF DEPARTMENT	5,748	6,303
ECONOMIC DEVELOPMENT	127,647	100,104
USDA LOAN PAYMENTS	1,038,884	1,170,138
GREENE COUNTY ABC BOARD	38,117	69,754
TAX REVALUATION	159,133	79,604
SPECIAL REVENUE FUNDS	126,429	33,965
CAPITAL PROJECT FUNDS	505,888	0
SUBSEQUENT YEAR'S EXPENDITURES	131,121	243,650
UNASSIGNED FUND BALANCE	5,884,180	7,091,319
TOTAL FUND BALANCES	11,677,904	12,446,179

Commissioners
Bennie Heath - Chairman
James T. Shackleford-Vice Chair
Jerry Jones
Susan Blizzard
Derek Burress



County Manager
Kyle J. DeHaven

Finance Officer
Beverly T. Stroud

County Attorney
Gay Stanley

WHEREAS, the Greene County Board of Commissioners hereby establishes and sets aside a special time for the purpose of receiving such comments and suggestions in addition to public hearings

NOW, THEREFORE; BE IT RESOLVED that all comments and suggestions addressed to the Greene County Board of Commissioners during the Public Comment Period shall be subject to the following Public Comment Policy:

1. Policy Purpose

a. To establish a policy for citizens to appear before the Greene County Board of Commissioners at their regular meetings during the month.

2. Coverage

a. This policy, upon adoption by the Greene County Board of Commissioners, shall remain in effect until such time that it is altered, modified, or rescinded by the Greene County Board of Commissioners.

3. Policy

a. Anyone desiring to address the Board of Commissioners must sign up with the Deputy County Clerk 15 minutes prior to the scheduled meeting time of the Greene County Board of Commissioners meeting. The request should be in writing and on a form provided by the Deputy County Clerk. The form shall, as a minimum, provide the requestors name and address.

b. The Public Comment portion of the agenda will be placed at the beginning of the agenda but after all Public Hearings.

c. Each speaker must be recognized by the Chairman as having the exclusive right to be heard.

229 Kingold Blvd., Suite D • Snow Hill, NC 28580 • (252) 747-3446 • FAX (252) 747-3884
www.greencountync.gov

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d. Comments are limited to three minutes per speaker. A speaker cannot give their allotted time/minutes to another speaker to increase that persons allotted time.

e. Speakers must address the entire Greene County Board of Commissioners, not an individual member. Discussions between speakers and the audience will not be allowed.

f. Speakers will be civil in their language and presentation.

g. There shall be a maximum of three (3) participants on the same subject. It is recommended that if there are several people who wish to speak on the same subject that they choose one speaker to speak for all.

h. The time allotted for Public Comment will be 15 minutes. The Board of Commissioners can choose to extend the Public Comment Period, by a majority vote, an additional 15 minutes for a total of 30 minutes for public comments.

i. Individuals who sign up but cannot speak due to time constraints will be carried to the next regular meeting of the Greene County Board of Commissioners and placed first on the Public Comment Agenda.

j. For clarification, any Greene County Board of Commissioners may ask the speaker questions. The time used by a Greene County Board of Commissioners to ask a question, or the response to his/her question, will not be counted against the citizens three minute time allotment.

k. Public comment is not intended to require the Greene County Board of Commissioners to answer any impromptu questions. Action on items brought up during the Public Comment Period will be at the discretion of the Greene County Board of Commissioners.

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l. The public can address the Greene County Board of Commissioners on any issue other than public hearings items and those items that would be covered in closed session, which would include, but not be limited to attorney/client privilege, personnel, land acquisition and contract negotiations.

m. Anyone desiring to address the Greene County Board of Commissioners on a specific concern requiring more effective and informed action by the Greene County Board of Commissioners should contact the County Manager at least one week prior to the meeting for the topic to be reviewed for consideration to be placed on the agenda. Whenever possible, staff will address the concern directly, but if staff cannot address the issue, it will be placed on the agenda as early as practicable. The person making the request should provide sufficient information pertaining to their concerns to allow the Greene County Board of Commissioners to review the citizen concerns and/or request.

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E |

Commissioners
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Derek Burress



County Manager
Kyle J. DeHaven

Finance Officer
Beverly T. Stroud

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Gay Stanley

From: Kyle J. DeHaven, County Manager

Re: Sharon Harrison; Sr. Center Update

Date: March 15, 2021

Ms. Sharon Harrison, Senior Center Director, will give an update of the Aging Services and Senior Center Certification. She will be available for any questions and comments at this time.

Action Recommended:

Informational

No Board Action is Needed

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REQUEST TO BE ON THE AGENDA FOR THE GREENE COUNTY BOARD OF COMMISSIONERS

BOARD MEETING YOU WISH TO PRESENT: 03-15, 2021

TOPIC(S) TO BE PRESENTED: Greene County Aging Services &

Update on Senior Center Certification

PRESENTER'S NAME:

Sharon Harrison

PRESENTER'S MAILING ADDRESS: PO Box 36 Snow Hill, NC 28580

PHONE #: 252-747-5436

FAX #: 252-747-8402

PRESENTER'S EMAIL ADDRESS: sharon.harrison@greencountync.gov

The Greene County Board of Commissioners will meet on the 1st Monday of the month at 10:00 a.m. and the third Monday of the month at 7:00 p.m. On Mondays where a meeting and holiday coincide, the meeting will fall on the following Tuesday at the same time and place.

In accordance with §34.01 Rules of Procedure (F) of the Greene County, NC Code of Ordinances – “A request to have an item placed on the agenda must be received no later than 5:00 p.m. on the Tuesday preceding the meeting.” If the presenter would like to provide additional attachments/handouts to the board prior to the meeting, the material(s) must be received by the Greene County Manager's Office no later than 12:00 pm of the Wednesday prior to the meeting. The request will be placed on the agenda as a presentation, which is defined as administrative and committee reports, unfinished business, and/or new business.

A Public Comment Period will be held at each meeting in accordance with §34.01 Rules of Procedure (G) of the Greene County, NC Code of Ordinances and the Greene County Public Comment Policy. The policies and ordinances can be found at www.greencountync.gov.

To submit the Request To Be On The Agenda For The Greene County Board Of Commissioners form:

- Call (252) 747-3446 or (252) 747-2866
- Email kathy.mooring@greencountync.gov
- Mail or deliver to Greene County Office Complex, County Manager's Office, 229 Kingold Blvd, Snow Hill, NC 28580.

GREENE COUNTY AGING PROGRAMS FY 20-21

Home & Community Care Block Grant:

Congregate Meals
Home Delivered Meals
Senior Center Operations
Medical Transportation
General Transportation
In-Home Aide Level II-Personal Care
In-Home Aide Level III-Personal Care

Family Caregiver Support Program:

Monthly Family Caregiver Support Group Meeting
Incontinence Supplies
Caregiver Directed Respite Vouchers
Home Safety Devices-example: Door Alarms
Home Modifications-example: grab bars or ramps
Caregiver Training Programs

Evidenced Based Health Promotion Programs (IIID Grant):

Arthritis Foundation Exercise
Powerful Tools for Caregivers
Tai Chi for Arthritis Part 1 & 2
Bingocize!

Legal Aide of NC

Wills & Living Wills
Powers of Attorney
Health Care Powers of Attorney

Total County Allocation including Local Cash Matches: **\$370,824**

FREE SERVICES & ACTIVITIES FOR SENIOR CITIZENS Age 60+

The Greene County Senior Center located on 104 Greenridge Road in Snow Hill provides services and activities for Senior Citizens at least age 60 and older. Open Monday through Friday from 8:00-4:30 with some weekend and evening activities.

Featuring: The Free Breakfast & Lunch Program for those age 60+. NO INCOME LIMITS- if you are at least age 60, you qualify. **Seats available, sign up today!**

Frozen Meals & Meal Supplements for the Homebound must be age 60+. Slots available for the Frozen Meals Program. Please **contact us today** for eligibility requirements.

Meals on Wheels Loves Pets Grant-assists the homebound with Pet Supplies & Vet Care

Greene County **Transportation** Provides free Medical Transportation & rides to the Senior Center for meals.

Activities like Bingo, Arts & Crafts, Billiards, Card & Board Games, Shuffleboard, Trips, Corn Hole, Movie Monday, Bocce, Horseshoes, Singles Club, Senior Dances, and Seasonal Programs & Parties

Durable Medical Equipment Loan Program-gently used canes, walkers, & assistance chairs as available

Family Caregiver Support Services-Monthly Support Groups, Respite Vouchers, Virtual Pets, Training Programs, Home Safety Devices, & Incontinence Supplies as available, Medication Lock Box, Family Caregiver Lending Library, Telephone Reassurance for Home Bound, Frail, or at Risk Older Adults

To promote **Healthy Lifestyles:** Exercise Equipment, Exercise Classes, Nutrition Workshops, Living Healthy Workshops, Chair Exercise, Ready Set Walk-A Walking Club for Seniors, Senior Games, Health Fairs, Blood Pressure Checks, Line Dancing, Evidenced Based Health Promotion Programs, Walking Aerobics, Flu Shots, Tai Chi, Medicine Ball Work Out, Bingocize!

Volunteer Opportunities for Senior Citizens & the Community

Senior Center Volunteer Needs & list of Local Community Service Opportunities available

Information and Assistance on site for most of your Senior Service Needs Including:

Tax Preparation, Legal Aid, Housing, Reverse Mortgages, Home Weatherization, Social Security, Job Training & Placement, Disaster Preparedness, Hospice, Respite Care, Durable Medical Equipment, Elder Abuse & Fraud, Energy Assistance, Free Fans, Home Health, In-Home Aid, Adult Day Care & Respite, Mental Health, Long Term Care/Ombudsman, Rehabilitation, Advanced Care Planning, Medication Lock Boxes

Senior Health Insurance Information including **Medicare-A,B, C, Part D, Medication Management, Affordable Care Act Navigator, Medigap Policies, Complaints with Insurance Companies, State Health Plan, Medicaid**

Educational Activities to include Lap Top/Touch Screen Computer Classes and Bible Study

Support Groups for Weight Loss-Slim/Fit, Vision Loss, Alzheimer's disease, and Family Care Givers

Educating the Public on the Needs of Senior Citizens through the Area Agency on Aging, Dementia Live, Dementia Friends, Workshops & Training for Non-Senior Populations on the needs of Older Adults

For more information, contact the Senior Center at 252-747-5436. On the Web at www.greencountync.gov, Click on Departments, then Senior Services. Our Newsletter, Activity Calendars, and Menus are on this site.

Like us on Face Book at Greene County Senior Center & Services

The Greene County Senior Center, promoting the Health, Well Being, and Quality of Life for All Senior Citizens!

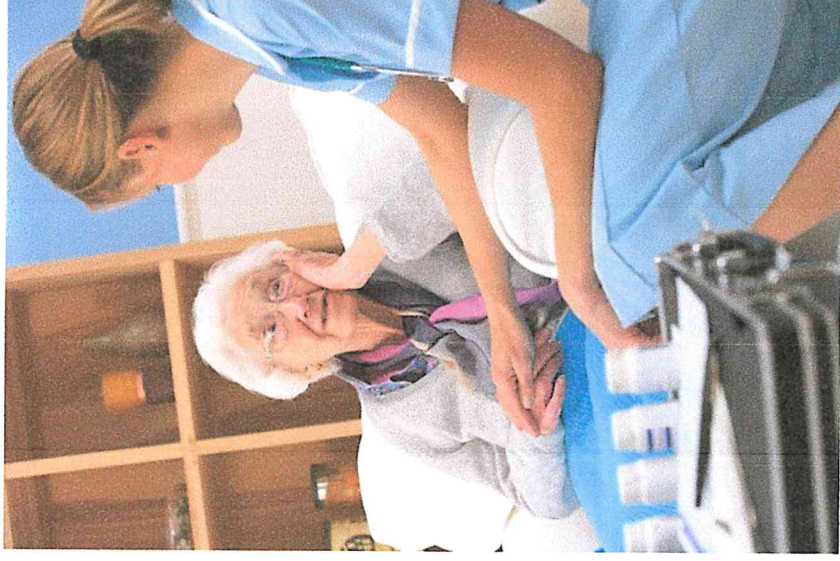
Mission Statement

Greene County Department of Social Services is dedicated to enhancing the quality of life for the citizens of Greene County by providing financial aid, social assistance, protection of children and adults, encouraging self sufficiency and promoting responsibility.

Vision Statement

To create an environment that values collaboration, customer service, knowledge, communication, resource accountability, professional integrity, empowerment, diversity, excellence and leadership.

In-Home Aide Services



Greene County Department of Social Services
227 Kingold Blvd., Suite A
Snow Hill, NC 28580
252-747-5932

IN-HOME AIDE

Greene County Department of Social Services (GCDSS) In-Home Aide Services (IHA) are paraprofessional services that are provided to the elderly and/or disabled adult age 60 or older who live at home and have home management and/or personal care needs. The IHA program provide support to the client/family requiring assistance with personal care tasks, home management tasks and/or direct supervision. These services assist the adult to maintain a level of independence and to remain in the home for as long as possible.

HOW IT WORKS

Once an adult is found to be eligible for the IHA program the DSS social worker will contact the provider agency to implement services in the home. A nurse from the provider agency will visit the home and complete the provider agency assessment/evaluation and provide the client/family with information concerning the aide assigned to the home. An aide care plan will be completed and provided to both the client/family and the assigned aide upon completion of this evaluation/assessment.

Supervisory RN visits are to be completed

In Home Aide Program offer services to adults at Level II-Home Management & Personal Care and Level III-Home Management & Personal Care as defined in Volume VII Chapter 8 of the Family Services Manual.

An aide providing IHA services must meet the competency requirements for the level of services that they are required to perform. Any aide performing Level III Personal Care services must meet the NC Board of Nursing competency requirements for Nurse Aide I. Each provider agency is responsible for ensuring that these aides are registered on the Nurse Aide Registry. Each provider agency are responsible for assuring the aide competency levels.

Supervision by a registered nurse is required for Level III Personal Care tasks.

TYPE OF ASSISTANCE PROVIDED

Level II Personal Care Tasks

- Assist with ambulation & transfer
- Provide care for normal, unbroken skin
- Assist with personal hygiene: bathing, oral care, hair/scalp grooming, fingernail, bathing, shaving, feeding
- Provide basic first aid
- Assist with applying ace bandages, TEDs, binders
- Observe, record, report self-administered medications
- Assist with applying/removing prosthetic devices for stable clients
- Assist/encourage physical activity and/or prescribed exercise
- Assist client with self-monitoring of temperature, pulse blood pressure & weight

Level II Home Management Tasks

- Basic housekeeping: sweeping, vacuuming, dusting, mopping, washing dishes, changing bed linen, making bed, emptying trash
- Simple meal preparation
- Medication reminder
- Laundry: washing, drying, folding
- Shopping/run errand for client

Level III Personal Care Tasks

- Same tasks as performed for Level II Personal Care
- Assist with mobility, gait training, using assistive devices
- Assist with range of motion exercises
- Take/record temperature, pulse, respiration, blood pressure, height & weight as prescribed
- Trim toenails for clients without diabetes/peripheral vascular disease
- Empty/record drainage of catheter bag
- Administer enemas
- Insert rectal tubes/flatulus bags
- Bowel/bladder retraining
- Change non-sterile bandages
- Care for non-infected decubitus ulcers

Level III Home Management Tasks

Same tasks as performed for Level II Home Management

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James T. Shackleford-Vice Chair
Jerry Jones
Susan Blizzard
Derek Burress



County Manager
Kyle J. DeHaven

Finance Officer
Beverly T. Stroud

County Attorney
Gay Stanley

From: Kyle J. DeHaven, County Manager

Re: Michael Rhodes; JCPC budget request

Date: March 15, 2021

Mr. Michael Rhodes will present a biennium budget for JCPC. This budget is in line with what has been presented in previous years. Mr. Rhodes will be available for any questions and comments at this time.

