

AGENDA - MEETING
GREENE COUNTY BOARD OF COUNTY COMMISSIONERS
7:00 PM – THE TECH CENTER Monday, June 18, 2018

A. CALL TO ORDER

Invocation/Pledge to the Flag

B. APPROVAL OF AGENDA

C. CONSENT AGENDA

- 1. June 4, 2018 Regular Meeting Minutes**
- 2. Releases/Refunds**
- 3. Report of Taxes Collected**
- 4. Consideration of Late Application for Present Use Value**
- 5. Budget Amendment; Health**

D. PUBLIC HEARING – Proposed FY 18-19 Budget

E. PUBLIC COMMENTS

F. PRESENTATIONS

- 1. Sharon Harrison; Recognition of Service**
- 2. Darius Shackelford; Lenoir/Greene Re-entry Council**
- 3. Mike Barnette; Housing Update**

G. COUNTY MANAGERS REPORT

- 1. Election of Voting Delegate for Annual Conference**
- 2. Update on Available County Space**

H. COUNTY ATTORNEY REPORT AND RECOMMENDATIONS

I. COMMISSIONER'S REPORT AND RECOMMENDATION

J. ADJOURN

Commissioners
Bennie Heath - Chairman
James T. Shackelford – Vice Chairman
Jerry Jones
Susan Blizzard
Antonio Blow

C
County Manager
Kyle J. DeHaven

Finance Officer
David J. Price



From: Kyle J. DeHaven, County Manager

Re: Consent Agenda

Date: June 18, 2018

The Consent Agenda for the June 18, 2018 meeting consists of the following items:

- 1.) June 4, 2018 Regular Meeting Minutes
- 2.) Releases/Refunds
- 3.) Report of taxes Collected
- 4.) Consideration of Late Application for Present use values
- 5.) BA; Health

Action Recommended:

Motion to accept the Consent Agenda

Board Action is Needed

229 Kingold Blvd., Suite D • Snow Hill, NC 28580 • (252) 747-3446 • FAX (252) 747-3884
www.greencountync.gov

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NORTH CAROLINA
COUNTY OF GREENE

The Greene County Board of Commissioners met in regular session on Monday, June 4, 2018 at 7:00 pm in the Tech Center. Present for the meeting: Chairman Bennie Heath, Vice Chairman James T. Shackelford, Jr., Commissioners Jerry Jones, Susan Blizzard and Antonio Blow, County Attorney Borden Parker, County Manager Kyle DeHaven, and Deputy Clerk Kathy Mooring.

A. Call to Order

Chairman Bennie Heath called the meeting to order and asked all present to rise as Commissioner Shackelford gave the invocation and led the Pledge to the Flag.

B. Approval of the Agenda

Chairman Heath asked if there were any changes to the Agenda, if not could he get a motion to approve.

On motion by Commissioner Jones and second by Commissioner Blow, the Board voted unanimously to approve the Agenda.

C. Consent Agenda

Chairman Heath asked for a motion to approve the Consent Agenda.

- May 21, 2018 Regular Meeting Minutes
- Releases/Refunds

On motion by Commissioner Jones and seconded by Commissioner Shackelford the Board voted unanimously to approve the Consent Agenda.

Refunds: (NCVTS) (TAX & TAG)

Mary Beth Smith	\$93.46	Martha Hollowell Welch	\$88.66	Anthony Johnson	\$5.95
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Sandra Hardy Garner	\$5.65	Thomas Wayne Hamilton, Jr.	\$2.84	Norman's Installation Co. Inc.	\$20.03
Estate of Levie McCree Lanier	\$12.77				

