

NORTH CAROLINA
COUNTY OF GREENE

The Greene County Board of Commissioners met in regular session on Monday, May 21, 2018 at 7:00 pm in the Tech Center. Present for the meeting: Chairman Bennie Heath, Vice Chairman James T. Shackelford, Jr., Commissioners Jerry Jones, Susan Blizzard and Antonio Blow, County Attorney Borden Parker, County Manager Kyle DeHaven, and Deputy Clerk Kathy Mooring.

A. Call to Order

Chairman Bennie Heath called the meeting to order and asked all present to rise as he gave the invocation and led the Pledge to the Flag.

B. Approval of the Agenda

Chairman Heath add G2 Final Amended 2016/2017 Audit Contract to the Agenda. Chairman Heath then noted that Presentations needed to be moved around a bit. He stated to move F5 to F1, F6 to F2, F4 to F3, F1 to F4, F2 to F5 and F3 to F6 and to add F7 Van Lewis on USDA-RD Phase 1H – Contract 15.

On motion by Commissioner Jones to approve agenda with the noted changes above, second by Commissioner Shackelford the Board voted unanimously to approve the Agenda with the noted changes.

C. Consent Agenda

Chairman Heath asked for a motion to approve the Consent Agenda.

- May 7, 2018 Regular Meeting Minutes
- Releases/Refunds
- Report of Amount Collected on Each Year's Taxes
- Budget Amendment; Recreation

On motion by Commissioner Jones and seconded by Commissioner Shackelford the Board voted unanimously to approve the Consent Agenda.

Refunds: (NCVTS) (TAX & TAG)

Estate of Sammie Whitting Pridgen	\$21.85	Sandra Hamm Dawson	\$22.74	Charles Kenneth Craft	\$35.69

Releases: Ad Valorem Tax

Crooked Fence Produce	\$8.68				
-----------------------	--------	--	--	--	--

D. PUBLIC HEARING – Brandon Sutton – Subdivision Ordinance

Chairman Heath opened the public hearing and turned it over to Mr. Sutton. Mr. Sutton stated this was the 2nd public hearing for the new Subdivision Ordinance. He asked that this be opened to the floor for questions and/or concerns. Commissioner Blizzard asked if current subdivisions will be grandfathered in as is. Mr. Sutton noted that this new ordinance will allow the grandfather clause for current subdivisions. No other comments or questions. Chairman closed the public hearing.

On motion by Commissioner Jones and second by Commissioner Shackelford the Board voted unanimously to approve the Subdivision Ordinance.

E. PUBLIC COMMENTS

None

F. PRESENTATIONS

1. Debbie Maye; Presentation of participants/medalists of the Neuse River Senior Games and Silver Arts. Ms. Debbie Maye of the Senior Center presented the participants/medalists for Greene County Neuse River Senior Games/Silver Arts. The participant/medalists are: Clifton Bryant, David Jones, Dwight Moore, Arthur Ramos, Clarence Moore, Alice Barfield, Janice Moye, Lee Sutton, Joan Wade, Melinda Waters, Sybil Thomas and Shirley Ransom.

2. Courtney Boyette; East Pointe. Ms. Boyette spoke about the Elder Abuse Awareness Walk/Day on June 15th at the Senior Center. She handed out registration forms and encouraged all to attend and walk.

3. Michael Rhodes; Greene County Public Health Director. Mr. Rhodes presented a presentation on the Greene County Child Fatality Protection Team Annual Report. The team reviewed 3 child deaths in 2017. The deaths took place in 2016 and were reviewed in 2017. One death was due to a vehicle accident and was due to improper use of seat belts. The child and mother were both killed due to not being properly restrained in the back seat of the vehicle. The other two deaths were premature birth of twins. Mr. Rhodes briefly went over what the team does.

4. Mike Barnett; Program Updates. Mr. Barnett presented updates on the current housing programs the county participates in.

Greene County Housing Programs Presentation May 21, 2018

Program: 2017 Hazard Mitigation Grant Program (HMGP)
Funding Agency: NC Division of Emergency Management (NC DEM)
Source of Funds: Federal Emergency Management Agency (FEMA)
Activity Type: Housing Elevation and Housing Buyout
Household income requirements: None
Status: Per the NC DEM Representative 5-15-18-18, the latest word from FEMA the funding approvals will be issued on a staggered basis. Two groups of funding have been announced by FEMA.

Properties approved by NC DEM and submitted to FEMA for funding:

Buyout (at pre-flood values)

2557 Edwards Bridge Road
2960 Four Way Road
3633 Four Way Road
3832 Four Way Road
757 Loop Road
9453 Hwy 903 North
8394 US 258 West

Elevation

153 Beaman Old Creek Road
5176 Speight Bridge Road
5408 Speight Bridge Road
750 Loop Road
868 Loop Road
(one unit completed without HMGP funds)

General Notes: 33 other properties submitted to NC DEM for funding remain unfunded

Program: 2017 Essentials Single Family Rehabilitation Loan Pool – Disaster Recovery (ESFRLP-DR)

Agency: NC Housing Finance Agency (NCHFA)

Source of Funds: NC Housing Trust Fund via State Appropriation

Activity Type: Housing Rehabilitation of moderately deteriorated houses up to the NCHFA Essentials Property Guidelines

Household income requirement: Household income cannot exceed 100% of median. Maximum Annual income levels for various household sizes are listed below. The latest available are 2017 HOME income limits. These will change when 2018 HOME income limits are available.