Action Recommended:

Motion to approve the budget as recommended by the JCPC

Board Action is Needed

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www.greenecountync.gov

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Kathy Mooring

From: Mrhodes <drhodes2@ec.rr.com>
Sent: Thursday, March 4, 2021 12:29 PM
To: Kathy Mooring
Subject: JCPC Budget

Hello Kathy,
 Please share with Kyle DeHaven. I will be presenting this JCPC budget information to the Greene County Commissioners April 5, 2021. If you have questions please let me know.
 Thank You
 Michael Rhodes

#	Program Provider	DPS-JCPC Funding	LOCAL FUNDING			OTHER		Total	% Non DPS-JCPC Program Revenues
			County Cash Match	Local Cash Match	Local In-Kind	State/Federal	Funds		
1	Cooperative Extension - Teen Court & Restitution	\$53,883		\$200	\$6,600			\$60,683	11%
2	Methodist Home for Children - Family Preservation	\$41,245			\$4,125			\$45,370	9%
3	JCPC Administration	\$4,400						\$4,400	

Email correspondence to and from this address may be subject to the North Carolina Public Records Law and may be disclosed to third parties by an authorized state official.

Sent from my iPhone

E3

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James T. Shackleford-Vice Chair
Jerry Jones
Susan Blizzard
Derek Burress



County Manager
Kyle J. DeHaven

Finance Officer
Beverly T. Stroud

County Attorney
Gay Stanley

From: Kyle J. DeHaven, County Manager

Re: Rich Moore; SCADA

Date: March 15, 2021

Mr. Rich Moore, of McDavid and Associates will present a recommendation of award for the SCADA project, as well as proposed Capital Project Budget Ordinance Amendment. He will review the project and answer any questions and address any comments at this time.

Action Recommended:

Motion to Amend the Capital project Budget Ordinance and tentatively award construction of the project.

Board Action is Needed

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REQUEST TO BE ON THE AGENDA FOR THE GREENE COUNTY BOARD OF COMMISSIONERS

BOARD MEETING YOU WISH TO PRESENT: March 15, 2021

TOPIC(S) TO BE PRESENTED: SCADA Improvements – Recommendation of
Award and Capital Project Budget Amendment

PRESENTER'S NAME: Richard B. Moore, P.E.

PRESENTER'S MAILING ADDRESS: McDavid Associates, Inc.

P.O. Drawer 49, Farmville, NC 27828

PHONE #: (252) 753-2139

FAX #: (252) 753-7220

PRESENTER'S EMAIL ADDRESS: rjm@mcdavid-inc.com

THE GREENE COUNTY BOARD OF COMMISSIONERS MEET ON THE 1ST AND 3RD MONDAY AT 7:00 P.M. EVERY MONTH EXCEPT MONDAY HOLIDAYS, WHEN THE MEETING IS USUALLY HELD ON THE FOLLOWING TUESDAY.

EVERY EFFORT IS MADE TO COMPLETE THE AGENDA BEFORE 12:00 P.M. ON THE THURSDAY BEFORE THE MEETING.

EVERY PRESENTER LISTED ON THE AGENDA WILL BE MAILED OR EMAILED A COPY OF THE AGENDA AS A REMINDER OF THEIR SCHEDULED PRESENTATION AND/OR REQUEST. IF THE PRESENTER WANTS TO PROVIDE HANDOUTS TO THE BOARD PRIOR TO THE MEETING, THE MATERIAL(S) MUST BE RECEIVED BY THE GREENE COUNTY MANAGER'S OFFICE NO LATER THAN 12:00 NOON OF THE WEDNESDAY PRIOR TO THE MEETING.

IN ORDER TO BE LISTED ON THE AGENDA PRESENTER'S MAY:

- CALL (252) 747-3446 OR (252) 747-2866
- EMAIL kmooring@co.greene.nc.us
- MAIL OR DELIVER TO GREENE COUNTY OFFICE COMPLEX, COUNTY MANGER'S OFFICE, 229 KINGOLD BLVD., SUITE D, SNOW HILL, NC 28580.



Board of Commissioners Meeting Presentation
Recommendation of Tentative Award of Construction and
Capital Project Budget Ordinance Amendment
State Drinking Water Reserve Project H-SRP-D-17-0130
Contract No. 1 – SCADA Improvements
March 15, 2021

Greene County was awarded a \$558,750 grant and \$186,250 loan (0% interest, 20-year term) from the Division of Water Infrastructure State Drinking Water Reserve program (funds provided through Connect NC Bond Act approved through State-wide vote in 2016). Awarded funds are to provide improvements to the County's Supervisory Control and Data Acquisition (SCADA) system that controls/monitors central water assets. The original system was first built in the mid 1990's. Based on funding, plans and specifications were developed to provide procurement through the North Carolina General Statutes "Best Value" evaluation process. Two (2) proposals were received. Following receipt of proposals, submitting contractors/vendors were interviewed in an effort to identify a product that will best meet the County's long-term operational needs. As part of the review, the contractor/vendor who submitted the lowest capital cost option was requested to provide cost data for complete replacement of control system components. Based on evaluation, it is recommended that Greene County tentatively award construction to Custom Controls Unlimited, LLC (tentative award needed where Division of Water Infrastructure must provide concurrence to award). In support of an award, the following exhibits are provided for review and consideration:

- Letter of Recommendation of Award
- Proposal Tabulation Sheet
- Resolution Amending Capital Project Budget Ordinance and Tentatively Awarding Construction Contract
- Notice of Award
- Memorandum of Proposal Negotiation

Reference the budget, the following information is provided:

- The State requires all sales tax to be included in the project. Sales tax reimbursement will be the responsibility of the County based on required sales tax reports submitted by the contractor (monthly)
- A \$2,900 local contribution is shown for the purchase of spare parts. A bid/proposal item was provided for spare parts. The funding agency will not allow State funds to pay for spare parts.
- The budget does not show a contribution from Snow Hill. Costs related to replacement of Snow Hill's control system assets were obtained and submitted to the Town for their consideration to provide a contribution to the project to allow their assets to be replaced at the same time as the County's.

- Construction cost increase is based on negotiations to change scope from rehabilitation of control system components to replacement. Replacement represents a lower operational cost and long-term better service to the County.

Action Recommended: Adoption of Amending Capital Project Budget Ordinance and Tentatively Awarding Construction Contract.

SECTION 00515
NOTICE OF AWARD

To: Custom Controls Unlimited, LLC
2600 Garner Station Boulevard
Raleigh, NC 27603

PROJECT Description: 2017 Water System Improvements - SCADA Improvements
Contract No. 1 - SCADA Improvements

The OWNER has considered the PROPOSAL submitted by you for the above described WORK in response to its REQUEST FOR PROPOSALS dated February 6, 2020, and INFORMATION FOR PROPOSERS.

You are hereby notified that your PROPOSAL has been accepted for items in the amount of Two Hundred Thirty-Four Thousand Nine Hundred Fifty and no/100 Dollars (\$234,950.00). You are hereby notified that your PROPOSAL is accepted subject to the Memorandum of Proposal Negotiations which increases the PROPOSAL amount by Three Hundred Two Thousand Four Hundred Fifty and no/100 Dollars (\$302,450.00). The Memorandum of Proposal Negotiation, attached to this NOTICE OF AWARD, shall revise the PROPOSAL to an award amount of Five Hundred Thirty-Seven Thousand Four Hundred and no/100 Dollars (\$537,400.00).

Bonding (PAYMENT BOND and PERFORMANCE BOND) shall be provided in the award in the amount of Five Hundred Thirty-Seven Thousand Four Hundred and no/100 Dollars (\$537,400.00).

You are required by the INFORMATION FOR PROPOSERS to execute the AGREEMENT and furnish the required CONTRACTOR'S PERFORMANCE BOND, PAYMENT BOND and certificates of insurance within twenty (20) calendar days from the date of this Notice to you.

If you fail to execute said AGREEMENT and to furnish said BONDS within twenty (20) days from the date of this Notice, said OWNER will be entitled to consider all your rights arising out of the OWNER'S acceptance of your PROPOSAL as abandoned and as a forfeiture of your BOND. The OWNER will be entitled to such other rights as may be granted by law.

You are required by G.S. 143-128.2(c) to submit a list of all identified subcontractors (whether minority business or not) that you will use on this CONTRACT within thirty (30) calendar days after award of the CONTRACT.

If you fail to submit a list of all identified subcontractors within thirty (30) calendar days after award of the CONTRACT, the OWNER will be entitled to consider all your rights arising out of the OWNER'S acceptance of your PROPOSAL as abandoned and as a forfeiture of your PROPOSAL BOND. The OWNER will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this NOTICE OF AWARD to the OWNER.

Dated this _____ day of _____, 20_____.

OWNER:

_____ Greene County _____

By _____

Name Bennie Heath

Title Chairman, Board of Commissioners

ACCEPTANCE OF NOTICE

Receipt of the above NOTICE OF AWARD is hereby acknowledged this the _____ day of _____, 20_____.

CONTRACTOR:

_____ Custom Controls Unlimited, LLC _____

By _____

Name _____

Title _____

END OF SECTION

Proposal Evaluation Criteria

1/21/2021

Score range for the following five (5) criteria shall be:

- 1 = least acceptable
- 10 = most acceptable

Please feel free to make comments in boxes.

- Max. Total Score is 100 points

	Custom Controls Unlimited, Inc Original Proposal Invited for Discussions	Sanford Electrical Contractors, Inc Original Proposal Invited for Discussions	Custom Controls Unlimited, Inc Original Proposal plus Replacement Proposal
1 Initial Cost - such as cost of acquiring equipment - such as cost of acquiring licenses - 20% of total point system	10 - Cost within budget, significantly lower than either Contractor	5 - Cost is over budget	8 - Cost is within budget after removal of the backup server. This proposal is a better value than Sanford's proposal because of the additional work and equipment included in the additions proposal.
2 Ongoing Operation and Maintenance Costs - such as recurring subscription costs for software - such as recurring costs for cellular service and data - such as repair costs - 20% of total point system	7 - Will have to pay each time if wanting to upgrade the SCADA software. No mandatory subscription fees. Will not replace existing hardware resulting in higher maintenance costs as replacement becomes necessary when components fail.	5 - Hefty mandatory annual subscription fees. May increase every year. Lose access to system if subscription fees aren't paid. Will not replace existing hardware resulting in higher maintenance costs as replacement becomes necessary when components fail.	9 - Will have to pay each time if wanting to upgrade the SCADA software. No mandatory subscription fees.
3 Technical Merit of the Contractor's Proposal - such as contractor's ability to provide a quality installation - such as vendors/manufacturers ability to provide a reliable system - such as downtime of radio and cellular - such as contractor's ability to provide prompt service for repairs - 20% of total point system	7 - Contractor states they most likely will be able to reprogram old components. Contractor has multiple technicians in the state within 75 minutes.	4 - Contractor is familiar with the system and components and will be able to reprogram as necessary. Locally, only 2 technicians provide support within the state. Vendor has 11 field service engineers, but they are located outside of the state.	10 - All new hardware. Contractor has multiple technicians within 75 minutes.
4 Contractor's Past Performance - such as contractors current workload - such as previously completed installations - 20% of total point system	8 - Previously completed projects for nearby water systems installed in a professional manner.	8 - Subcontractor completed projects in the past for Greene County and they were installed professionally.	8 - Previously completed projects for nearby water systems installed in a professional manner.
5 Comply w/ Contract Document Performance Requirements - such as capable of installation and completing work on time - such as meeting the industry standards - such as meeting Owners project objectives - such as provide a high quality, reliable, functional product - 20% of total point system	7 - Slight possibility Contractor will be unable to reprogram PLC due to encryption by previous installer	9 - Subcontractor installed existing system, aware of any passwords required	10 - All new hardware will result in a more reliable system
Total Score :	78	62	90

**RESOLUTION
AMENDING CAPITAL PROJECT BUDGET ORDINANCE AND
TENTATIVELY AWARDING CONSTRUCTION CONTRACT
2017 WATER SYSTEM IMPROVEMENTS – SCADA IMPROVEMENTS
STATE DRINKING WATER RESERVE PROJECT H-SRP-D-17-0130
GREENE COUNTY**

- WHEREAS** Greene County has accepted a State Drinking Water Reserve funding package in the amount of \$558,750.00 grant and \$186,250.00 loan (0% interest, 20-year term) from the Division of Water Infrastructure under assigned project H-SRP-D-17-0130, and
- WHEREAS** Greene County received proposals for Contract No. 1 – SCADA Improvements on March 26th, 2020, and
- WHEREAS,** Based upon evaluation of proposals and in accordance with North Carolina General Statutes 143-129.8, Purchase of Information Technology Goods and Services, the proposal submitted by Custom Controls Unlimited is recommended for selection, and
- WHEREAS** A “Memorandum of Proposal Negotiations” makes an adjustment in project scope that increases the contract amount by \$302,450.00 for a revised construction contract amount of \$537,400.00, and
- WHEREAS** Revised construction contract value of \$537,400.00 does not include replacement of control system components serving the Town of Snow Hill, and
- WHEREAS** Replacement of Town of Snow Hill components has been identified as \$92,350.00 of additional cost, and
- WHEREAS** The Town of Snow Hill has been notified of the opportunity to cost participate in construction to replace their control system components, and
- WHEREAS,** The Engineer has prepared a Recommendation of Award supported by a balanced budget for Board consideration for approval,

NOW THEREFORE BE IT RESOVED BY THE BOARD OF COMMISSIONERS OF GREENE COUNTY:

That the attached budget is hereby amended for the construction of the 2017 Water System Improvement Project.

That Contract No. 1 – SCADA Replacement be tentatively awarded to Custom Controls Unlimited for their proposal amount of \$234,950.00, subject to the Execution of Memorandum of Proposal Negotiations which revises the contract amount to \$537,400.00.

That this tentative award is subject to review and concurrence by the Division of Water Infrastructure.

That the Chairman is authorized and directed to execute all documents associated with the award, to include the Memorandum of Proposal Negotiations, on behalf of Greene County.

That the County Manager will serve as the designated agent for Greene County for the project with the authority to execute submittals to the Division of Water Infrastructure within limits of the approved budget.