D. PUBLIC COMMENTS

1. Amy Overstreet, Snow Hill. Ms. Overstreet was very upset as she had spoken to Mr. Mike Sprayberry. He advised her he could not locate any application for her for CDBG-DR. She stated she is very frustrated and upset and wants answers. She was told that this will be looked into further and she should expect a call.
2. James Lewis, American Legion Post 536. Mr. Lewis asked about the possibility of renting the current Parks and Recreation building once the new Wellness Center is built and the Parks and Recreation offices move into it? Mr. Lewis was advised that the current Parks and Recreation building is the County Tourism building and we cannot rent it out.
3. Fred Mitchell, Walstonburg. Mr. Mitchell asked what are the requirements for a department head and what constitutes a resident of the county. The county attorney advised there is no stipulation on the number of nights a resident of the county must stay in the county and that it is a state of mind. Mr. Mitchell said that he spoke to an attorney in Durham and he was told that there is stipulation to be considered a resident you have to stay so many nights a week at said residence for it to be considered a residence. Mr. Parker said if a person pays rent, taxes and votes in said county they are considered a resident. Mr. Mitchell asked if someone's contract with the county states they must reside in the county does that mean on a full time basis. Mr. Parker the county attorney said if Mr. Mitchell is referring to the County Managers contract this was discussed before and it was noted at that time that Mr. DeHaven meets the guidelines of his contract. Mr. Mitchell was also advised that the department heads are not required to live in the county but they must be within a 30 minute drive.

E. PRESENTATIONS

1. Jay Parris; 2016/2017 Audit Report. Mr. Parris presented the 2016/2017 Audit. He stated the county had findings but overall the County is financially sound. The board was asked to approve the audit as presented.

On motion by Commissioner Jones and second by Commissioner Shackelford the Board voted unanimously to accept the 2016/2017 Audit.

2. Sharon Edmundson; LGC. Ms. Edmundson concurred with Mr. Parris and said the county is financially sound and working in the right direction to correct most of these findings. There are some findings that will probably never go away and encouraged the county to continue working with the CPA firm we currently have helping us.

F. COUNTY MANAGER'S REPORT

1. County Manager DeHaven's first order of business was to present a request to fill a vacancy on the Greene County Public Housing Agency Board. This position was advertised for two consecutive weeks and received one application. Mr. DeHaven recommended the appointment of the applicant Trudy Hardy.

On motion by Commissioner Jones and second by Commissioner Blow the Board voted unanimously to approve this appointment to the Greene County Public Housing Agency Board.

2. Mr. DeHaven next presented a contract for the 2017/2018 Audit from Barrow, Parris and Davenport, P.A. Mr. DeHaven stated that the contract is the same as the previous year.

On motion by Commissioner Blow and second by Commissioner Jones the Board voted unanimously to accept this Audit Contract for 2017/2018.

Mr. DeHaven presented the Commissioner's with the 2018/2019 Budget and is requesting 2 budget workshop meetings and also is requesting to set a Public Hearing for the Budget Ordinance at the next meeting. The Commissioners asked that the first meeting be Thursday June 7th @ 6:30 p.m. and second meeting June 12th @ 10 a.m. with both meetings to be held at the Parks and Recreation Building.

Commissioner Jones brought a motion to have the Public Hearing for the Budget Ordinance at the next Commissioners Meeting on June 18th and Commissioner Blow seconded the motion. The Board voted unanimously to approve this Public Hearing date.

H. County Attorneys Report and Recommendations

None

I. Commissioner's Report and Recommendations

Commissioner Jones requested a meeting of the County Manager and Chairman Heath to visit the Landfill Convenience sites to see if they are in need of upgrades. Commissioner Blizzard reminded all about the Elder Abuse Awareness walk on June 15th at 11 a.m. Commissioner Blow stated he has concerns about Ms. Overstreet concerns and he is asking the County Manager to look into this further. Commissioner Blow is also asking the County Manager to look into misuse of county buildings and finding something for this American Legion Post. Commissioner Blizzard reminded all of a meeting at the Wayne County Community College at the Maxwell Center to listen to Mr. Sprayberry on June 14th 6 – 8 p.m. about relief funds for

hurricane/flooding. Commissioner Blow also asked that the county attorney provide documentation at the next meeting about the County Manager and Department Heads living in the county.

I. ADJOURN

On motion by Commissioner Jones and second by Commissioner Shackelford the Board voted unanimously to adjourn this meeting.