<u>Household size</u>	
1 person	\$36,000
2 person	\$41,200
3 person	\$46,300
4 person	\$51,400
5 person	\$55,600
6 person	\$59,700
7 person	\$63,800
8 person	\$67,900

Status: Actively accepting and approving Applicants – fund by NCHFA loan pool funds. Currently have 12 properties approved. Have evaluated and rejected 22 properties

General Notes:

1. Occupant must have ownership interest in property
2. Property must have an estimated \$5000 of damage from Hurricane Matthew, Tropical Storm Hermine and/ or Tropical Storm Julia
3. Assistance is in the form of an unsecured forgiven loan forgiven at a rate of \$5000 per year.
4. Repairs needed to bring real property up to meet the Essentials Property Guidelines cannot exceed \$40,000.
5. Repairs needed to bring personal property up to meet the Essentials Property Guidelines cannot exceed \$15,000.
6. Duplication of Benefits is based on FEMA housing assistance.

Program: 2018 Community Development Block Grant-Disaster Recovery (CDBG-DR)

Agency: NC Division of Emergency Management (NC DEM)

Source of Funds: Department of Housing and Urban Development (HUD)

Activity Type: Homeowners
Single family rehabilitation
Single family reconstruction
Mobile home repair
Mobile home replacement
Temporary rental assistance
Housing repair reimbursement
Flood Insurance Assistance

Senior Center Improvements

Household income requirement: Household income cannot exceed 80% of median. Maximum Annual income levels for various household sizes are listed below. The latest available are 2017 HOME income limits. These will change when 2018 HOME income limits are available.

<u>Household size</u>	
1 person	\$28,000
2 person	\$32,900
3 person	\$37,000
4 person	\$41,100
5 person	\$44,400
6 person	\$47,700
7 person	\$51,000
8 person	\$54,300

Status: DEM informed the 22 CDBG-DR grantees the State intended to take over management of the CDBG-DR program. DEM identified an 8 step process for housing and requested each county list the steps the County wished to perform at the local level. Greene County requested to provide the contracting and public contact / coordination activities in the process. On 5-15-18 DEM granted the County's request and the County is waiting further instructions on how to proceed. DEM contractors will conduct intake, Salesforce input, unit qualification, and environmental activity steps. The Senior Center repairs will need to go through a pre-application and application process with DEM.

General Notes:

1. "Salesforce" is the federal intake and qualification system being used by NC DEM.
2. "Salesforce" evaluation will "Activity Type" is appropriate for each approved unit
3. The following units have been submitted for initial evaluation by NC DEM
 - Unfunded HMGP Elevation and Buyout Units
 - Overstreet home repair reimbursement
 - Unapproved ESFRLP-DR units with repair estimates which exceed limits

Program: 2018 Community Development Block Grant-Neighborhood Revitalization (CDBG-NR)

Agency: NC Department of Commerce (Commerce)

Source of Funds: Department of Housing and Urban Development (HUD)

Activity Type: Single Family Homeowner Reconstruction
Mobile Home Replacement

Household income requirement: Household income cannot exceed 80% of median. Maximum Annual income levels for various household sizes are listed below. The latest available are 2017 HOME income limits. These will change when 2018 HOME income limits are available.

<u>Household size</u>	
1 person	\$28,000
2 person	\$32,900
3 person	\$37,000
4 person	\$41,100
5 person	\$44,400
6 person	\$47,700
7 person	\$51,000
8 person	\$54,300

Status: The County has received a Notice of Funding for the County's \$750,000 application. The application process will involve a County-wide solicitation for applicants, ranking criteria, and a selection committee appointed by the Board. The program will target dilapidated housing units in need of replacement. The County expects a grant agreement in the next several weeks.

GENERAL COMMENTS & ACTIVITIES

1. I have met with Dianne Andrews of Interfaith. Ms. Andrews has graciously agreed to assist with securing applicants for the ESFRLP-DR program. The Outreach soft cost activity cost will be paid to Interfaith for each household the organization is able to qualify.
2. I plan to have an availability to answer housing questions on the morning of Friday, May 25, 2018 at a location yet to be determined.

5. Mike Barnett; CDBG-NR Grant Update. Mr. Barnett presented the results of the CDBG-NR application. The results are as follows:

**Greene County
2017 CDBG-Neighborhood Revitalization (CDBG-NR) Program
May 21, 2018**

Discussion

On February 28, 2018, the County submitted an application for \$750,000 of CDBG-NR funds for housing improvements and has received a Notification of Funding letter from the NC Department of Commerce Division of Rural and Economic Development for this funding. The State requires requires the County Board of Commissioners take action to accept the funding and return the signed Grant Agreement.