Adopted this the _____ day of _____, 2021 at Snow Hill, North Carolina.

Bennie Heath, Chairman
Greene County

(SEAL)

ATTEST:

Kyle J. DeHaven
Clerk to the Board

CAPITAL PROJECT BUDGET ORDINANCE
 2017 WATER SYSTEM IMPROVEMENTS - SCADA IMPROVEMENTS
 STATE DRINKING WATER RESERVE PROJECT H-SRP-D-17-0130
 GREENE COUNTY

	ADOPTED BUDGET	ADDS/ DEDUCTS	AMENDED BUDGET
REVENUES			
REVENUES - SDWR Eligible			
xx-xxxx-xxxxx	SDWR Grant	\$558,750.00	\$558,750.00
xx-xxxx-xxxxx	SDWR Loan	\$186,250.00	\$186,250.00
xx-xxxx-xxxxx	Owner Contribution - GC	\$0.00	\$0.00
xx-xxxx-xxxxx	Estimated Sales Tax Refund - Restricted - GC Original Proposal	\$4,000.00	\$6,500.00
xx-xxxx-xxxxx	Estimated Sales Tax Refund - Restricted - GC Additional Items Proposal	\$0.00	\$11,500.00
xx-xxxx-xxxxx	Owner Contribution - SH	\$0.00	\$0.00 ⁽¹⁾
xx-xxxx-xxxxx	Estimated Sales Tax Refund - Restricted - SH Original Proposal	\$0.00	\$0.00
xx-xxxx-xxxxx	Estimated Sales Tax Refund - Restricted - SH Additional Items Proposal	\$0.00	\$0.00 ⁽²⁾
xx-xxxx-xxxxx	Interim Financing	\$0.00	\$0.00
xx-xxxx-xxxxx	Liquidated Damages	\$0.00	\$0.00
	SUBTOTAL - SDWR Eligible Revenues	\$749,000.00	\$763,000.00
REVENUES - SDWR Non - Eligible			
xx-xxxx-xxxxx	Owner Contribution - GC	\$0.00	\$2,900.00
xx-xxxx-xxxxx	Interest Earned	\$0.00	\$0.00
xx-xxxx-xxxxx	Liquidated Damages	\$0.00	\$0.00
	SUBTOTAL - SDWR Non-Eligible Revenues	\$0.00	\$2,900.00
	TOTAL REVENUES	\$749,000.00	\$765,900.00
EXPENSES			
EXPENSES - SDWR CONSTRUCTION			
Construction Costs			
xx-xxxx-xxxxx	Contract No. 1 - SCADA Replacement	\$475,000.00	\$537,400.00 ⁽³⁾
	Subtotal - Construction	\$475,000.00	\$537,400.00
Non-Construction - Non Engineering			
xx-xxxx-xxxxx	Repayment of Interim Financing	\$0.00	\$0.00
xx-xxxx-xxxxx	Construction Administration (220 Days)	\$55,090.00	\$55,090.00
xx-xxxx-xxxxx	Construction Observation (220 Days)	\$49,280.00	\$49,280.00
	Subtotal - Non-Construction - Non Engineering	\$104,370.00	\$104,370.00
Non-Construction - Engineering			
xx-xxxx-xxxxx	Basic Engineering Fees (Prior to Construction)	\$47,500.00	\$53,740.00
xx-xxxx-xxxxx	Additional Services by Engineer	\$7,500.00	\$3,000.00
xx-xxxx-xxxxx	Reimbursable Expenses to the Engineer	\$3,500.00	\$1,500.00
xx-xxxx-xxxxx	Permit Application Fees Paid by Owner - Reimbursable	\$0.00	\$0.00
	Subtotal - Non-Construction - Engineering	\$58,500.00	\$58,240.00
Contingency			
xx-xxxx-xxxxx	Contingency	\$56,483.75	\$29,783.75
	Subtotal - Contingency	\$56,483.75	\$29,783.75
	SUBTOTAL - SDWR CONSTRUCTION	\$694,353.75	\$729,793.75
EXPENSES - SDWR ADMINISTRATION			
xx-xxxx-xxxxx	Loan/Grant Administration	\$18,540.00	\$0.00
xx-xxxx-xxxxx	Engineering Report	\$20,000.00	\$20,000.00
xx-xxxx-xxxxx	Environmental Document Preparation	\$0.00	\$0.00
xx-xxxx-xxxxx	Legal Costs - Local Attorney	\$2,000.00	\$2,000.00
xx-xxxx-xxxxx	Grant Administration - Closing Fee (1.5% Grant)	\$8,381.25	\$8,381.25
xx-xxxx-xxxxx	Loan Administration - Closing Fee (2% Loan)	\$3,725.00	\$3,725.00
xx-xxxx-xxxxx	Other - Paid by Owner - Reimbursables (i.e. Advertisement)	\$2,000.00	\$2,000.00
xx-xxxx-xxxxx	Administration Contingency	\$0.00	\$0.00
	SUBTOTAL - SDWR ADMINISTRATION	\$54,646.25	\$36,106.25
	TOTAL EXPENSES	\$749,000.00	\$765,900.00

Notes

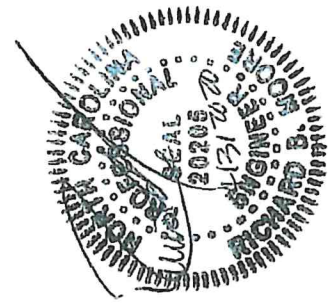
- ⁽¹⁾ Snow Hill will be responsible for the following costs if they decide to participate:
- | | Unit Price | Quantity | Totals |
|--|--------------|----------|---------------------|
| - Calibrating Transducers | \$ 400.00 | 2 | \$ 800.00 |
| - Remote Client Laptop | \$ 2,650.00 | 1 | \$ 2,650.00 |
| - Elevated Storage Tank with Well Site RTU | \$ 18,800.00 | 2 | \$ 37,600.00 |
| - Well Site RTU | \$ 17,100.00 | 3 | \$ 51,300.00 |
| | | | \$ 92,350.00 |
- ⁽²⁾ Snow Hill's total contribution will be \$92,350. \$3,200 is the approximate sales tax included in their portion of the proposal. Snow Hill can request reimbursement from NCDOR for actual sales tax paid.
- ⁽³⁾ Construction Cost does not include the following operating costs:
- | | |
|--|---------|
| - Optional (but highly recommended) yearly SCADA software upgrades | \$2,000 |
|--|---------|

TABULATION SHEET
 2017 WATER SYSTEM IMPROVEMENTS - SCADA IMPROVEMENTS
 CONTRACT NO. 1 - SCADA IMPROVEMENTS
 GREENE COUNTY ADMINISTRATIVE BUILDING
 Bid Opening: March 26, 2020 2:00 PM
 Friday, April 3, 2020

07:54 AM
 03-Apr-20

20200403 1-17-0354
 Bid Tabulation Sheet

Item	Description	Unit	Qty	Custom Controls Unlimited Raleigh, NC		Sanford Electrical Contractors Sanford, NC	
				Unit Price	Total	Unit Price	Total
Base Proposal Items							
1	SCADA Sys Computer & Peripherals	LS	1	\$33,000.00	\$33,000.00	\$211,250.00	\$211,250.00
2	SCADA Sys Backup Computer	LS	1	\$18,000.00	\$18,000.00	\$35,000.00	\$35,000.00
3	SCADA Remote Client Laptop Computer	EA	3	\$2,650.00	\$7,950.00	\$10,416.67	\$31,250.00
4	New Unit CCU	LS	1	\$69,300.00	\$69,300.00	\$40,000.00	\$40,000.00
5	Mods to Unit GC-D4	LS	1	\$1,900.00	\$1,900.00	\$15,625.00	\$15,625.00
6	New Antenna at BPS G1 & Mods to Unit GC-G1	LS	1	\$9,500.00	\$9,500.00	\$33,250.00	\$33,250.00
7	New Antenna at Elevated Storage Tank No. G2	LS	1	\$4,500.00	\$4,500.00	\$24,375.00	\$24,375.00
8	New Antenna at Elevated Storage Tank No. G4	LS	1	\$4,500.00	\$4,500.00	\$29,625.00	\$29,625.00
9a	New Antenna at Site Well G9B	LS	1	\$4,000.00	\$4,000.00	\$21,643.75	\$21,643.75
9b	New Antenna at Site Well G12A	LS	1	\$4,000.00	\$4,000.00	\$21,643.75	\$21,643.75
9c	New Antenna at Site BPS G2	EA	6	\$400.00	\$2,400.00	\$1,437.50	\$8,625.00
10	Recalibrate Existing Unit F Transducer	EA	1	\$2,900.00	\$2,900.00	\$7,500.00	\$7,500.00
11	Spare Parts for SCADA Control	EA	1	\$800.00	\$800.00	\$2,500.00	\$2,500.00
12	Training of Owner's Personnel	EA	4	\$800.00	\$3,200.00	\$2,250.00	\$9,000.00
13	Training of Owner's Personnel (add'l days)	EA	4	\$9,000.00	\$36,000.00	\$6,937.50	\$27,000.00
14	Ground Based Radio Path Study	LS	1	\$18,500.00	\$18,500.00	\$20,000.00	\$20,000.00
15	7.5KVA Standby Power Gen Sys	LS	1	\$22,500.00	\$22,500.00	\$22,500.00	\$22,500.00
16	GIS Prep & Publication	AL	1	\$6,500.00	\$6,500.00	\$6,500.00	\$6,500.00
17a	Provide and Install Antenna Mount & Messenger Pipe @ G2	AL	1	\$6,500.00	\$6,500.00	\$6,500.00	\$6,500.00
17b	Provide and Install Antenna Mount & Messenger Pipe @ G4	AL	1	\$6,500.00	\$6,500.00	\$6,500.00	\$6,500.00
18	Internet Service Allowance	AL	1	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
TOTAL BASE BID					\$234,950.00		\$577,368.75
Alternate Proposal Items							
1A	Web Hosted SCADA Sys	LS	1	\$94,120.00	\$94,120.00	\$170,000.00	\$170,000.00
1B	Year 2 Annual Sub Fee for Web Hosted SCADA Sys	LS	1	\$7,320.00	\$7,320.00	\$15,141.25	\$15,141.25
1C	Year 3 Annual Sub Fee for Web Hosted SCADA Sys	LS	1	\$7,320.00	\$7,320.00	\$16,000.00	\$16,000.00
6A	Same as Bid Item 6 except install new antenna pole	LS	1	\$17,500.00	\$17,500.00	\$28,000.00	\$28,000.00
9Aa	Same as Bid Item 9 except install new antenna pole @ Well G9B	LS	1	\$17,500.00	\$17,500.00	\$21,750.00	\$21,750.00
9Ab	Same as Bid Item 9 except install new antenna pole @ Well G12A	LS	1	\$17,500.00	\$17,500.00	\$21,750.00	\$21,750.00
9Ac	Same as Bid Item 9 except install new antenna pole @ BPS G2	LS	1	\$17,500.00	\$17,500.00	\$21,750.00	\$21,750.00
Total Alternate Bid Items					\$178,760.00		\$294,391.25



I, Richard B. Moore, P.E., certify that this Tabulation Sheet is correct to the best of my knowledge and belief.
 (Date) 4/3/2020

[Signature]
 (Signature)

7:54 AM
 4/3/2020

**Memorandum Of Proposal Negotiations
Contract No. 1 - SCADA Improvements
2017 Water System Improvements - SCADA Improvements
Greene County**

Owner: Greene County
Contractor: Custom Controls Unlimited, LLC
Funding Source: NC Department of Environmental Quality, Division of Water
Infrastructure
Project Engineer: Richard B. Moore, P.E.
McDavid Associates, Inc.
Proposal Amount: \$234,950.00
Proposal Date: March 26, 2020
Brief Description of Proposal as submitted:
Project consists of the following:
- Replacement of Central Control Unit (CCU)
- Installation of antennas, poles, and appurtenances
- Providing a primary and live secondary SCADA server
- Installation of standby generator for Unit CCU

During evaluation of Proposals, the Contractor strongly recommended complete replacement of Greene County's SCADA system due to its aging components. Greene County acknowledged it was becoming more difficult to source parts and requested pricing for complete replacement of their SCADA system. The Contractor provided additional pricing for complete replacement of Greene County's SCADA system. Complete replacement will involve removing existing remote telemetry units and providing and installing new remote telemetry units. Greene County is opting to remove the backup server from the Contract to balance the budget. Proceeding with complete replacement will ensure Greene County has a complete and reliable SCADA system.

The following changes in the Contractor's Proposal and the following changes in the terms/provisions of the contract are hereby incorporated into the proposed contract award.

1. Replacement of all remote telemetry units

Total Change per Bid Negotiations: \$302,450.00

Please see attached Proposal Negotiation tabulation Part A and Part B for detailed add/deduct information. In addition, plans and specifications shall be revised to reflect the Proposal Negotiations.

PROPOSED NEGOTIATED CONTRACT AWARD AMOUNT: \$537,400.00

It is further understood and agreed by all parties that should funds become unavailable within the contract time or extension thereof, the Owner shall have the right to deduct from the project any items added above or to otherwise revise the contract as originally proposed based on the same prices for additions / revisions as noted herein, subject only to any additional costs to which the Contractor is entitled per the terms of the contract.

This memorandum shall be valid and binding up to and inclusive of Proposal Negotiations exhibits and fully Executed/Award Contract Documents and Plans.

We agree to the terms and conditions of this document:

OWNER

Bennie Heath, Chairman Date
Greene County

PROJECT ENGINEER

Richard B. Moore, P.E. Date
McDavid Associates, Inc.