Bennie Heath, Chairman

Attest:

Kyle J. DeHaven, Clerk to the Board

Becky R. Sutton
Tax Administrator



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229 Kingold Blvd.
P.O. Box 482
Snow Hill, NC 28580

(252) 747-3615
FAX (252) 747-5067

Date: JUNE 5, 2018

To: Greene County Board of Commissioners

From: Becky R. Sutton - Tax Administrator

Subject: GS 105-350 (7) **Monthly** **All levy**
Report of amount collected on each year's taxes and amount remaining
uncollected - Collections posted as of May 31, 2018

Year	Current Month	FY 2017-2018	Amount Remaining	%
	Adj. Payments+interest	Collections YTD	Uncollected	Collected
		Adj. Payments+interest		
2007	\$ 30.00	\$ 1,694.46	\$ 13,214.37	99.83%
2008	\$ -	\$ 1,290.67	\$ 22,207.32	99.73%
2009	\$ -	\$ 3,734.18	\$ 17,481.64	99.80%
2010	\$ 200.00	\$ 2,507.26	\$ 17,994.33	99.80%
2011	\$ 185.77	\$ 2,754.91	\$ 18,207.06	99.79%
2012		\$ 3,965.29	\$ 18,913.80	99.79%
2013	\$ 300.12	\$ 6,853.12	\$ 30,595.05	99.66%
2014	\$ 181.75	\$ 15,746.38	\$ 23,659.03	99.73%
2015	\$ 1,039.93	\$ 25,494.05	\$ 35,044.53	99.60%
2016	\$ 2,461.28	\$ 95,146.24	\$ 128,070.59	98.58%
2017	\$ 59,095.04	\$ 8,860,133.94	\$ 192,027.52	97.87%
Total	\$ 63,493.89	\$ 9,019,320.50	\$ 517,415.24	

MTD Levy added for 2017				
2017 Beginning levy	ytd add'l levy	payments (principal only)	ytd interest(+)	
\$ 17,695.00	\$ 9,057,523.62	\$ 8,853,833.19	\$ 33,635.39	
YTD:	releases	adjustments	refunds	write offs
	\$ 56,007.31	\$ (685.24)	\$ (28,617.95)	\$ 1,283.31

Becky R. Sutton
Tax Administrator



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04

June 12, 2018

To: Mr. Kyle DeHaven, Greene County Manager
Greene County Board of Commissioners

From: Becky R. Sutton
Greene County Tax Administrator

Tax Office Issues:

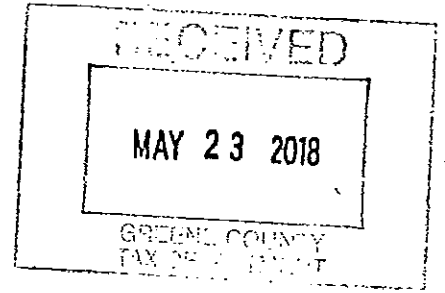
Consideration of Late Applications for Present Use Value

The assessor has no authority to approve a late application for the present use value deferment. However, GS 105-282.1(a1) states "upon a showing of good cause by the applicant for failure to make a timely application, an application for exemption or exclusion filed after the date of the listing period may be approved by the Board of Commissioners". If approved, the application is for the current year and is not retroactive. Due to information on the application being confidential, a copy of the application is not attached.

Attached is a letter from a taxpayer requesting your consideration of their late application. The applicant and parcel meet the eligibility requirements. Consideration of this late application would be appreciated and is recommended since the Board has previously considered other late applications.

Present Use Application:

Mr. Phillip R. Harrison - Parcels 0423792, 0400046, 0304659, 0309452, & 0422456



TO: Greene County Board of Commissioners

FROM: Philip R. Harrison

DATE: _____, 2018

RE: Request for acceptance of late present use value application and release of deferred taxes on parcels 0423792, 0400046, and 0304659 +
0309452 + 0422456

Please accept my request for acceptance of my late application for present use value and release of the deferred taxes on the above referenced parcels. My reason for filing untimely is

Did Not Understand that a Present Use
Application needed to be filed within
60 Day to Continue in the Program.

Philip R. Harrison
Philip R. Harrison

5-23-18
Date

Date: June 4, 2018
Dept. Name: Health Department

Dept. # 11

CS

BUDGET REVISIONS

Revenues

Account #

11-172-4385-04 Food & Lodging State + 6,532.00

TOTAL + 6,532.00

Expenditures

Account #

11-562-5101-00	F&L Salaries	+	4,208.00
11-562-5130-00	F&L Medicare	+	59.00
11-562-5131-00	F&L FICA	+	250.00
11-562-5132-00	F&L Retirement	+	321.00
11-562-5133-00	F&L Insurance	+	1,010.00
11-562-5171-00	F&L Operating	+	684.00

TOTAL + 6,532.00

Food & Lodging \$6,532: Greene County Department of Public Health was awarded funding for meeting goal of 100% inspection rate of Greene County restaurants for calendar year 2017.