Staff requests the Board accept and budget the \$750,000 grant and authorize the Chairman to sign the Grant Agreement after review by the County Attorney. In addition, the County will need program management services to startup and manage the proposed program. Therefore, staff requests the Board authorize the County Manager to procure and contract professional management services for the program.

The State routinely requests the County return the signed Grant Agreement along with the minutes confirming the Board acceptance. In order to expedite this process, Staff requests the Board authorize the Chairman to approve the minutes of this action item when prepared.

Requested Action

1. Accept the \$750,000 CDBG-NR grant from the NC Department of Commerce.
2. Authorize the Chairman to sign the Grant Agreement after review by the County Attorney.
3. Authorize the Finance Officer to budget the grant as a capital grant project.
4. Authorize the County Manager to procure and contract professional management services.
5. Authorize the Chairman to approve the minutes of this action item

On motion by Commissioner Jones and second by Commissioner Shackelford the Board voted unanimously to accept the \$750,000 CDBG-NR Grant, authorize the Chairman to sign the Grant Agreement after review by the County Attorney, authorize the Finance Officer to budget the grant as a capital grant project, authorize the County Manager to procure and contract professional management services and authorize the Chairman to approve the minutes of this action item.

6. Van Lewis, McDavid. Mr. Lewis was asked at the last meeting to come tonight to go over the AMI Project and why we being asked to pay \$28,500 worth of invoices after 2.5 years. Mr. Lewis went over the project and explained the billing mess with Mueller the AMI Company. Mr. Lewis finished asking the Board to approve the budget amendment needed to pay the invoices.

On motion by Commissioner Shackelford and second by Commissioner Jones the Board voted unanimously to approve the Budget Amendment.

7. Van Lewis, McDavid. Mr. Lewis brought to the attention of the board a situation with the USDA-RD Phase 1H, Contract 15. This contract was with the Tony Hawley Construction Co. Mr. Hawley passed away and his daughter filed bankruptcy. The bonding company is not honoring their contract and offered to pay Greene County \$10,000. Mr. Parker the County Attorney recommends not accepting this offer.

On motion by Commissioner Blow to table this until the County Attorney finds something better was seconded by Commissioner Shackelford, the Board voted unanimously to table this for the time being.

G. COUNTY MANAGER'S REPORT

1. County Manager DeHaven's first order of business was to present a request to drawdown Lottery Funds to assist in servicing the Greene County Intermediate School Debt. The application has already been approved by the Greene County Board of Education.

On motion by Commissioner Blizzard and second by Commissioner Jones the Board voted unanimously to approve this request to drawdown the Lottery Funds.

2. Mr. DeHaven next presented a final request to amend the 2016/2017 Audit Contract. The original contract was for \$51,500 additional amount requested is \$17,500 for a total of \$69,000. The county has already paid \$38,625 which leave a balance due of \$30,375.

On motion by Commissioner Jones and second by Commissioner Shackelford the Board voted unanimously to this amended Audit Contract.

H. County Attorneys Report and Recommendations

Mr. Parker noted that the county has lost a good friend and Judge with the passing of Judge Turner this past week.

I. Commissioner's Report and Recommendations

Commissioner Blizzard noted that the week of May 20 – 27th is National EMS Week. Please take the time to thank all EMS workers for all they do. Commissioner Blow asked about budget workshops and Mr. DeHaven stated he will set the workshop dates at the next meeting on June 4th he presents the budget to the Commissioners. Commissioner Blizzard reminded all of the Wellness Center groundbreaking this Thursday, May 24, 2018 at 11 a.m. at the Recreation Department Ballfields area. Commissioner Blow asked for an update on the Hedgefield Project. Mr. DeHaven stated we are in correspondence with Hillco and they are working on getting right-of-ways. Commissioner Blow asked if there has been an update of the CPR Devices. Mr. DeHaven stated he is having a hard time getting up with Dr. Robiero, they are waiting on word from him to move forward with this.

J. CLOSED SESSION – Attorney Client Privilege

On motion by Commissioner Blow and second by Commissioner Shackelford the Board voted unanimously to go into closed session.

On motion by Commissioner Blizzard and second by Commissioner Shackelford the Board voted unanimously to come out of closed session.

On motion by Commissioner Blizzard and second by Commissioner Shackelford to approve a Budget Amendment (\$100,000) to increase the county's portion of the monies needed to build the Wellness Center due to the low bid was a little higher than the total amount planned for. The Board voted unanimously to approve the budget amendment.

K. ADJOURN

On motion by Commissioner Jones and second by Commissioner Shackelford the Board voted unanimously to adjourn this meeting.

Bennie Heath, Chairman

Attest:

Kyle J. DeHaven, Clerk to the Board