CONTRACTOR

J. Devin Carroll, Vice-President Date
Custom Controls Unlimited, LLC

Attachment - Proposal Negotiation - Part A, Unit Price Changes
 2017 WATER SYSTEM IMPROVEMENTS - SCADA IMPROVEMENTS
 CONTRACT NO. 1 - SCADA IMPROVEMENTS
 GREENE COUNTY

Item	Description	Unit	Contract As Per Proposal			Adds/Deducts		Contract As Per Prop Neg Part A	
			Quantity	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
Base Proposal Items									
1	SCADA Sys Computer & Peripherals	LS	1	\$33,000.00	\$33,000.00	\$0.00	\$0.00	\$33,000.00	\$33,000.00
2	SCADA Sys Backup Computer	LS	1	\$18,000.00	\$18,000.00	\$0.00	\$0.00	\$18,000.00	\$18,000.00
3	SCADA Remote Client Laptop Computer	EA	3	\$2,650.00	\$7,950.00	\$0.00	\$0.00	\$2,650.00	\$7,950.00
4	New Unit CCU	LS	1	\$69,300.00	\$69,300.00	\$0.00	\$0.00	\$69,300.00	\$69,300.00
5	Mods to Unit GC-D4	LS	1	\$1,900.00	\$1,900.00	\$0.00	\$0.00	\$1,900.00	\$1,900.00
6	New Antenna at BPS G1 & Mods to Unit GC-G1	LS	1	\$9,500.00	\$9,500.00	\$0.00	\$0.00	\$9,500.00	\$9,500.00
7	New Antenna at Elevated Storage Tank No. G2	LS	1	\$4,500.00	\$4,500.00	\$0.00	\$0.00	\$4,500.00	\$4,500.00
8	New Antenna at Elevated Storage Tank No. G4	LS	1	\$4,500.00	\$4,500.00	\$0.00	\$0.00	\$4,500.00	\$4,500.00
9a	New Antenna at Site Well G9B	LS	1	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$4,000.00	\$4,000.00
9b	New Antenna at Site Well G12A	LS	1	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$4,000.00	\$4,000.00
9c	New Antenna at Site BPS G2	LS	1	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$4,000.00	\$4,000.00
10	Recalibrate Existing Unit F Transducer	EA	6	\$400.00	\$2,400.00	\$0.00	\$0.00	\$400.00	\$2,400.00
11	Spare Parts for SCADA Control	LS	1	\$2,900.00	\$2,900.00	\$0.00	\$0.00	\$2,900.00	\$2,900.00
12	Training of Owner's Personnel	EA	1	\$800.00	\$800.00	\$0.00	\$0.00	\$800.00	\$800.00
13	Training of Owner's Personnel (add'l days)	EA	4	\$800.00	\$3,200.00	\$0.00	\$0.00	\$800.00	\$3,200.00
14	Ground Based Radio Path Study	LS	1	\$9,000.00	\$9,000.00	\$0.00	\$0.00	\$9,000.00	\$9,000.00
15	7.5KW/7.5KVA Standby Power Gen Sys	LS	1	\$18,500.00	\$18,500.00	\$0.00	\$0.00	\$18,500.00	\$18,500.00
16	GIS Prep & Publication	LS	1	\$22,500.00	\$22,500.00	\$0.00	\$0.00	\$22,500.00	\$22,500.00
17a	Provide and Install Antenna Mount & Messenger Pipe @ G2	AL	1	\$6,500.00	\$6,500.00	\$0.00	\$0.00	\$6,500.00	\$6,500.00
17b	Provide and Install Antenna Mount & Messenger Pipe @ G4	AL	1	\$6,500.00	\$6,500.00	\$0.00	\$0.00	\$6,500.00	\$6,500.00
18	Internet Service Allowance	AL	1	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$2,000.00
19A	New SCADA RTU Hardware (EST and EST/Well Sites)								
	to include but not limited to:								
	- NEMA 4 Painted Steel Enclosure								
	- PLC								
	- Power Supply								
	- Relays								
	- Fuse Bocks, Terminal Blocks								
	- 12" HMI Touch Panel								
	- Ethernet Switch								
	- Circuit Breakers								
	- Uninterrupted Power Supply								
	- Installation at following site designations:								
	1) Greene County EST G1/Well G5	EA	0	\$0.00	\$0.00	\$18,800.00	\$0.00	\$18,800.00	\$0.00
	2) Greene County EST G2	EA	0	\$0.00	\$0.00	\$18,800.00	\$0.00	\$18,800.00	\$0.00
	3) Greene County EST G3/Well G7	EA	0	\$0.00	\$0.00	\$18,800.00	\$0.00	\$18,800.00	\$0.00
	4) Snow Hill EST/Well (2)	EA	0	\$0.00	\$0.00	\$18,800.00	\$0.00	\$18,800.00	\$0.00
20A	New SCADA RTU Hardware (Well Only Sites)								
	to include but not limited to:								
	- NEMA 4 Painted Steel Enclosure								
	- PLC								
	- Power Supply								
	- Relays								
	- Fuse Bocks, Terminal Blocks								
	- 6" HMI Touch Panel								
	- Ethernet Switch								
	- Circuit Breakers								
	- Uninterrupted Power Supply								
	- Installation at following site designations:								
	1) Greene County Well G2	EA	0	\$0.00	\$0.00	\$17,100.00	\$0.00	\$17,100.00	\$0.00
	2) Greene County Well G3	EA	0	\$0.00	\$0.00	\$17,100.00	\$0.00	\$17,100.00	\$0.00
	3) Greene County Well G4	EA	0	\$0.00	\$0.00	\$17,100.00	\$0.00	\$17,100.00	\$0.00
	4) Greene County Well G8	EA	0	\$0.00	\$0.00	\$17,100.00	\$0.00	\$17,100.00	\$0.00
	5) Greene County Well G9B	EA	0	\$0.00	\$0.00	\$17,100.00	\$0.00	\$17,100.00	\$0.00
	6) Greene County Well G10	EA	0	\$0.00	\$0.00	\$17,100.00	\$0.00	\$17,100.00	\$0.00
	7) Greene County Well G11	EA	0	\$0.00	\$0.00	\$17,100.00	\$0.00	\$17,100.00	\$0.00
	8) Greene County Well G12A	EA	0	\$0.00	\$0.00	\$17,100.00	\$0.00	\$17,100.00	\$0.00
	9) Snow Hill Well Sites (3)	EA	0	\$0.00	\$0.00	\$17,100.00	\$0.00	\$17,100.00	\$0.00

Attachment - Proposal Negotiation - Part A, Unit Price Changes
 2017 WATER SYSTEM IMPROVEMENTS - SCADA IMPROVEMENTS
 CONTRACT NO. 1 - SCADA IMPROVEMENTS
 GREENE COUNTY

Item	Description	Unit	Contract As Per Proposal			Adds/Deducts		Contract As Per Prop Neg Part A	
			Quantity	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
21A	New SCADA RTU Hardware (Booster Pump Station Sites)								
	to include but not limited to:								
	- NEMA 4 Painted Steel Enclosure								
	- PLC								
	- Power Supply								
	- Relays								
	- Fuse Bocks, Terminal Blocks								
	- 12" HMI Touch Panel								
	- Ethernet Switch								
	- Circuit Breakers								
	- Uninterrupted Power Supply								
	- Installation at following site designations:								
	1) Greene County BPS G1	EA	0	\$0.00	\$0.00	\$24,400.00	\$0.00	\$24,400.00	\$0.00
	2) Greene County BPS G2	EA	0	\$0.00	\$0.00	\$24,400.00	\$0.00	\$24,400.00	\$0.00
	3) Greene County BPS G3	EA	0	\$0.00	\$0.00	\$24,400.00	\$0.00	\$24,400.00	\$0.00
22A	New SCADA RTU Hardware (Chemical Feed Station Site)								
	to include but not limited to:								
	- NEMA 4 Painted Steel Enclosure								
	- PLC								
	- Power Supply								
	- Relays								
	- Fuse Bocks, Terminal Blocks								
	- 12" HMI Touch Panel								
	- Ethernet Switch								
	- Circuit Breakers								
	- Uninterrupted Power Supply								
	- Installation at following site designations:								
	1) Greene County Chemical Feed Station	EA	0	\$0.00	\$0.00	\$23,100.00	\$0.00	\$23,100.00	\$0.00
23A	New SCADA RTU Hardware (Valve Vault Site)								
	to include but not limited to:								
	- NEMA 4 Painted Steel Enclosure								
	- PLC								
	- Power Supply								
	- Relays								
	- Fuse Bocks, Terminal Blocks								
	- 12" HMI Touch Panel								
	- Ethernet Switch								
	- Circuit Breakers								
	- Uninterrupted Power Supply								
	- Installation at following site designations:								
	1) Greene County Valve Vault	EA	0	\$0.00	\$0.00	\$18,800.00	\$0.00	\$18,800.00	\$0.00
24A	New SCADA RTU Hardware (Farmville Metering Site)								
	to include but not limited to:								
	- NEMA 4 Painted Steel Enclosure								
	- PLC								
	- Power Supply								
	- Relays								
	- Fuse Bocks, Terminal Blocks								
	- 12" HMI Touch Panel								
	- Ethernet Switch								
	- Circuit Breakers								
	- Uninterrupted Power Supply								
	- New PLC Programming (SCADA Program in Base Proposal)								
	- Installation at following site designations:								
	1) Greene County Metering Site (Farmville)	EA	0	\$0.00	\$0.00	\$15,600.00	\$0.00	\$15,600.00	\$0.00
	Total					\$234,950.00	\$0.00	\$234,950.00	

Attachment - Proposal Negotiation - Part B, Quantity Changes
 2017 WATER SYSTEM IMPROVEMENTS - SCADA IMPROVEMENTS
 CONTRACT NO. 1 - SCADA IMPROVEMENTS
 GREENE COUNTY

Item	Description	Unit	Contract As Per Prop Neg Part A			Adds/Deducts		Contract As Per Prop Negotiation	
			Quantity	Unit Price	Amount	Quantity	Amount	Quantity	Amount
Base Proposal Items									
1	SCADA Sys Computer & Peripherals	LS	1	\$33,000.00	\$33,000.00	0	\$0.00	1	\$33,000.00
2	SCADA Sys Backup Computer	LS	1	\$18,000.00	\$18,000.00	(1)	(\$18,000.00)	-	\$0.00
3	SCADA Remote Client Laptop Computer	EA	3	\$2,650.00	\$7,950.00	(1)	(\$2,650.00)	2	\$5,300.00
4	New Unit CCU	LS	1	\$69,300.00	\$69,300.00	0	\$0.00	1	\$69,300.00
5	Mods to Unit GC-D4	LS	1	\$1,900.00	\$1,900.00	0	\$0.00	1	\$1,900.00
6	New Antenna at BPS G1 & Mods to Unit GC-G1	LS	1	\$9,500.00	\$9,500.00	0	\$0.00	1	\$9,500.00
7	New Antenna at Elevated Storage Tank No. G2	LS	1	\$4,500.00	\$4,500.00	0	\$0.00	1	\$4,500.00
8	New Antenna at Elevated Storage Tank No. G4	LS	1	\$4,500.00	\$4,500.00	0	\$0.00	1	\$4,500.00
9a	New Antenna at Site Well G9B	LS	1	\$4,000.00	\$4,000.00	0	\$0.00	1	\$4,000.00
9b	New Antenna at Site Well G12A	LS	1	\$4,000.00	\$4,000.00	0	\$0.00	1	\$4,000.00
9c	New Antenna at Site BPS G2	LS	1	\$4,000.00	\$4,000.00	0	\$0.00	1	\$4,000.00
10	Recalibrate Existing Unit F Transducer	EA	6	\$400.00	\$2,400.00	(2)	(\$800.00)	4	\$1,600.00
11	Spare Parts for SCADA Control	LS	1	\$2,900.00	\$2,900.00	0	\$0.00	1	\$2,900.00
12	Training of Owner's Personnel	EA	1	\$800.00	\$800.00	0	\$0.00	1	\$800.00
13	Training of Owner's Personnel (add'l days)	EA	4	\$800.00	\$3,200.00	0	\$0.00	4	\$3,200.00
14	Ground Based Radio Path Study	LS	1	\$9,000.00	\$9,000.00	0	\$0.00	1	\$9,000.00
15	7.5KW/7.5KVA Standby Power Gen Sys	LS	1	\$18,500.00	\$18,500.00	0	\$0.00	1	\$18,500.00
16	GIS Prep & Publication	LS	1	\$22,500.00	\$22,500.00	0	\$0.00	1	\$22,500.00
17a	Provide and Install Antenna Mount & Messenger Pipe @ G2	AL	1	\$6,500.00	\$6,500.00	0	\$0.00	1	\$6,500.00
17b	Provide and Install Antenna Mount & Messenger Pipe @ G4	AL	1	\$6,500.00	\$6,500.00	0	\$0.00	1	\$6,500.00
18	Internet Service Allowance	AL	1	\$2,000.00	\$2,000.00	0	\$0.00	1	\$2,000.00
19A	New SCADA RTU Hardware (EST and EST/Well Sites)								
	to include but not limited to:								
	- NEMA 4 Painted Steel Enclosure								
	- PLC								
	- Power Supply								
	- Relays								
	- Fuse Bocks, Terminal Blocks								
	- 12" HMI Touch Panel								
	- Ethernet Switch								
	- Circuit Breakers								
	- Uninterrupted Power Supply								
	- Installation at following site designations:								
	1) Greene County EST G1/Well G5	EA	0	\$18,800.00	\$0.00	1	\$18,800.00	1	\$18,800.00
	2) Greene County EST G2	EA	0	\$18,800.00	\$0.00	1	\$18,800.00	1	\$18,800.00
	3) Greene County EST G3/Well G7	EA	0	\$18,800.00	\$0.00	1	\$18,800.00	1	\$18,800.00
	4) Snow Hill EST/Well (2)	EA	0	\$18,800.00	\$0.00	0	\$0.00	-	\$0.00
20A	New SCADA RTU Hardware (Well Only Sites)								
	to include but not limited to:								
	- NEMA 4 Painted Steel Enclosure								
	- PLC								
	- Power Supply								
	- Relays								
	- Fuse Bocks, Terminal Blocks								
	- 6" HMI Touch Panel								
	- Ethernet Switch								
	- Circuit Breakers								
	- Uninterrupted Power Supply								
	- Installation at following site designations:								
	1) Greene County Well G2	EA	0	\$17,100.00	\$0.00	1	\$17,100.00	1	\$17,100.00
	2) Greene County Well G3	EA	0	\$17,100.00	\$0.00	1	\$17,100.00	1	\$17,100.00
	3) Greene County Well G4	EA	0	\$17,100.00	\$0.00	1	\$17,100.00	1	\$17,100.00
	4) Greene County Well G8	EA	0	\$17,100.00	\$0.00	1	\$17,100.00	1	\$17,100.00
	5) Greene County Well G9B	EA	0	\$17,100.00	\$0.00	1	\$17,100.00	1	\$17,100.00
	6) Greene County Well G10	EA	0	\$17,100.00	\$0.00	1	\$17,100.00	1	\$17,100.00
	7) Greene County Well G11	EA	0	\$17,100.00	\$0.00	1	\$17,100.00	1	\$17,100.00
	8) Greene County Well G12A	EA	0	\$17,100.00	\$0.00	1	\$17,100.00	1	\$17,100.00
	9) Snow Hill Well Sites (3)	EA	0	\$17,100.00	\$0.00	0	\$0.00	-	\$0.00

Attachment - Proposal Negotiation - Part B, Quantity Changes
 2017 WATER SYSTEM IMPROVEMENTS - SCADA IMPROVEMENTS
 CONTRACT NO. 1 - SCADA IMPROVEMENTS
 GREENE COUNTY