Requested by:

Michael U. Rhodes

Approved by:

[Signature]

Commissioners
Bennie Heath - Chairman
James T. Shackelford -- Vice Chairman
Jerry Jones
Susan Blizzard
Antonio Blow

County Manager
Kyle J. DeHaven

Finance Officer
David J. Price



GREENE COUNTY

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From: Kyle J. DeHaven, County Manager

Re: Kyle DeHaven; Public Hearing, Proposed FY 18/19 Budget Ordinance

Date: June 18, 2018

County Manager Kyle DeHaven will present the proposed FY 18/19 Budget Ordinance. He will answer any and all questions regarding the aforementioned Ordinance at that time.

A Public Hearing to receive Public Comment for the proposed FY 18/19 Budget Ordinance will take place.

Action Recommended:

Open the Public Hearing for Public Comment

After All Comment is received, Close the Public Comment Period

Motion to approve the proposed 18/19 Budget Ordinance

Board action is needed.

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WHEREAS, the Greene County Board of Commissioners hereby establishes and sets aside a special time for the purpose of receiving such comments and suggestions in addition to public hearings

NOW, THEREFORE; BE IT RESOLVED that all comments and suggestions addressed to the Greene County Board of Commissioners during the Public Comment Period shall be subject to the following Public Comment Policy:

1. Policy Purpose

a. To establish a policy for citizens to appear before the Greene County Board of Commissioners at their regular meetings during the month.

2. Coverage

a. This policy, upon adoption by the Greene County Board of Commissioners, shall remain in effect until such time that it is altered, modified, or rescinded by the Greene County Board of Commissioners.

3. Policy

a. Anyone desiring to address the Board of Commissioners must sign up with the Deputy County Clerk between 6:45 pm and 7:00 pm on the night of the Greene County Board of Commissioners meeting. The request should be in writing and on a form provided by the Deputy County Clerk. The form shall, as a minimum, provide the requestors name and address.

b. The Public Comment portion of the agenda will be placed at the beginning of the agenda but after all Public Hearings.

c. Each speaker must be recognized by the Chairman as having the exclusive right to be heard.

d. Comments are limited to three minutes per speaker. A speaker cannot give their allotted time/minutes to another speaker to increase that persons allotted time.

e. Speakers must address the entire Greene County Board of Commissioners, not an individual member. Discussions between speakers and the audience will not be allowed.

f. Speakers will be civil in their language and presentation.

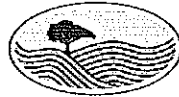
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- g. There shall be a maximum of three (3) participants on the same subject. It is recommended that if there are several people who wish to speak on the same subject that they choose one speaker to speak for all.
- h. The time allotted for Public Comment will be 15 minutes. The Board of Commissioners can choose to extend the Public Comment Period, by a majority vote, an additional 15 minutes for a total of 30 minutes for public comments.
- i. Individuals who sign up but cannot speak due to time constraints will be carried to the next regular meeting of the Greene County Board of Commissioners and placed first on the Public Comment Agenda.
- j. For clarification, any Greene County Board of Commissioners may ask the speaker questions. The time used by a Greene County Board of Commissioners to ask a question, or the response to his/her question, will not be counted against the citizens three minute time allotment.
- k. Public comment is not intended to require the Greene County Board of Commissioners to answer any impromptu questions. Action on items brought up during the Public Comment Period will be at the discretion of the Greene County Board of Commissioners.
- l. The public can address the Greene County Board of Commissioners on any issue other than public hearings items and those items that would be covered in closed session, which would include, but not be limited to attorney/client privilege, personnel, land acquisition and contract negotiations.
- m. Anyone desiring to address the Greene County Board of Commissioners on a specific concern requiring more effective and informed action by the Greene County Board of Commissioners should contact the County Manager at least one week prior to the meeting for the topic to be reviewed for consideration to be placed on the agenda. Whenever possible, staff will address the concern directly, but if staff cannot address the issue, it will be placed on the agenda as early as practicable. The person making the request should provide sufficient information pertaining to their concerns to allow the Greene County Board of Commissioners to review the citizen concerns and/or request.