Item	Description	Unit	Contract As Per Prop Neg Part A			Adds/Deducts		Contract As Per Prop Negotiation	
			Quantity	Unit Price	Amount	Quantity	Amount	Quantity	Amount
21A	New SCADA RTU Hardware (Booster Pump Station Sites)								
	to include but not limited to:								
	- NEMA 4 Painted Steel Enclosure								
	- PLC								
	- Power Supply								
	- Relays								
	- Fuse Bocks, Terminal Blocks								
	- 12" HMI Touch Panel								
	- Ethernet Switch								
	- Circuit Breakers								
	- Uninterrupted Power Supply								
	- Installation at following site designations:								
	1) Greene County BPS G1	EA	0	\$24,400.00	\$0.00	1	\$24,400.00	1	\$24,400.00
	2) Greene County BPS G2	EA	0	\$24,400.00	\$0.00	1	\$24,400.00	1	\$24,400.00
	3) Greene County BPS G3	EA	0	\$24,400.00	\$0.00	1	\$24,400.00	1	\$24,400.00
22A	New SCADA RTU Hardware (Chemical Feed Station Site)								
	to include but not limited to:								
	- NEMA 4 Painted Steel Enclosure								
	- PLC								
	- Power Supply								
	- Relays								
	- Fuse Bocks, Terminal Blocks								
	- 12" HMI Touch Panel								
	- Ethernet Switch								
	- Circuit Breakers								
	- Uninterrupted Power Supply								
	- Installation at following site designations:								
	1) Greene County Chemical Feed Station	EA	0	\$23,100.00	\$0.00	1	\$23,100.00	1	\$23,100.00
23A	New SCADA RTU Hardware (Valve Vault Site)								
	to include but not limited to:								
	- NEMA 4 Painted Steel Enclosure								
	- PLC								
	- Power Supply								
	- Relays								
	- Fuse Bocks, Terminal Blocks								
	- 12" HMI Touch Panel								
	- Ethernet Switch								
	- Circuit Breakers								
	- Uninterrupted Power Supply								
	- Installation at following site designations:								
	1) Greene County Valve Vault	EA	0	\$18,800.00	\$0.00	1	\$18,800.00	1	\$18,800.00
24A	New SCADA RTU Hardware (Farmville Metering Site)								
	to include but not limited to:								
	- NEMA 4 Painted Steel Enclosure								
	- PLC								
	- Power Supply								
	- Relays								
	- Fuse Bocks, Terminal Blocks								
	- 12" HMI Touch Panel								
	- Ethernet Switch								
	- Circuit Breakers								
	- Uninterrupted Power Supply								
	- New PLC Programming (SCADA Program in Base Proposal)								
	- Installation at following site designations:								
	1) Greene County Metering Site (Farmville)	EA	0	\$15,600.00	\$0.00	1	\$15,600.00	1	\$15,600.00
	Total				\$234,950.00		\$302,450.00		\$537,400.00

E4

Commissioners
Bennie Heath - Chairman
James T. Shackleford-Vice Chair
Jerry Jones
Susan Blizzard
Derek Burress



County Manager
Kyle J. DeHaven

Finance Officer
Beverly T. Stroud

County Attorney
Gay Stanley

From: Kyle J. DeHaven, County Manager

Re: Rich Moore, Amendment of Wastewater Agreement with Farmville

Date: March 15, 2021

Mr. Rich Moore, of McDvaid and Associates, will present a proposed amendment to an agreement with the Town of Farmville to accept wastewater. The need for the amendment arises from the addition of the Hedgefield subdivision on the force main. Mr. Moore will be available for any questions and comments at this time.

Action Recommended:

Motion to approve the amendment to the wastewater agreement with The Town of Farmville

Board Action is Needed

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REQUEST TO BE ON THE AGENDA FOR THE GREENE COUNTY BOARD OF COMMISSIONERS

BOARD MEETING YOU WISH TO PRESENT: March 15, 2021

TOPIC(S) TO BE PRESENTED: Greene County – Town of Farmville Wastewater
Purchase Agreement Amendment

PRESENTER'S NAME: Richard B. Moore, P.E.

PRESENTER'S MAILING ADDRESS: McDavid Associates, Inc.

P.O. Drawer 49, Farmville, NC 27828

PHONE #: (252) 753-2139

FAX #: (252) 753-7220

PRESENTER'S EMAIL ADDRESS: rbm@mcdavid-inc.com

THE GREENE COUNTY BOARD OF COMMISSIONERS MEET ON THE 1ST AND 3RD MONDAY AT 7:00 P.M. EVERY MONTH EXCEPT MONDAY HOLIDAYS, WHEN THE MEETING IS USUALLY HELD ON THE FOLLOWING TUESDAY.

EVERY EFFORT IS MADE TO COMPLETE THE AGENDA BEFORE 12:00 P.M. ON THE THURSDAY BEFORE THE MEETING.

EVERY PRESENTER LISTED ON THE AGENDA WILL BE MAILED OR EMAILED A COPY OF THE AGENDA AS A REMINDER OF THEIR SCHEDULED PRESENTATION AND/OR REQUEST. IF THE PRESENTER WANTS TO PROVIDE HANDOUTS TO THE BOARD PRIOR TO THE MEETING, THE MATERIAL(S) MUST BE RECEIVED BY THE GREENE COUNTY MANAGER'S OFFICE NO LATER THAN 12:00 NOON OF THE WEDNESDAY PRIOR TO THE MEETING.

IN ORDER TO BE LISTED ON THE AGENDA PRESENTER'S MAY:

- CALL (252) 747-3446 OR (252) 747-2866
- EMAIL kmooring@co.greene.nc.us
- MAIL OR DELIVER TO GREENE COUNTY OFFICE COMPLEX, COUNTY MANGER'S OFFICE, 229 KINGOLD BLVD., SUITE D, SNOW HILL, NC 28580.



Board of Commissioners Meeting Presentation
Amendment No. 1 to Wastewater Purchase Agreement Between
Greene County and Town of Farmville
March 15, 2021

Greene County has an active agreement with the Town of Farmville to accept wastewater. The original agreement was generated to support acceptance of wastewater from the Greene County Water and Sewer District (area around Greene Central High School), Maury Correctional Facility, and the industrial park located east of the Town of Walstonburg. The existing agreement provides Greene County the rights to discharge up to 300,000 gallons per day (average) to Farmville. The Greene County Community Development Block Grant – Infrastructure project that provided sewer to the Hedgefield Community added customers to Greene County’s system that pumps wastewater to the Town of Farmville. Final budget included allocation of funds for Farmville to accept the additional wastewater discharge. With the additional flow, it is appropriate to amend the existing Wastewater Purchase Agreement between Greene County and the Town of Farmville to increase the County’s allocation of wastewater capacity that may be discharged to Farmville. In support of increasing capacity, an Amendment No. 1 to the Agreement to Accept Wastewater has been prepared for Board of Commissioner consideration for approval. Additional flow is based on the original agreement.

The Town of Farmville will consider approval of the agreement at their April 5, 2021 meeting.

Action Recommended: Approval of Amendment No. 1 to Agreement to Accept Wastewater Between Greene County and Town of Farmville.

**AMENDMENT NO. 1
AGREEMENT TO ACCEPT WASTEWATER
BETWEEN
COUNTY OF GREENE
AND
TOWN OF FARMVILLE**

WHEREAS, the County of Greene (hereinafter referred to as GREENE COUNTY) and Town of Farmville (hereinafter referred to as FARMVILLE) entered into an Agreement to Accept Wastewater dated June 28, 2004, and

WHEREAS, the June 28, 2004 Agreement allows GREENE COUNTY to pump wastewater to FARMVILLE limited to an average daily flow of 300,000 gallons not to exceed 109,500,000 gallons annually (within a twelve (12) month period), and

WHEREAS, GREENE COUNTY has constructed a pump station and supporting sewer collection assets to provide central sewer service to residents within the Hedgefield Community (residential community located in proximity to the intersection of US 258 and Burnette Road) through financial assistance provided by a Community Development Block Grant - Infrastructure award to GREENE COUNTY by the Division of Water Infrastructure (CDBG-I Project No. 16-I-2718), and

WHEREAS, GREENE COUNTY desires to increase it's average daily flow and annual flow allocations for wastewater pumped to FARMVILLE based on sanitary sewer assets installed to serve the Hedgefield Community,

NOW THEREFORE IN CONSIDERATION OF THE FOREGOING, THE PARTIES AGREE AS FOLLOWS:

That GREENE COUNTY wastewater pumped to FARMVILLE shall be increased to an average daily flow of 323,500 gallons not to exceed 118,077,500 gallons within a twelve (12) month period.

That GREENE COUNTY shall pay FARMVILLE a lump sum tap fee of Twenty-One Thousand Seven Hundred Twenty-Eight and 01/100 Dollars (\$21,728.01) for the right to increase wastewater discharge to the FARMVILLE sanitary sewer system.

That all other provisions of the original agreement and any supporting amendments remain in effect.

IN WITNESS WHEREOF, the parties hereto, acting under authority of their respective governing bodies, have caused this amendment to be duly executed in two (2) counterparts, each of which shall constitute an original.

COUNTY OF GREENE

Bennie Heath, Chairman
Board of Commissioners

ATTEST:

Kyle J. DeHaven, Clerk to the Board

TOWN OF FARMVILLE

John O. Moore
Mayor

ATTEST:

Amy B. Johnson, Town Clerk

FI

Commissioners
Bennie Heath - Chairman
James T. Shackleford-Vice Chair
Jerry Jones
Susan Blizzard
Derek Burress



County Manager
Kyle J. DeHaven

Finance Officer
Beverly T. Stroud

County Attorney
Gay Stanley

From: Kyle J. DeHaven, County Manager

Re: Request for Public Hearing; Zoning

Date: March 15, 2021

Mr. Brandon Sutton, Planning Director, is requesting a public hearing be schedule for April 19th, 2021, to hear public comment about a proposed amendment to the Zoning Map.

Action Recommended:

Chairman Call for a Public Hearing on April 19th at 7:00pm at the Wellness Center for a proposed amendment to the Zoning Map

Board Action may be Needed

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Commissioners
Bennie Heath - Chairman
James T. Shackelford – Vice Chairman
Jerry Jones
Susan Blizzard
Derek Burress

County Manager
Kyle J. DeHaven

Finance Officer
Beverly T. Stroud



February 22, 2021

To: Mr. Kyle DeHaven
Greene County Board Commissioners

This is to request a Public Hearing date be set by the Board of Commissioners for April 19, 2021 at the scheduled Commissioner meeting. This Public Hearing will be in reference to the Zoning Map amendment to add the areas released by the Town of Snow Hill when they reduced their Exterritorial Jurisdiction. Once the date is set, the Planning Department will place two half page advertisements in the local paper to run two consecutive weeks as directed by the N.C. General Statutes. The Planning Department will also be posting the date of the hearing on the County webpage and other available social media.

As of the date of this letter, the proposed zoning changes to these areas have been available for public view for a month. At this time, our office has not received any contact, concerns, or questions from citizens regarding this matter. Before the date of the Hearing, I will be sending the Commissioners an additional copy of the proposed zoning map and a request for a motion to adopt the new areas to be zoned as shown on the proposed zoning map at the public hearing. Per General Statute, for a zoning map amendment, only one public hearing is required.

If any of you have any questions or concerns, please do not hesitate to contact me at any time.

Respectfully,

Brandon Sutton, CZO
Greene County Planning Director

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E2

Commissioners
Bennie Heath - Chairman
James T. Shackleford-Vice Chair
Jerry Jones
Susan Blizzard
Derek Burress



County Manager
Kyle J. DeHaven

Finance Officer
Beverly T. Stroud

County Attorney
Gay Stanley

From: Kyle J. DeHaven, County Manager

Re: Contract to Audit

Date: March 15, 2021

Cherry Bekaert has submitted a proposed Contract to Audit the County's 2021 financial statements. This will be our third audit with this firm and we are very happy with their services. The manager will be available for questions at this time.

Action Recommended:

Motion to approve the contract to audit with Cherry Bekaert

Board Action Needed

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March 2, 2021

To the Board of County Commissioners
Greene County, North Carolina
229 Kingold Boulevard
Snow Hill, North Carolina 28580

Dear Ladies and Gentlemen:

This engagement letter between Greene County, North Carolina (hereafter referred to as the "County" or "you" or "your" or "management") and Cherry Bekaert LLP (the "Firm" or "Cherry Bekaert" or "we" or "us" or "our") sets forth the nature and scope of the services we will provide, the County's required involvement and assistance in support of our services, the related fee arrangements, and other Terms and Conditions, which are attached hereto and incorporated by reference, designed to facilitate the performance of our professional services and to achieve the mutually agreed-upon objectives of the County.

Summary of services

We will provide the following services to the County as of and for the year ended June 30, 2021:

Audit and attestation services

1. We will audit the basic financial statements of the County as of and for the year ended June 30, 2021 including the governmental activities, the business type activities, the aggregate discretely presented component units, each major fund and the remaining fund information.
2. We will audit the combining and individual fund financial statements and schedules and additional financial data as listed in the table of contents and the schedule of expenditures of federal and State awards. As part of our engagement, we will apply certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America.
3. The supplementary information, such as the introductory and statistical sections, accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements and our auditor's report will not provide an opinion or any assurance on that information.
4. We will apply limited procedures to the required supplementary information (RSI) (e.g., pension plan information, OPEB, or County's management's discussion and analysis (MD&A)), which will consist of inquiries of County's management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the financial statements.

Nonattest accounting and other services

We will provide the following additional services:

1. Complete the appropriate sections of and sign the Data Collection Form.

Your expectations

As part of our planning process, we have discussed with you your expectations of Cherry Bekaert, changes that occurred during the year, your views on risks facing you, any relationship issues with Cherry Bekaert, and specific engagement arrangements and timing. Our services plan, which includes our audit plan, is designed to provide a foundation for an effective, efficient, and quality-focused approach to accomplish the engagement objectives and meet or exceed the County's expectations. Our services plan will be reviewed with you periodically and will serve as a benchmark against which you will be able to measure our performance. Any additional services that you may request, and that we agree to provide, will be the subject of separate written arrangements.

The County recognizes that our professional standards require that we be independent from the County in our audit of the County's financial statements and our accompanying report in order to ensure that our objectivity and professional skepticism have not been compromised. As a result, we cannot enter into a fiduciary relationship with the County and the County should not expect that we will act only with due regard to the County's interest in the performance of this audit, and the County should not impose on us special confidence that we will conduct this audit with only the County's interest in mind. Because of our obligation to be independent of the County, no fiduciary relationship will be created by this engagement or audit of the County's financial statements.

The engagement will be led by April Adams, who will be responsible for assuring the overall quality, value, and timeliness of the services provided to you.

Audit and attestation services

The objective of our audit is the expression of opinions as to whether the County's basic financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the additional information referred to in the Summary of Services section when considered in relation to the basic financial statements taken as a whole. The objective also includes reporting on:

- Internal control over financial reporting and compliance with the provisions of applicable laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with laws, regulations and the provisions of contracts or grant agreements that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and *Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* ("Uniform Guidance") and the State Single Audit Implementation Act.

The report on internal control and compliance will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the County's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering internal control over financial reporting and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that the County is subject to an audit requirement that is not encompassed in the terms of the engagement, we will communicate to County's management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and will include tests of accounting records and other procedures as deemed necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of the County's financial statements. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or add emphasis-of-matter or other-matter paragraphs. If our opinion is other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express opinions or issue reports, or may withdraw from this engagement.

Nonattest accounting and other services

In connection with any of the audit, accounting, or other services noted below, we will provide a copy of all schedules or other support for you to maintain as part of your books and records supporting your basic financial statements. You agree to take responsibility for all documents provided by Cherry Bekaert and will retain copies based on your needs and document retention policies. By providing these documents to you, you confirm that Cherry Bekaert is not responsible for hosting your records or maintaining custody of your records or data and that Cherry Bekaert is not providing business continuity or disaster recovery services. You confirm you are responsible for maintaining internal controls over your books and records including business continuity and disaster recovery alternatives. In addition, any documents provided to Cherry Bekaert by the County in connection with these services will be considered to be copies and will not be retained by Cherry Bekaert after completion of the accounting and other services. You are expected to retain anything you upload to a Cherry Bekaert portal and are responsible for downloading and retaining anything we upload in a timely manner. Portals are only meant as a method of transferring data, are not intended for the storage of client information, and may be deleted at any time. You are expected to maintain control over your accounting systems to include the licensing of applications and the hosting of said applications and data. We do not provide electronic security or back-up services for any of your data or records. Giving us access to your accounting system does not make us hosts of information contained within.

The accounting and other services described in this section are nonaudit services, which do not constitute audit services under *Government Auditing Standards*, and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming County's management responsibilities.

In conjunction with providing these accounting and other services, we may use third party software or templates created by Cherry Bekaert for use on third party software. Management expressly agrees that the County has obtained no rights to use such software or templates and that Cherry Bekaert's use of the County's data in those applications is not deemed to be hosting, maintaining custody, providing business continuity, or disaster recovery services.

Accounting services

We will advise County's management about the application of appropriate accounting principles, and may propose adjusting journal entries to the County's financial statements. The County's management is responsible for reviewing the entries and understanding the nature of any proposed entries and the impact they have on the County's financial statements. If, while reviewing the journal entries, the County's management determines that a journal entry is inappropriate, it will be the County's management's responsibility to contact us to correct it.

Data Collection Form

We will complete the appropriate sections of and sign the Data Collection Form that summarizes our audit findings. We will provide copies of our reports to the County; however, it is the County's management's responsibility to submit the reporting package (including financial statements, schedule of expenditures of federal and state awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the designated federal audit clearinghouse and, if appropriate, to pass-through entities. The Data Collection Form and the reporting package must be submitted within the earlier of 30 days after receipt of the auditors' reports or nine months after the end of the audit period.

County's management responsibilities related to accounting and other services

For all nonattest services we perform in connection with the engagement, you are responsible for designating a competent employee to oversee the services, make any management decisions, perform any management functions related to the services, evaluate the adequacy of the services, retain relevant copies supporting your books and records, and accept overall responsibility for the results of the services.

Prior to the release of the report, the County's management will need to sign a representation letter acknowledging its responsibility for the results of these services, and acknowledging receipt of all appropriate copies.

County's management responsibilities related to the audit

The County's management is responsible for designing, implementing, and maintaining effective internal controls, including evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that the County's management and financial information is reliable and properly reported. The County's management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements.

You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with U.S. generally accepted accounting principles, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

The County's management is responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which it is aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the County from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the County involving (1) the County's management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the County received in communications from employees, former employees, grantors, regulators, or other. In addition, you are responsible for identifying and ensuring that the County complies with applicable laws, regulations contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, or grant agreements that we report.

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon OR make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP, (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP, (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes), and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

The County's management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. The County's management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the *Audit and attestation services* section of this letter.

This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing County's management views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all the County's management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Management representations

The Firm will rely on the County's management providing the above noted representations to us, both in the planning and performance of the audit, and in considering the fees that we will charge to perform the audit.

Fees

The estimated fees contemplate only the services described in the Summary of Services section of this letter. If the County's management requests additional services not listed above, we will provide an estimate of those fees prior to commencing additional work.

The following summarizes the fees for the services described above:

Description of services	Estimated fee
Audit services	
Audit of the financial statements for the year ended June 30, 2021, up to five major programs	\$67,500

Any major program over five (5) required to be audited will be billed at \$3,750 per program. DSS Crosscutting is included in the five programs being audited fee above. The audit of the financial statement fee above assume the CAFR will be prepared by another Certified Public Accountant.

The fees will be billed periodically subject to the limitations outlined in the North Carolina Local Government Commission contract. Invoices are due on presentation. A service charge will be added to past due accounts equal to 1½% per month (18% annually) on the previous month's balance less payments received during the month, with a minimum charge of \$2.00 per month.

Greene County, North Carolina

March 2, 2021

Page 7

If the foregoing is in accordance with your understanding, please sign a copy of this letter in the space provided and return it to us. No change, modification, addition, or amendment to this letter shall be valid unless in writing and signed by all parties. The parties agree that this letter may be electronically signed and that the electronic signatures will be deemed to have the same force and effect as handwritten signatures.

If you have any questions, please call April Adams at (919) 742-1040.

Sincerely,

CHERRY BEKAERT LLP

Handwritten signature of Cherry Bekaert LLP in black ink.

ATTACHMENT – Engagement Letter Terms and Conditions

GREENE COUNTY, NORTH CAROLINA

ACCEPTED BY: _____

TITLE: _____ DATE: _____

Cherry Bekaert LLP
Engagement Letter Terms and Conditions

The following terms and conditions are an integral part of the attached engagement letter and should be read in their entirety in conjunction with your review of the letter.

Limitations of the audit report

Should the County wish to include or incorporate by reference these financial statements and our report thereon into *any* other document at some future date, we will consider granting permission to include our report into another such document at the time of the request. However, we may be required by generally accepted auditing standards ("GAAS") to perform certain procedures before we can give our permission to include our report in another document such as an annual report, private placement, regulator filing, official statement, offering of debt securities, etc. You agree that the County will not include or incorporate by reference these financial statements and our report thereon, or our report into any other document without our prior written permission. In addition, to avoid unnecessary delay or misunderstandings, it is important to provide us with timely notice of your intention to issue any such document.

Limitations of the audit process

In conducting the audit, we will perform tests of the accounting records and such other procedures as we consider necessary in the circumstances to provide a reasonable basis for our opinion on the financial statements. We also will assess the accounting principles used and significant estimates made by the County's management, as well as evaluate the overall financial statement presentation.

Our audit will include procedures designed to obtain reasonable assurance of detecting misstatements due to errors or fraud that are material to the financial statements. Absolute assurance is not attainable because of the nature of audit evidence and the characteristics of fraud. For example, audits performed in accordance with GAAS are based on the concept of selective testing of the data being examined and are, therefore, subject to the limitation that material misstatements due to errors or fraud, if they exist, may not be detected. Also, an audit is not designed to detect matters that are immaterial to the financial statements. In addition, an audit conducted in accordance with GAAS does not include procedures specifically designed to detect illegal acts having an indirect effect (e.g., violations of fraud and abuse statutes that result in fines or penalties being imposed on the County) on the financial statements.

Similarly, in performing our audit we will be aware of the possibility that illegal acts may have occurred. However, it should be recognized that our audit provides no assurance that illegal acts generally will be detected, and only reasonable assurance that illegal acts having a direct and material effect on the determination of financial statement amounts will be detected. We will inform you with respect to errors and fraud, or illegal acts that come to our attention during the course of our audit unless clearly inconsequential. In the event that we have to consult with the County's counsel or counsel of our choosing regarding any illegal acts we identify, additional fees incurred may be billed to the County. You agree that the County will cooperate fully with any procedures we deem necessary to perform with respect to these matters.

We will issue a written report upon completion of our audit of the County's financial statements. If, for any reason, we are unable to complete the audit, or are unable to form, or have not formed an opinion on the financial statements, we may decline to express an opinion or decline to issue a report as a result of the engagement.

We will notify the appropriate party within your organization of our decision and discuss the reasons supporting our position.

Audit procedures – general

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve professional judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by the County's management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the County or to acts by the County's management or employees acting on behalf of the County. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits, nor do they expect auditors to provide reasonable assurance of detecting waste and abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of the County's management of any material errors and fraud, or illegal acts that come to our attention during the course of our audit. We will also inform you of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditor is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditor.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, creditors and financial institutions. We will request written representations from the County's attorneys as part of the engagement, and they may bill the County for responding to this inquiry. At the conclusion of our audit, we will also require certain written representations from you about the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit procedures – internal controls

Our audit will include obtaining an understanding of the County and its environment, including internal controls, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures.

Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control, including cybersecurity, and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to the County's management and those charged with governance internal control related matters that are required to be communicated under American Institute of Certified Public Accountants ("AICPA") professional standards, and *Government Auditing Standards*.

Audit procedures - compliance

As part of obtaining reasonable assurance about whether the basic financial statements are free of material misstatement, we will perform tests of the County's compliance with provisions of applicable laws and regulations, contracts and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Nonattest services (if applicable)

All nonattest services to be provided in the attached engagement letter (if applicable) shall be provided pursuant to the AICPA Code of Professional Conduct. The AICPA Code of Professional Conduct requires that we establish objectives of the engagement and the services to be performed, which are described under nonattest services in the attached letter.

You agree that the County's designated individual will assume all the County's management responsibilities for the nonattest services we provide; oversee the services by designating an individual, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them. In order to ensure we provide such services in compliance with all professional standards, the designated individual is responsible for:

- Making all financial records and related information available to us
- Ensuring that all material information is disclosed to us
- Granting unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence
- Identifying and ensuring that such nonattest complies with the laws and regulations

The accuracy and appropriateness of such nonattest services shall be limited by the accuracy and sufficiency of the information provided by the County's designated individual. In the course of providing such nonattest services, we may provide professional advice and guidance based on knowledge of accounting, tax and other compliance, and of the facts and circumstances as provided by the County's designated individual. Such advice and guidance shall be limited as permitted under the AICPA Code of Professional Conduct.

Communications

At the conclusion of the audit engagement, we may provide the County's management and those charged with governance a letter stating any significant deficiencies or material weaknesses which may have been identified by us during the audit and our recommendations designed to help the County make improvements in its internal control structure and operations related to the identified matters discovered in the financial statement audit. As part of this engagement, we will ensure that certain additional matters are communicated to the appropriate members of the County. Such matters include (1) our responsibilities under GAAS, (2) the initial selection of and changes in significant accounting policies and their application, (3) our independence with respect to the County, (4) the process used by County's management in formulating particularly sensitive accounting estimates and the basis for our conclusion regarding the reasonableness of those estimates, (5) audit adjustments, if any, that could, in our judgment, either individually or in the aggregate be significant to the financial statements or our report, (6) any disagreements with the County's management concerning a financial accounting, reporting, or auditing matter that could be significant to the financial statements, (7) our views about matters that were the subject of the County's management's consultation with other accountants about auditing and accounting matters, (8) major issues that were discussed with the County's management in connection with the retention of our services, including, among other matters, any discussions regarding the application of accounting principles and auditing standards, and (9) serious difficulties that we encountered in dealing with the County's management related to the performance of the audit.

Other matters

Access to working papers

The working papers and related documentation for the engagement are the property of the Firm and constitute confidential information. We have a responsibility to retain the documentation for a period of time to satisfy legal or regulatory requirements for records retention. It is our policy to retain all workpapers and client information for seven years from the date of issuance of the report. It is our policy to retain emails and attachments to emails for a period of 12 months, except as required by any governmental regulation. Except as discussed below, any requests for access to our working papers will be discussed with you prior to making them available to requesting parties. Any parties seeking voluntary access to our working papers must agree to sign our standard access letter.

We may be requested to make certain documentation available to regulators, governmental agencies (e.g., SEC, PCAOB, HUD, DOL, etc.), or their representatives ("Regulators") pursuant to law or regulations. If requested, access to the documentation will be provided to the Regulators. The Regulators may intend to distribute to others, including other governmental agencies, our working papers and related documentation without our knowledge or express permission. You hereby acknowledge and authorize us to allow Regulators access to and copies of documentation as requested. In addition, our Firm, as well as all other major accounting firms, participates in a "peer review" program covering our audit and accounting practices as required by the AICPA. This program requires that once every three years we subject our quality assurance practices to an examination by another accounting firm. As part of the process, the other firm will review a sample of our work. It is possible that the work we perform for the County may be selected by the other firm for their review. If it is, they are bound by professional standards to keep all information confidential.

If you object to having the work we do for you reviewed by our peer reviewer, please notify us in writing.

Electronic transmittals

During the course of our engagement, we may need to electronically transmit confidential information to each other, within the Firm, and to other entities engaged by either party. Although email is an efficient way to communicate, it is not always a secure means of communication and thus, confidentiality may be compromised. As an alternative, we recommend using our Client Portal ("Portal") to transmit documents. Portal allows the County, us, and other involved entities to upload and download documents in a secure location. You agree to the use of email, Portal, and other electronic methods to transmit and receive information, including confidential information, between the Firm, the County, and other third party providers utilized by either party in connection with the engagement.

Use of third party providers

In the normal course of business, we may on occasion use the services of an independent contractor or a temporary or loaned employee, all of whom may be considered a third party service provider. On these occasions, we remain responsible for the adequate oversight of all services performed by the third party service provider and for ensuring that all services are performed with professional competence and due professional care. We will adequately plan and supervise the services provided by the third party service provider; obtain sufficient relevant data to support the work product; and review compliance with technical standards applicable to the professional services rendered. We will enter into a contractual agreement with the third party service provider to maintain the confidentiality of information and be reasonably assured that the third party service provider has appropriate procedures in place to prevent the unauthorized release of confidential information to others.

Subpoenas

In the event we are requested or authorized by the County, or required by government regulation, subpoena, or other legal process to produce our working papers or our personnel as witnesses with respect to our engagement for the County, the County will, so long as we are not a party to the proceeding in which the information is sought, reimburse us for our professional time and expense, as well as the fees and expenses of our counsel, incurred in responding to such a request at standard billing rates.

Dispute resolution provision

This Dispute Resolution Provision sets forth the dispute resolution process and procedures applicable to any dispute or claim arising out of or relating to this engagement letter or the services provided hereunder, or any other audit or attest services provided by or on behalf of the Firm or any of its subcontractors or agents to the County or at its request ("Disputes"), and shall apply to the fullest extent of the law, whether in contract, statute, tort (such as negligence), or otherwise.

Mediation

All Disputes shall be first submitted to nonbinding confidential mediation by written notice to the parties, and shall be treated as compromise and settlement negotiations under the standards set forth in the Federal Rules of Evidence and all applicable state counterparts, together with any applicable statutes protecting the confidentiality of mediations or settlement discussions. If the parties cannot agree on a mediator, the International Institute for Conflict Prevention and Resolution ("CPR"), at the written request of a party, shall designate a mediator.