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Finance Officer
David J. Price

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From: Kyle J. DeHaven, County Manager

Re: Sharon Harrison; Recognition of Service

Date: June 18, 2018

Ms. Sharon Harrison will recognize Zeb Wade for his year of service on the Community Advisory Committee for Long term Care & Adult Homes.

Action Recommended:

Informational Only

No Board action is needed.

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The mission of Greene County Government is to serve and improve the lives of all citizens by providing high-quality, cost-effective services in an open, professional and ethical environment

REQUEST TO BE ON THE AGENDA FOR THE GREENE COUNTY BOARD OF COMMISSIONERS

BOARD MEETING YOU WISH TO PRESENT: June 18th, 2018

TOPIC(S) TO BE PRESENTED: **Brief presentation** recognizing Zeb Wade for years of Service on Community Advisory Committee for Long Term Care & Adult Care Homes. A plaque will be presented.

PRESENTER'S NAME: Sharon Harrison-possibly Angela Pridgen and/or Colby Smith, Regional Ombudsmen with the Area Agency on Aging.

PRESENTER'S MAILING ADDRESS: PO Box 36 Snow Hill, NC 28580

PHONE #: 252-747-5436 FAX #: 252-747-8402

PRESENTER'S EMAIL ADDRESS: sharon.harrison@greencountync.gov

THE GREENE COUNTY BOARD OF COMMISSIONERS MEET ON THE 1ST AND 3RD MONDAY AT 7:00 P.M. EVERY MONTH EXCEPT MONDAY HOLIDAYS, WHEN THE MEETING IS USUALLY HELD ON THE FOLLOWING TUESDAY.

EVERY EFFORT IS MADE TO COMPLETE THE AGENDA BEFORE 12:00 P.M. ON THE THURSDAY BEFORE THE MEETING.

EVERY PRESENTER LISTED ON THE AGENDA WILL BE MAILED OR EMAILED A COPY OF THE AGENDA AS A REMINDER OF THEIR SCHEDULED PRESENTATION AND/OR REQUEST. IF THE PRESENTER WANTS TO PROVIDE HANDOUTS TO THE BOARD PRIOR TO THE MEETING, THE MATERIAL(S) MUST BE RECEIVED BY THE GREENE COUNTY MANAGER'S OFFICE NO LATER THAN 12:00 NOON OF THE WEDNESDAY PRIOR TO THE MEETING.

IN ORDER TO BE LISTED ON THE AGENDA PRESENTER'S MAY:

- CALL (252) 747-3446 OR (252) 747-2866
- EMAIL kathy.mooring@greencountync.gov
- MAIL OR DELIVER TO GREENE COUNTY OFFICE COMPLEX, COUNTY MANGER'S OFFICE, 229 KINGOLD BLVD., SUITE D, SNOW HILL, NC 28580.



F2

Commissioners
Bernie Heath - Chairman
James T. Shackelford – Vice Chairman
Jerry Jones
Susan Blizzard
Antonio Blow

County Manager
Kyle J. DeHaven

Finance Officer
David J. Price



GREENE COUNTY
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From: Kyle J. DeHaven, County Manager

Re: Darius Shackelford

Date: June 18, 2018

Mr. Darius Shackelford will make a presentation regarding the reentry program and the Lenoir/Greene re entry Council. He will be available to answer any and all questions at that time.

Action Recommended:

Informational Only

NO Board action be needed.

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REQUEST TO BE ON THE AGENDA FOR THE GREENE COUNTY BOARD OF COMMISSIONERS

BOARD MEETING YOU WISH TO PRESENT: 18 June 2018
County Commis: 120

TOPIC(S) TO BE PRESENTED: Lewis/Greene
Reentry Council

PRESENTER'S NAME: Darius Shackleford and Council Reps

PRESENTER'S MAILING ADDRESS: 687 Moore House Rd

PHONE #: 252-521-0117 FAX #: _____

PRESENTER'S EMAIL ADDRESS: ~~687~~ Shacklyd@aol.com

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- MAIL OR DELIVER TO GREENE COUNTY OFFICE COMPLEX, COUNTY MANGER'S OFFICE, 229 KINGOLD BLVD., SUITE D, SNOW HILL, NC 28580.



Commissioners
Bennie Heath - Chairman
James T. Shackelford – Vice Chairman
Jerry Jones
Susan Blizzard
Antonio Blow

F3
County Manager
Kyle J. DeHaven

Finance Officer
David J. Price



GREENE COUNTY

A Place To Grow. The Way To Live.