Arbitration procedures

If a Dispute has not been resolved within 90 days after the effective date of the written notice beginning the mediation process (or such longer period, if the parties so agree in writing), the mediation shall terminate and the Dispute shall be settled by binding arbitration to be held at a mutually agreeable location. The arbitration shall be conducted in accordance with the CPR Rules for Non-Administered Arbitration that are in effect at the time of the commencement of the arbitration, except to the extent modified by this Dispute Resolution Provision (the "Rules"). The arbitration shall be conducted before a panel of three arbitrators. Each of the County and the Firm shall designate one arbitrator in accordance with the "screened" appointment procedure provided in the Rules, and the two party-designated arbitrators shall jointly select the third in accordance with the Rules. No arbitrator may serve on the panel unless he or she has agreed in writing to enforce the terms of the engagement letter and to abide by the terms of the Rules. Except with respect to the interpretation and enforcement of these arbitration procedures (which shall be governed by the Federal Arbitration Act), the arbitrators shall apply the laws of the Commonwealth of Virginia (without giving effect to its choice of law principles) in connection with the Dispute. The arbitrators may render a summary disposition relative to all or some of the issues, provided that the responding party has had an adequate opportunity to respond to any such application for such disposition. Any discovery shall be conducted in accordance with the Rules. The result of the arbitration shall be binding on the parties, and judgment on the arbitration award may be entered in any court having jurisdiction.

Costs

Each party shall bear its own costs in both the mediation and the arbitration; however, the parties shall share the fees and expenses of both the mediators and the arbitrators equally.

Waiver of trial by jury

In the event the parties are unable to successfully arbitrate any dispute, controversy, or claim, the parties agree to WAIVE TRIAL BY JURY and agree that the court will hear any matter without a jury.

Independent contractor

Each party is an independent contractor with respect to the other and shall not be construed as having a trustee, joint venture, agency, or fiduciary relationship.

No third party beneficiaries

The parties do not intend to benefit any third party by entering into this agreement, and nothing contained in this agreement confers any right or benefit upon any person or entity who or which is not a signatory of this agreement.

Statute of limitations

The County agrees not to bring any claims against any partner or employee of the Firm in any form for any reason. The County and the Firm agree that any suit arising out of or related to the services contemplated by this engagement letter must be filed within one year after the cause of action arises. The cause of action arises upon the earlier of (i) delivery of the final work product for which the firm has been engaged, (ii) where applicable, filing of the final work product for which the firm has been engaged, or (iii) the date which the services contemplated under this engagement letter are terminated by either party.

Terms and conditions supporting fees

The estimated fees set forth in the attached engagement letter are based on anticipated full cooperation from the County's personnel, timely delivery of requested audit schedules and supporting information, timely communication of all significant accounting and financial reporting matters, the assumption that unexpected circumstances will not be encountered during the audit, as well as working space and clerical assistance as mutually agreed upon and as is normal and reasonable in the circumstances. We strive to ensure that we have the right professionals scheduled on each engagement. As a result, sudden County requested scheduling changes or scheduling changes necessitated by the agreed information not being ready on the agreed-upon dates can result in expensive downtime for our professionals. Any last minute schedule changes that result in downtime for our professionals could result in additional fees. Our estimated fees do not include assistance in bookkeeping or other accounting services not previously described. If, for any reason, the County is unable to provide such schedules, information, and assistance, the Firm and the County will mutually revise the fee to reflect additional services, if any, required of us to achieve these objectives.

The estimated fees contemplate that the County will provide adequate documentation of its systems and controls related to significant transaction cycles and audit areas.

In providing our services, we will consult with the County with respect to matters of accounting, financial reporting, or other significant business issues as permitted by professional standards. Accordingly, time necessary to affect a reasonable amount of such consultation is reflected in our fees. However, should a matter require research, consultation, or audit work beyond that amount, the Firm and the County will agree to an appropriate revision in our fee.

The estimated fees are based on auditing and accounting standards effective as of the date of this engagement letter and known to apply to the County at this time, but do not include any time related to the application of new auditing or accounting standards that impact the County for the first time. If new auditing or accounting standards are issued subsequent to the date of this letter and are effective for the period under audit, we will estimate the impact of any such standard on the nature, timing, and extent of our planned audit procedures and will communicate with the County concerning the scope of the additional procedures and the estimated fees.

The County agrees to pay all costs of collection (including reasonable attorneys' fees) that the Firm may incur in connection with the collection of unpaid invoices. In the event of nonpayment of any invoice rendered by us, we retain the right to (a) suspend the performance of our services, (b) change the payment conditions under this engagement letter, or (c) terminate our services. If we elect to suspend our services, such services will not be resumed until your account is paid. If we elect to terminate our services for nonpayment, the County will be obligated to compensate us for all time expended and reimburse us for all expenses through the date of termination.

This engagement letter sets forth the entire understanding between the County and the Firm regarding the services described herein and supersedes any previous proposals, correspondence, and understandings whether written or oral. Any subsequent changes to the terms of this letter, other than additional billings, will be rendered in writing and shall be executed by both parties. Should any portion of this engagement letter be ruled invalid, it is agreed that such invalidity will not affect any of the remaining portions.

Report on the Firm's System of Quality Control

October 22, 2019

To the Partners of Cherry Bekaert LLP and the National Peer Review Committee

We have reviewed the system of quality control for the accounting and auditing practice of Cherry Bekaert LLP (the firm) applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended April 30, 2019. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards). A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under Government Auditing Standards, including compliance audits under the Single Audit Act; audits of employee benefit plans, an audit performed under FDICIA, an audit of broker-dealers, and an examination of service organizations [SOC 1 engagement].

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Cherry Bekaert LLP applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended April 30, 2019, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of pass, pass with deficiency(ies) or fail. Cherry Bekaert LLP has received a peer review rating of pass.

EisnerAmper LLP
EisnerAmper LLP





Peer Review Program
Administered by the National Peer Review Committee

American Institute of CPAs
220 Leigh Farm Road
Durham, NC 27707-8110

January 21, 2020

Michelle Thompson
Cherry Bekaert LLP
2626 GLENWOOD AVE STE 200
RALEIGH, NC 27608-1367

Dear Michelle Thompson:

It is my pleasure to notify you that on January 15, 2020, the National Peer Review Committee accepted the report on the most recent System Review of your firm. The due date for your next review is October 31, 2022. This is the date by which all review documents should be completed and submitted to the administering entity.

As you know, the report had a peer review rating of pass. The Committee asked me to convey its congratulations to the firm.

Thank you for your cooperation.

Sincerely,

Michael Fawley
Chair, National PRC
nprc@aicpa.org
+1.919.402.4502

National Peer Review Committee

cc: Marc Fogarty, David Bettler

Firm Number: 900010011816

Review Number: 568293

The	Governing Board The County Commissioners
of	Primary Government Unit (or charter holder) Greene County, North Carolina
and	Discretely Presented Component Unit (DPCU) (if applicable) N/A

Primary Government Unit, together with DPCU (if applicable), hereinafter referred to as Governmental Unit(s)

and	Auditor Name Cherry Bekaert LLP
	Auditor Address 3800 Glenwood Avenue Suite 200, Raleigh, North Carolina 27612

Hereinafter referred to as Auditor

for	Fiscal Year Ending 06/30/21	Audit Report Due Date 10/30/21
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Must be within four months of FYE

hereby agree as follows:

1. The Auditor shall audit all statements and disclosures required by U.S. generally accepted auditing standards (GAAS) and additional required legal statements and disclosures of all funds and/or divisions of the Governmental Unit(s). The non-major combining, and individual fund statements and schedules shall be subjected to the auditing procedures applied in the audit of the basic financial statements and an opinion shall be rendered in relation to (as applicable) the governmental activities, the business- type activities, the aggregate DPCUs, each major governmental and enterprise fund, and the aggregate remaining fund information (non-major government and enterprise funds, the internal service fund type, and the fiduciary fund types).

2. At a minimum, the Auditor shall conduct his/her audit and render his/her report in accordance with GAAS. The Auditor shall perform the audit in accordance with *Government Auditing Standards* if required by the State Single Audit Implementation Act, as codified in G.S. 159-34. If required by OMB *Uniform Administration Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and the State Single Audit Implementation Act, the Auditor shall perform a Single Audit. This audit and all associated audit documentation may be subject to review by Federal and State agencies in accordance with Federal and State laws, including the staffs of the Office of State Auditor (OSA) and the Local Government Commission (LGC). If the audit requires a federal single audit performed under the requirements found in Subpart F of the Uniform Guidance (§200.501), it is recommended that the Auditor and Governmental Unit(s) jointly agree, in advance of the execution of this contract, which party is responsible for submission of the audit and the accompanying data collection form to the Federal Audit Clearinghouse as required under the Uniform Guidance (§200.512).

If the audit and Auditor communication are found in this review to be substandard, the results of the review may be forwarded to the North Carolina State Board of CPA Examiners (NC State Board).

3. If an entity is determined to be a component of another government as defined by the group audit standards, the entity's auditor shall make a good faith effort to comply in a timely manner with the requests of the group auditor in accordance with AU-6 §600.41 - §600.42.
4. This contract contemplates an unmodified opinion being rendered. If during the process of conducting the audit, the Auditor determines that it will not be possible to render an unmodified opinion on the financial statements of the unit, the Auditor shall contact the LGC Staff to discuss the circumstances leading to that conclusion as soon as is practical and before the final report is issued. The audit shall include such tests of the accounting records and such other auditing procedures as are considered by the Auditor to be necessary in the circumstances. Any limitations or restrictions in scope which would lead to a qualification should be fully explained in an attachment to this contract.
5. If this audit engagement is subject to the standards for audit as defined in *Government Auditing Standards*, 2018 revision, issued by the Comptroller General of the United States, then by accepting this engagement, the Auditor warrants that he/she has met the requirements for a peer review and continuing education as specified in *Government Auditing Standards*. The Auditor agrees to provide a copy of the most recent peer review report to the Governmental Unit(s) and the Secretary of the LGC prior to the execution of an audit contract. Subsequent submissions of the report are required only upon report expiration or upon auditor's receipt of an updated peer review report. If the audit firm received a peer review rating other than pass, the Auditor shall not contract with the Governmental Unit(s) without first contacting the Secretary of the LGC for a peer review analysis that may result in additional contractual requirements.

If the audit engagement is not subject to *Government Accounting Standards* or if financial statements are not prepared in accordance with U.S. generally accepted accounting principles (GAAP) and fail to include all disclosures required by GAAP, the Auditor shall provide an explanation as to why in an attachment to this contract or in an amendment.
6. It is agreed that time is of the essence in this contract. All audits are to be performed and the report of audit submitted to LGC Staff within four months of fiscal year end. If it becomes necessary to amend this due date or the audit fee, an amended contract along with a written explanation of the delay shall be submitted to the Secretary of the LGC for approval.
7. It is agreed that GAAS include a review of the Governmental Unit's (Units') systems of internal control and accounting as same relate to accountability of funds and adherence to budget and law requirements applicable thereto; that the Auditor shall make a written report, which may or may not be a part of the written report of audit, to the Governing Board setting forth his/her findings, together with his recommendations for improvement. That written report shall include all matters defined as "significant deficiencies and material weaknesses" in AU-C 265 of the *AICPA Professional Standards (Clarified)*. The Auditor shall file a copy of that report with the Secretary of the LGC.
8. All local government and public authority contracts for audit or audit-related work require the approval of the Secretary of the LGC. This includes annual or special audits, agreed upon procedures related to internal controls, bookkeeping or other assistance necessary to prepare the Governmental Unit's (Units') records for audit, financial statement preparation, any finance-related investigations, or any other audit-related work in the State of North Carolina. Approval is not required on contracts and invoices for system improvements and similar services of a non-auditing nature.
9. Invoices for services rendered under these contracts shall not be paid by the Governmental Unit(s) until the invoice has been approved by the Secretary of the LGC. (This also includes any progress billings.)[G.S. 159-34 and 115C-447] All invoices for Audit work shall be submitted in PDF format to the Secretary of the LGC for approval. The invoice marked 'approved' with approval date shall be returned to

the Auditor to present to the Governmental Unit(s) for payment. This paragraph is not applicable to contracts for audits of hospitals.

10. In consideration of the satisfactory performance of the provisions of this contract, the Governmental Unit(s) shall pay to the Auditor, upon approval by the Secretary of the LGC if required, the fee, which includes any costs the Auditor may incur from work paper or peer reviews or any other quality assurance program required by third parties (federal and state grantor and oversight agencies or other organizations) as required under the Federal and State Single Audit Acts. This does not include fees for any pre-issuance reviews that may be required by the NC Association of CPAs (NCACPA) Peer Review Committee or NC State Board of CPA Examiners (see Item 13).

11. If the Governmental Unit(s) has/have outstanding revenue bonds, the Auditor shall submit to LGC Staff, either in the notes to the audited financial statements or as a separate report, a calculation demonstrating compliance with the revenue bond rate covenant. Additionally, the Auditor shall submit to LGC Staff simultaneously with the Governmental Unit's (Units') audited financial statements any other bond compliance statements or additional reports required by the authorizing bond documents, unless otherwise specified in the bond documents.

12. After completing the audit, the Auditor shall submit to the Governing Board a written report of audit. This report shall include, but not be limited to, the following information: (a) Management's Discussion and Analysis, (b) the financial statements and notes of the Governmental Unit(s) and all of its component units prepared in accordance with GAAP, (c) supplementary information requested by the Governmental Unit(s) or required for full disclosure under the law, and (d) the Auditor's opinion on the material presented. The Auditor shall furnish the required number of copies of the report of audit to the Governing Board upon completion.

13. If the audit firm is required by the NC State Board, the NCACPA Peer Review Committee, or the Secretary of the LGC to have a pre-issuance review of its audit work, there shall be a statement in the engagement letter indicating the pre-issuance review requirement. There also shall be a statement that the Governmental Unit(s) shall not be billed for the pre-issuance review. The pre-issuance review shall be performed prior to the completed audit being submitted to LGC Staff. The pre-issuance review report shall accompany the audit report upon submission to LGC Staff.

14. The Auditor shall submit the report of audit in PDF format to LGC Staff. For audits of units other than hospitals, the audit report should be submitted when (or prior to) submitting the final invoice for services rendered. The report of audit, as filed with the Secretary of the LGC, becomes a matter of public record for inspection, review and copy in the offices of the LGC by any interested parties. Any subsequent revisions to these reports shall be sent to the Secretary of the LGC along with an Audit Report Reissued Form (available on the Department of State Treasurer website). These audited financial statements, excluding the Auditors' opinion, may be used in the preparation of official statements for debt offerings by municipal bond rating services to fulfill secondary market disclosure requirements of the Securities and Exchange Commission and for other lawful purposes of the Governmental Unit(s) without requiring consent of the Auditor. If the LGC Staff determines that corrections need to be made to the Governmental Unit's (Units') financial statements, those corrections shall be provided within three business days of notification unless another deadline is agreed to by LGC Staff.

15. Should circumstances disclosed by the audit call for a more detailed investigation by the Auditor than necessary under ordinary circumstances, the Auditor shall inform the Governing Board in writing of the need for such additional investigation and the additional compensation required therefore. Upon approval by the

Secretary of the LGC, this contract may be modified or amended to include the increased time, compensation, or both as may be agreed upon by the Governing Board and the Auditor.

16. If an approved contract needs to be modified or amended for any reason, the change shall be made in writing and pre-audited if the change includes a change in audit fee (pre-audit requirement does not apply to charter schools or hospitals). This amended contract shall be completed in full, including a written explanation of the change, signed and dated by all original parties to the contract. It shall then be submitted to the Secretary of the LGC for approval. No change to the audit contract shall be effective unless approved by the Secretary of the LGC, the Governing Board, and the Auditor.

17. A copy of the engagement letter, issued by the Auditor and signed by both the Auditor and the Governmental Unit(s), shall be attached to this contract, and except for fees, work, and terms not related to audit services, shall be incorporated by reference as if fully set forth herein as part of this contract. In case of conflict between the terms of the engagement letter and the terms of this contract, the terms of this contract shall take precedence. Engagement letter terms that conflict with the contract are deemed to be void unless the conflicting terms of this contract are specifically deleted in Item 28 of this contract. Engagement letters containing indemnification clauses shall not be accepted by LGC Staff.

18. Special provisions should be limited. Please list any special provisions in an attachment.

19. A separate contract should not be made for each division to be audited or report to be submitted. If a DPCU is subject to the audit requirements detailed in the Local Government Budget and Fiscal Control Act and a separate audit report is issued, a separate audit contract is required. If a separate report is not to be issued and the DPCU is included in the primary government audit, the DPCU shall be named along with the primary government on this audit contract. DPCU Board approval date, signatures from the DPCU Board chairman and finance officer also shall be included on this contract.

20. The contract shall be executed, pre-audited (pre-audit requirement does not apply to charter schools or hospitals), and physically signed by all parties including Governmental Unit(s) and the Auditor, then submitted in PDF format to the Secretary of the LGC.

21. The contract is not valid until it is approved by the Secretary of the LGC. The staff of the LGC shall notify the Governmental Unit and Auditor of contract approval by email. The audit should not be started before the contract is approved.

22. Retention of Client Records: Auditors are subject to the NC State Board of CPA Examiners' Retention of Client Records Rule 21 NCAC 08N .0305 as it relates to the provision of audit and other attest services, as well as non-attest services. Clients and former clients should be familiar with the requirements of this rule prior to requesting the return of records.

23. This contract may be terminated at any time by mutual consent and agreement of the Governmental Unit(s) and the Auditor, provided that (a) the consent to terminate is in writing and signed by both parties, (b) the parties have agreed on the fee amount which shall be paid to the Auditor (if applicable), and (c) no termination shall be effective until approved in writing by the Secretary of the LGC.

24. The Governmental Unit's (Units') failure or forbearance to enforce, or waiver of, any right or an event of breach or default on one occasion or instance shall not constitute the waiver of such right, breach or default on any subsequent occasion or instance.

25. There are no other agreements between the parties hereto and no other agreements relative hereto that shall be enforceable unless entered into in accordance with the procedure set out herein and approved by the Secretary of the LGC.

26. E-Verify. Auditor shall comply with the requirements of NCGS Chapter 64 Article 2. Further, if Auditor utilizes any subcontractor(s), Auditor shall require such subcontractor(s) to comply with the requirements of NCGS Chapter 64, Article 2.

27. **Applicable to audits with fiscal year ends of June 30, 2020 and later.** For all non-attest services, the Auditor shall adhere to the independence rules of the AICPA Professional Code of Conduct and Governmental Auditing Standards, 2018 Revision (as applicable). Financial statement preparation assistance shall be deemed a "significant threat" requiring the Auditor to apply safeguards sufficient to reduce the threat to an acceptable level. If the Auditor cannot reduce the threats to an acceptable level, the Auditor cannot complete the audit. If the Auditor is able to reduce the threats to an acceptable level, the documentation of this determination, including the safeguards applied, must be included in the audit workpapers.

All non-attest service(s) being performed by the Auditor that are necessary to perform the audit must be identified and included in this contract. The Governmental Unit shall designate an individual with the suitable skills, knowledge, and/or experience (SKE) necessary to oversee the services and accept responsibility for the results of the services performed. If the Auditor is able to identify an individual with the appropriate SKE, s/he must document and include in the audit workpapers how he/she reached that conclusion. If the Auditor determines that an individual with the appropriate SKE cannot be identified, the Auditor cannot perform both the non-attest service(s) and the audit. See "Fees for Audit Services" page of this contract to disclose the person identified as having the appropriate SKE for the Governmental Unit.

28. **Applicable to audits with fiscal year ends of June 30, 2021 and later.** The auditor shall present the audited financial statements including any compliance reports to the government unit's governing body or audit committee in an official meeting in open session as soon as the audited financial statements are available but not later than 45 days after the submission of the audit report to the Secretary. The auditor's presentation to the government unit's governing body or audit committee shall include:

- a) the description of each finding, including all material weaknesses and significant deficiencies, as found by the auditor, and any other issues related to the internal controls or fiscal health of the government unit as disclosed in the management letter, the Single Audit or Yellow Book reports, or any other communications from the auditor regarding internal controls as required by current auditing standards set by the Accounting Standards Board or its successor;
- b) the status of the prior year audit findings;
- c) the values of Financial Performance Indicators based on information presented in the audited financial statements; and
- d) notification to the governing body that the governing body shall develop a "Response to the Auditor's Findings, Recommendations, and Fiscal Matters," if required under 20 NCAC 03 .0508.

29. Information based on the audited financial statements shall be submitted to the Secretary for the purpose of identifying Financial Performance Indicators and Financial Performance Indicators of Concern.

30. Applicable to charter school contracts only: No indebtedness of any kind incurred or created by the charter school shall constitute an indebtedness of the State or its political subdivisions, and no indebtedness of the charter school shall involve or be secured by the faith, credit, or taxing power of the State or its political subdivisions.

31. All of the above paragraphs are understood and shall apply to this contract, except the following numbered paragraphs shall be deleted (See Item 16 for clarification).

32. The process for submitting contracts, audit reports and invoices is subject to change. Auditors and units should use the submission process and instructions in effect at the time of submission. Refer to the N.C. Department of State Treasurer website at <https://www.nctreasurer.com/state-and-local-government-finance-division/local-government-commission/submitting-your-audit>

33. All communications regarding audit contract requests for modification or official approvals will be sent to the email addresses provided on the signature pages that follow.

34. Modifications to the language and terms contained in this contract form (LGC-205) are not allowed.

FEES FOR AUDIT SERVICES

1. For all non-attest services, the Auditor shall adhere to the independence rules of the AICPA Professional Code of Conduct (as applicable) and *Governmental Auditing Standards, 2018 Revision*. Refer to Item 27 of this contract for specific requirements. The following information must be provided by the Auditor; contracts presented to the LGC without this information will not be approved.

Financial statements were prepared by: Auditor Governmental Unit Third Party

If applicable: Individual at Governmental Unit designated to have the suitable skills, knowledge, and/or experience (SKE) necessary to oversee the non-attest services and accept responsibility for the results of these services:

Name: **Title and Unit / Company:** **Email Address:**

OR Not Applicable (Identification of SKE Individual not applicable for GAAS-only audit or audits with FYEs prior to June 30, 2020.)

2. Fees may not be included in this contract for work performed on Annual Financial Information Reports (AFIRs), Form 990s, or other services not associated with audit fees and costs. Such fees may be included in the engagement letter but may not be included in this contract or in any invoices requiring approval of the LGC. See Items 8 and 13 for details on other allowable and excluded fees.

3. Prior to submission of the completed audited financial report, applicable compliance reports and amended contract (if required) the Auditor may submit invoices for approval for services rendered, not to exceed 75% of the billings for the last annual audit of the unit submitted to the Secretary of the LGC. Should the 75% cap provided below conflict with the cap calculated by LGC Staff based on the billings on file with the LGC, the LGC calculation prevails. All invoices for services rendered in an audit engagement as defined in 20 NCAC .0503 shall be submitted to the Commission for approval before any payment is made. Payment before approval is a violation of law. (This paragraph not applicable to contracts and invoices associated with audits of hospitals).

PRIMARY GOVERNMENT FEES

Primary Government Unit	Greene County, North Carolina
Audit Fee	\$ 67,500
Additional Fees Not Included in Audit Fee:	
Fee per Major Program	\$ Any major programs over 5 are \$3,750 each
Writing Financial Statements	\$ 0
All Other Non-Attest Services	\$ 0
75% Cap for Interim Invoice Approval <i>(not applicable to hospital contracts)</i>	\$ 54,750.00

DPCU FEES (if applicable)

Discretely Presented Component Unit	N/A
Audit Fee	\$
Additional Fees Not Included in Audit Fee:	
Fee per Major Program	\$
Writing Financial Statements	\$
All Other Non-Attest Services	\$
75% Cap for Interim Invoice Approval <i>(not applicable to hospital contracts)</i>	\$

SIGNATURE PAGE

AUDIT FIRM

Audit Firm* Cherry Bekaert LLP	
Authorized Firm Representative (typed or printed)* April Adams	Signature* <i>April Adams</i>
Date* 03/02/2021	Email Address* aadams@cbh.com

GOVERNMENTAL UNIT

Governmental Unit* Greene County, North Carolina	
Date Primary Government Unit Governing Board Approved Audit Contract* (G.S.159-34(a) or G.S.115C-447(a))	
Mayor/Chairperson (typed or printed)*	Signature*
Date	Email Address

Chair of Audit Committee (typed or printed, or "NA") N/A	Signature
Date	Email Address

GOVERNMENTAL UNIT – PRE-AUDIT CERTIFICATE

Required by G.S. 159-28(a1) or G.S. 115C-441(a1).
Not applicable to hospital contracts.

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

Primary Governmental Unit Finance Officer* (typed or printed) Beverly Stroud	Signature*
Date of Pre-Audit Certificate*	Email Address* beverly.stroud@greenecountync.gov

**SIGNATURE PAGE – DPCU
(complete only if applicable)**

DISCRETELY PRESENTED COMPONENT UNIT

DPCU* N/A	
Date DPCU Governing Board Approved Audit Contract* (Ref: G.S. 159-34(a) or G.S. 115C-447(a))	
DPCU Chairperson (typed or printed)*	Signature*
Date*	Email Address*

Chair of Audit Committee (typed or printed, or "NA")	Signature
Date	Email Address

DPCU – PRE-AUDIT CERTIFICATE

Required by G.S. 159-28(a1) or G.S. 115C-441(a1).
Not applicable to hospital contracts.

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

DPCU Finance Officer (typed or printed)* N/A	Signature*
Date of Pre-Audit Certificate*	Email Address*

Remember to print this form, and obtain all required signatures prior to submission.

PRINT

E3

Commissioners
Bennie Heath - Chairman
James T. Shackleford-Vice Chair
Jerry Jones
Susan Blizzard
Derek Burress



County Manager
Kyle J. DeHaven

Finance Officer
Beverly T. Stroud

County Attorney
Gay Stanley

From: Kyle J. DeHaven, County Manager

Re: Review; Board Appointment Policy

Date: March 15, 2021

A request to review the Board appointment Policy has been received, again. The department heads were asked to give input on making the policy the best it can be, and that input is reflected in this markup. I would ask that we review this markup, and if all are in agreement, the markup and formatting be corrected and we honor this new policy as much as possible.

Action Recommended:

Motion to approve the Board Appointment Policy

Board Action Needed

229 Kingold Blvd., Suite D • Snow Hill, NC 28580 • (252) 747-3446 • FAX (252) 747-3884
www.greencountync.gov

The mission of Greene County Government is to serve and improve the lives of all citizens by providing high-quality, cost-effective services in an open, professional and ethical environment

BOARD/COMMITTEE APPOINTMENTS BY THE GREENE COUNTY BOARD OF COMMISSIONERS

PURPOSE

To create a procedure by which the Greene County Board of Commissioners appoints citizens who wish to serve their community.

POLICY

1. All Boards shall have an appropriate mix of race, gender, and geographical location when applicable and possible.
2. Board vacancies shall may be advertised ~~quarterly~~ in the local newspaper, on the County Website, On County Social Media, and at Commissioner meetings.
- ~~3.~~ Citizens interested in serving on a board/committee shall complete a written application form (available from Clerk to the Board) before being considered for nomination.
- ~~3.~~ A copy of forms for a specific appointment shall be sent to Commissioners at least two weeks before the meeting at which the specific board/committee appointment will be discussed.
- ~~_____~~
~~_____~~ Commissioners will be notified in writing of all potential vacancies that the Commissioners appoint on all Boards or committees at least two regular Commissioner meetings before regular terms expire. Annually with a list of Board terms set to expire that Calendar year. The Board shall make every effort to make appointments during the month for which they are due. In the event of an expired term, members shall continue to serve until a new member is appointed.
- Unexpired Terms. The Board intends to make appointments to fill unexpired terms, created by resignation, removal, or other causes, as expeditiously as possible.
4. The Greene County Board of Commissioners shall make all appointments by giving due consideration to the needs of Greene County in conjunction with available applications for appointment. Requested Reappointments to Boards will be given preference as requested by the board to which the reappointment is being made.
5. New board appointees shall be oriented by the Agency Director or Chairperson of the Committee. Appointees shall follow the rules and procedures of their respective Regional and State Board/Committee to such extent as their bylaws supersede the County's.
6. All appointees will be required to sign the attendance requirement statement at the bottom of the "Application for Appointment to Greene County Advisory Boards and Commissions."
7. The Greene County Board of Commissioners requests that each Board to which they make appointments adopt a 75% per year attendance policy applicable to all appointees and enforce such policy through written notification to the Board of Commissioners. When the Board of Commissioners has been notified that appointees failed to maintain the required 75% year attendance the appointee will be replaced. The appointee will be notified by letter from the Chairman, with a copy of the Board Appointment Policy attached, that they have been replaced due to their failure to attend required percentage of meetings.
8. The Greene County Board of Commissioners requests that all Boards to which they make appointments ~~adopt a timely communication procedure and schedule,~~ communicate and provide copies of the minutes so that the Commissioners may be informed at all times concerning county business. As requested

9. In order to allow more individuals an opportunity to serve on Greene County Boards, the County Commissioners establish a limit on the time an individual can serve. Unless specified ~~different by NC General Statutes,~~ a State or Regional Board, the term limit in Greene County shall be two full terms. Filling an unexpired term does not count toward the term limits. An individual that is not reappointed due to term limits may be reappointed to the same Board after a break of six months.

Attachment: Application for Appointment to Greene County Advisory Boards and Commissions

APPLICATION FOR APPOINTMENT
to
GREENE COUNTY ADVISORY BOARDS AND COMMISSIONS

The Greene County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Greene County Clerk to the Board, 229 Kingold Blvd., Suite D, Snow Hill, NC 28580, or fax to 252-747-3884.

Advisory Board/Committee/Commission interested in:

(I understand that this application will be kept on the active file for two years only, and I hereby authorize Greene County to verify all information included in this application.)

Name: _____

Address: _____

City/State/Zip: _____

Telephone: (Home): _____ (Work): _____

Email: _____

Occupation: _____

Business Address: _____

Current volunteer activities / other Board & Commissions: _____

Why do you want to serve on this Board? _____

CERTIFICATION

I certify that I understand the 75% attendance requirement established in the Greene County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Signature of Applicant

Date