From: Kyle J. DeHaven, County Manager

Re: Mike Barnette; Housing/Grant update

Date: June 18, 2018

Mr. Mike Barnette will give an update to the Commissioners regarding the programs related to Hurricane Mathew recovery efforts.

Action Recommended:

Informational Only

NO Board action be needed.

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GI



GREENE COUNTY
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From: Kyle J. DeHaven, County Manager

Re: Election of voting delegate; NCACC Annual Conference

Date: June 18, 2018

A voting delegate needs to be selected for the Annual conference in Hickory NC. Generally, it is the Chairman of the Board that is the voting delegate. Please advise if this is what you wish to be done

Action Recommended:

Motion to appoint a voting delegate for the annual conference.

Board action be needed.

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Kathy Mooring

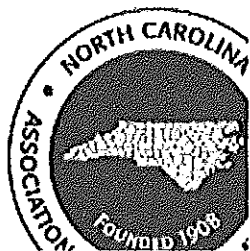
From: Alisa Cobb <alisa.cobb@ncacc.org>
Sent: Thursday, June 7, 2018 3:03 PM
To: County Managers; County Clerks
Cc: Amy Bason
Subject: 2018 NCACC Annual Conference - Voting Delegate Designation
Attachments: Voting delegate form 2018.doc

Good Afternoon County Managers and Clerks to the Board,

The NCACC 111th Annual Conference will be held in Catawba County August 23-25, 2018 and we appreciate all you do to help us make this a successful event. During the business session on Saturday, August 25, scheduled from 3 - 4:30 p.m., each county will be entitled to one vote on items that come before the membership, including election of the NCACC Second Vice President. In order to facilitate this process, we ask that each county designate one voting delegate prior to Annual Conference, using the attached Designation of Voting Delegate form.

Please return the completed form to Alisa Cobb by **12 Noon on Friday, August 17, 2018**; should you have any questions, please contact Alisa Cobb at alisa.cobb@ncacc.org or (919) 715-2685.

Thank you,



Alisa A. Cobb
Executive Assistant
North Carolina Association of County
Commissioners
353 E. Six Forks Road, Suite 300 | Raleigh, NC
27609
Phone (919) 715-2685 | Fax (919) 733-1065
www.ncacc.org
www.welcometoyourcounty.org





Designation of Voting Delegate to NCACC Annual Conference

I, _____, hereby certify that I am the duly designated voting delegate for _____ County at the 111th Annual Conference of the North Carolina Association of County Commissioners to be held in Catawba County, N.C., on August 23-25, 2018.

Signed: _____

Title: _____

Article VI, Section 2 of our Constitution provides:

“On all questions, including the election of officers, each county represented shall be entitled to one vote, which shall be the majority expression of the delegates of that county. The vote of any county in good standing may be cast by any one of its county commissioners who is present at the time the vote is taken; provided, if no commissioner be present, such vote may be cast by another county official, elected or appointed, who holds elective office or an appointed position in the county whose vote is being cast and who is formally designated by the board of county commissioners. These provisions shall likewise govern district meetings of the Association. A county in good standing is defined as one which has paid the current year's dues.”

Please return this form to Alisa Cobb by: **12 Noon on Friday, August 17, 2018:**

NCACC
353 E. Six Forks Road, Suite 300
Raleigh, NC 27609
Fax: (919) 733-1065
Email: alisa.cobb@ncacc.org
Phone: (919) 715-2685

Commissioners
Bennie Heath - Chairman
James T. Shackleford -- Vice Chairman
Jerry Jones
Susan Blizzard
Antonio Blow

62
County Manager
Kyle J. DeHaven

Finance Officer
David J. Price



From: Kyle J. DeHaven, County Manager

Re: Update; County Space

Date: June 18, 2018

An inventory of available County space was conducted. It was observed that the County is in need of space and has permanent space to offer. The County is in need of space and will have most of its needs met with the new recreation facility. Other facilities that will be relieved, are designated for purposes as outlined in their funding and service agreements.

Action Recommended:

Informational Only

NO Board action be needed.

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The mission of Greene County Government is to serve and improve the lives of all citizens by providing high-quality, cost-effective services in an open, professional and ethical environment